



HAF 2023-24 Local Authority Annual Report

The annual report provides you with the opportunity to give an overview of the HAF 2023-24 programme in your LA.

Your report should include:

- the overall funding you have spent on the HAF programme
- the proportion of the funding that was spent on administration and a breakdown of how this was spent
- how many unique children you have reached in each holiday period
- the proportion of primary age and secondary age children who have participated in your programme
- the number of children with SEND or additional needs who have participated in your programme
- information on the families and carers they have engaged with through the food education, signposting and referrals aspect of their programme
- which organisations are represented on their steering group
- which organisations you have worked with in delivering the programme

You may also include:

- feedback from participants, their families or carers
- results of any surveys
- case studies or particular highlights
- how you have promoted the programme and celebrated it through the media and social media

The report for the 2023-2024 HAF programme should be submitted to DfE by 28 June 2024.

While LAs have flexibility in how they format and present their annual report, we have provided this document as a guide to help you structure your report. This is an optional template to use, you are welcome to produce your own report as you deem appropriate. Please complete and submit to haf.policy@education.gov.uk by 28th June 2024. When submitting your report please include a link to the relevant webpage you post it to.

Section 1 - LA details

Which local authority is this report about?

Rutland County Council

Section 2 – Highlights

In this section, you might cover: how much funding you received and how it was spent and how many children you've worked with across the year. You might also include how many sessions you've delivered and which organisations you've worked with and provide details about who forms your HAF steering group and what the key strategies and themes have been for 2023-2024.

From Summer 2023 through to Easter 2024, we have further increased the number of providers who are keen and willing to provide places within Rutland for the HAF programme.

We had 14 providers in Summer 22 increasing to 19 in Summer 23, 9 in Christmas 22 (some are seasonal providers so didn't offer anything in Winter) which dropped to 6 in Christmas 23 (however there were factors involved in this as the Christmas holiday period fell at an awkward time meaning a number of providers chose not to offer activities. We had 14 in Easter 23 and 13 in Easter 24.

Although our numbers attending are relatively low, we are still providing high quality activities for a lot of children within our schools, approx. 20% of eligible children are accessing a high number of days in each holiday. Many of the families that have been accessing the activities have done so from the beginning of the HAF programme.

Summer 2023 – we reached 125 primary and 32 secondary age pupils of which 5 and 11 were SEND.

Christmas 2023 – we reached 52 primary and 12 secondary age pupils of which 6 and 3 were SEND

Easter 2023 – we reached 87 primary and 16 secondary age pupils of which 6 and 4 were SEND.

Is it worth noting here the fact that a proportion of HAF eligible children in our schools live out of county so not really within our reach?? Don't have most up to date figures but last October 267 out of county out of 691 (approx. 39%)

The introduction of our new booking system from Easter 2022 continues to be a big highlight for the programme as it has streamlined the booking process for both myself and

the providers. Providers are now able to manage bookings as and when they were made as they are notified as soon as a booking was taken, rather than myself centrally coordinating all bookings and not being able to pass on info until our booking window closed.

It also streamlined it for me as the coordinator as all the booking was done via the website and sessions coordinated by the software.

Across 2023-24 RCC received a total of £88,670 in which £9000 was spent on Admin Expenditure and £79,670 was spent on Programme expenditure, inc payment of providers, transport, lunches and 1:1 PA support)

Section 3 – Children and families feedback

Please provide links to social media activity/videos as well as testimonials or feedback that you have received about your 2023-24 HAF Programme

“I would just like to thank you for all the activities you have provided this Summer, my son and daughter are so excited about trying out all the new and amazing sessions that are available”

“Oh my god you're a literal hero!!! 🙌 😊”

This is in relation to a parent who wanted to book a particular activity for their son's bday but it was fully booked so managed to change a few things round in the background in order to allow them to have the particular session they wanted.

Section 4 - Food

In this section you might cover: Did you provide children and young people with at least one nutritious meal a day? Did you work in any partnerships to provide food? What were the children and young people's attitudes to the food you provided?

A few of our providers offer lunches as part of their offer and this is included within the daily price they charge for a HAF place.

The majority of our providers don't provide lunch, however we have a strong link with a local caterer who I provide a lunch list for each day with and she prepares an individual lunch for each child for each day and then delivers them to all the various providers each day.

As with most children, some of them can be fussy about the School Standard Healthy meal we provide, but generally most children are happy and satisfied with the meal they are given and also most families do send their children with additional snacks and drinks to last them throughout the day.

Section 5 – Enriching Activities

In this section, you might cover: What enrichment activities did you provide? And why did you focus on those? How did your programme provide opportunities for children and young people to develop and consolidate their skills and knowledge and try out new experiences? Was the impact?

Throughout the year, we have offered a number of different activities, including a local Escape Room, Arts and Crafts with specialist tutors.

We have recruited a local company to offer secondary specific arts, including Photography, Stop Motion Film Making, Graffiti design and Creative Music workshops.

We also offer a range of different Cooking workshops throughout each holiday period for a range of ages.

We have got a local Yoga Retreat that offer both primary and secondary yoga retreat days as well as the Active Rutland Team (who manage the HAF programme for RCC) providing family trips to local Theme Parks, Safari Parks and Zoos.

Section 6 – Physical Activities

In this section, you might cover: What range of physical activities did you incorporate into your programme? And why did you focus on these? How did you ensure the physical activities you delivered were engaging and inclusive? Did you have any particular successes or highlights?

Within our core providers, there are a number who offer physical activity and multisport camps. We also offer a variety of different physical activities, such as Outdoor Education workshops at a local farm park, Dance Workshops with a local Dance company, Drama workshops, and sessions with our local Roller Derby company.

Many families take advantage of these offers due to the fact they are generally offered Mon-Fri between the hours of 9 – 5pm which helps them with their work schedule and providing meaningful childcare throughout the holiday period.

Section 7 – Nutritional Education and the promotion of healthy living/lifestyles

In this section, you might cover: Did your programme deliver activities to educate participants about nutrition? Did you involve parents, carers and other family members in training and advice sessions on nutrition and eating a balanced diet? If yes how? Do the children and families you worked with now have a better understanding of nutrition and food budgeting? Did their attitudes change over the period of the programme?

All our providers are committed to providing nutritional education and a number of them will incorporate this into their multisports activities when they may be doing some food preparation, cooking or studying what and how much they are eating.

We need to develop the family involvement element of the HAF programme further so that parents and carers can get involved in the training and advice on nutrition and eating a balanced diet.

Section 8 – Special Educational Needs & Disabilities (SEND)

In this section, you might cover: What provision did you offer for children with Special Educational Needs & Disabilities? Did you offer bespoke provision for these children and young people? How did you ensure that all of the providers you worked with met the needs of children and families? Do you have strong examples that you could share?

Within our HAF offer, we have a specific provider who caters for children with an EHCP and are eligible for FSM. This has proven very popular with local families of children with additional needs.

We also encourage families to integrate their children within all other providers and a number of them are in a position to provide additional staff support to allow these children to integrate and interact with them.

In the case of providers not being in that position, we utilise the support of the SEND dept within RCC to help engage local PA's to support these children throughout the holiday period and allow them to participate in the activities they wish to be involved in.

Section 9 – Key challenges

In this section, you should provide details about what the key challenges have been for your programme in 2023-2024.

Our key challenge is the fact that Rutland is very small in terms of the number of children eligible for FSM, therefore our overall budget is relatively limited.

In order to ensure we have a full programme across Easter, Summer and Christmas we are having to restrict the number of places available for each provider on each day, however the places we have available across each day within each holiday period is not enough to cover the number of children who are wishing to access the programme, therefore there are a number of families and children who unfortunately miss out on accessing activities.

Section 10 – Marketing and Communication?

In this section, you should provide details about how you have communicated with families, schools, providers, and others about your HAF programme. You might include social media engagement, your advertising and marketing strategy, etc.

We utilise our schools network to help promote and publicise the HAF programme. We also are able to utilise contact details of families as and when they register on our booking site so that we can make contact with all families and inform them about when booking is going live, when the programme is taking place, share the HAF brochure with them and any additional information that is relevant.

Our schools admin officer also shares the information direct with schools requesting they further share it with all their families they know are in receipt of FSM.

Section 11 – Additional resources, partnerships and aligning with other priorities

In this section, you should include information about whether you received any extra funding, support, resources, food, etc to support and enhance your programme. You might also include information about how you have aligned and joined up your HAF programme with other programmes and initiatives.

N/A

Section 12 – Any other information?

In this section, you should include any other information about your HAF programme that you want to share.

N/A