



Rutland
County Council

Rutland County Council
Catmose
Oakham
Rutland
LE15 6HP

telephone: 01572 722 577
fax: 01572 758 307
email: enquiries@rutland.gov.uk
web: www.rutland.gov.uk

APPLICATION FOR **SEASON TICKET FOR CAR PARKS**

Pay by card - please email this completed form to enquiries@rutland.gov.uk with a daytime telephone number and a call will be returned as soon as possible. Season ticket application forms can be collected from Uppingham Library, Oakham Library & Museum or the Customer Services foyer at Catmose LE15 6HP*, or downloaded online at <https://www.rutland.gov.uk/parking/council-car-parks/car-park-charges> . Season tickets and application forms will be posted free of charge, please allow sufficient notice for postal delivery and processing. If the applicant is based at an Oakham or Uppingham town centre address, hand-delivery and/or collection of forms or hand-delivery of season tickets may be arranged within reasonable timescales for a charge of £2.50 per individual task. 10 working days' turnaround is usually required. *Check <https://www.rutland.gov.uk> for opening times.

PERSONAL DETAILS				
TITLE:	FULL NAME:			
ADDRESS:				
DAYTIME TEL. NO:				
E-MAIL:				
VEHICLE DETAILS	1.	2.	3.	4.
Registration Number:				
Make:				

START DATE:	(circle required duration below)
Valid in car parks: OAKHAM Church Street, Brooke Road, South Street, Burley Road, Westgate & Catmose** , UPPINGHAM Queen Street, Yarn Market (formerly North Street East short stay) & Mercers Yard (formerly North Street East long stay) car parks **Catmose Car Park (Oakham) is Rutland County Council staff only before 10am weekdays	
3 Months £152	
6 Months £304.15	
1 Year £608.30	

The issuing of a season ticket does not guarantee a space in any car park. Other restrictions apply: refer to car park noticeboards. Applicants are welcome to drop completed forms in the postbox at the Customer Services foyer and with cheque payment but processing will take longer. Cheques payable to "Rutland County Council D.C." VAT receipts will be issued on request. Season tickets cannot be duplicated, and can only be used on one vehicle at a time. Sales Orders will not be issued.

DECLARATION: I declare that to my knowledge the above information is correct and that I agree to use the annual season ticket in accordance with its conditions of use and the conditions and restrictions currently in force on the car parks. (v2023. Dec)



Signed:	Date:
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Rutland County Council may need to process personal data about its residents in order to deliver certain services. We may use this data to verify applications to other Council services for example, to confirm residency in the County. The Council will process personal data in a fair and transparent way. v.2023 Dec

PRIVACY STATEMENT

Data Protection Information

In order to comply with the Data Protection Act and the General Data Protection Regulation (GDPR), which came into effect in May 2018, we have to provide you with information about the personal data you give to us. This information is set out below. Your personal data may be collected, processed, shared and retained in order to carry out the performance of a public task. For example data may be shared with the Police or security organisations to prevent or detect crime and to counter fraud.

The Audit Commission carries out data matching exercises to assist in the prevention and detection of fraud. These exercises are carried out under the statutory powers granted to the Audit Commission under the Audit Commission Act 2008. Subsequently the Council maybe periodically required by law to provide information to the Audit Commission to enable these exercises to be carried out. Where inconsistencies are revealed by the data matching exercise, further investigation will be undertaken to obtain explanations and take action on instances where fraud is suspected.

Your Data Rights

In relation to the personal data which we may hold about you, in brief, you have the right to request to be informed, have access or rectify incorrect information. You also have the right to object to or restrict our processing of your data. Under Data Protection law we must verify your identity and explain to you our reasons if we do not agree to carry out your request. We will not sell your data or use it for marketing purposes without your consent. We will keep your data for as long as it takes to fulfil our legal obligations under the Traffic Management Act 2004 and subsequent Civil Enforcement Regulations. Data related to parking permits and consultation is generally kept for no longer than 2 years.

Contact and Further Information

Rutland County Council is the data controller for the personal information you may provide. If you would like more information about how we use your data, please read our Privacy Policy on our website www.rutland.gov.uk. You can contact us by phone on 01572 722577, via email to dataprotection@rutland.gov.uk or by writing to us at Data Protection, Catmose House, Oakham, Rutland. LE156HP. If you are not happy with the way the council is handling your personal information you have the right to lodge a complaint with the Information Commissioner's Office at www ICO.org.uk. Rutland County Council may need to process personal data about its residents in order to deliver certain services. We may use this data to verify applications to other Council services for example, to confirm residency in the County. The Council will always process personal data in a fair and transparent way.

Rutland County Council would like to contact you to provide you with information on other Council Services. If you consent to us contacting you for this purpose please tick here.