

## SUMMARY OF OBLIGATIONS ON RUTLAND COUNTY COUNCIL AND OPERATORS

The following matrix summarises the specific interventions that authorities and operators are required to deliver as part of the EP Scheme:

Responsibility	Current Status	Description
Develop a bus stop grading mechanism as in section 2.3.2.1 and 2.3.3.2	Completed	A full audit of the county's bus stops has been complete, each bus stop has been graded and a maintenance schedule has been implemented and is ongoing. This includes tiered roadside travel information.
Carry out a bus stop audit as in section 2.3.2.1	Completed	
Rank all bus stop and shelters as in section 2.3.2.1	Completed	
Deliver bus stop infrastructure improvements as in section 2.3.2.1	Ongoing	
Prepare and implement a cleaning and maintenance schedule as in section 2.3.2.1	Completed schedule	
Upgrade travel information as in section 2.3.2.2	Completed – Ongoing	Travel information has been upgraded and is ongoing.

<b>Responsibility</b>	<b>Current Status</b>	<b>Description</b>
Agree communication mechanism between operators as in section 2.3.2.2 and 2.3.3.3	Completed	A communication mechanism has been put in place between all the current transport operators.
Review of real time information systems and assessment of viability as in section 2.3.2.3	On-going	Researching viability and cost of implementing RTI
Renumber non-commercial services as in section 2.3.2.4 and 2.3.3.4	Completed	All non-commercial bus services have been renumbered for uniformity.
Provide promotion and timetable updates as in section 2.3.2.4	Completed Ongoing	Transport promotions, which include media releases and public roadshows are ongoing throughout the partnership. Also included are timetable booklets, active travel and independent travel training
Deliver public road shows as in section 2.3.2.5 and 2.3.3.5	Complete	Plans in place for summer public engagement
Provide media releases as in section 2.3.2.5	Complete	
Carry out a stock take of vehicles in use as in section 2.3.2.6 and 2.3.3.6	Completed	A complete fleet audit has been carried out across the partnership.
Electric vehicle strategy as in section 2.3.2.6	To be completed by autumn 2023	Work on-going for greener transport webpage + greener transport strategy including EV infrastructure
Provide active travel promotion as in section 2.3.2.7	Complete	

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Provide independent travel training as in section 2.3.2.7	Completed - Ongoing	Ongoing training
Monitoring of Oakham bus station and Uppingham interchange as in section 2.3.2.9	Completed / ongoing	Ongoing – continuous inspections twice weekly
Identify safety standards as in section 2.3.2.18 and 2.3.3.7	Complete	Safety standards have been agreed with all operators and best practise being shared across the partnership.
Network design as in section 2.3.2.10 and 2.3.3.8	To be completed by August 2023	On-going works as part of wider corporate transformation programme 2023
Agree timetable schedule as in section 2.3.2.11 and 2.3.3.8	Complete	Continuous process
Review of options for and viability of implementing an electronic ticket machine system as in section 2.3.2.12 and 2.3.3.9	Completed	All operators looked into the option available and current practices. All agreed to maintain current operations for the foreseeable future and no changes necessary for the standardising of age categories for fares.
Investigate viability of standardised age categories for child and youth fares on supported bus services - as in section 2.3.2.12 and 2.3.3.9	Completed	
Implement youth identity card and online application service as in section 2.3.2.12	On-going	
Assess viability and impact of bringing in multi operator/ mode ticketing, value for money fares,	Completed	EP Forum in agreement that there are limited benefits to the implementation of this for Rutland due to low usage and low number of services

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daily price caps, frequent traveller incentives and weekly or monthly ticket options on supported bus services - as in section 2.3.2.12 and 2.3.3.9		
Produce a position statement on multi operator/ mode ticketing value for money fares, daily price caps, frequent traveller incentives and weekly or monthly ticket options on supported bus services - as in section 2.3.2.12	Work on-going	
Produce an annual promotion and marketing calendar as in section 2.3.2.13	Completed	Events calendar produced to identify opportunities to promote bus services.
Identify opportunities to promote bus services to tourist destinations as in section 2.3.2.13	On-going	Working with Discover Rutland and RCC tourism officer to include "places to see" section in county timetable booklet
Produce promotional materials and timetable booklets as in section 2.3.2.13	Ongoing	Ongoing
Promote Traveline as in section 3.2.12	On-going	
Undertake passenger demand review as in section 2.3.2.14	Complete	Only 1 service flagged as under utilised and consideration to reduce the route due to lack of use has been approved
Produce viability report on increasing service frequencies as in section 2.3.2.14 and 2.3.3.10	On-going	Forms part of the corporate transformation project and will be included within the Bus network review business case due late summer 2023

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Implement a utility permit scheme as in section 2.3.2.15	Completed	Not viable
Investigate viability of providing road closure permits to bus operators as in section 2.3.2.15	Completed	Not viable
Customer satisfaction surveys as in section 2.3.2.16	Completed/ Ongoing	Customer satisfaction surveys are completed every 6 months with 200 passengers being surveyed across the bus network.
Hold Rutland Bus Users Panel and Ruland Bus Users Forum as in section 2.3.2.16	Closed meeting booked for Aug 22  Open meeting Booked 19/1/2023	Bus user public meetings have been held and a bus user panel has been implemented with ongoing meetings regarding the bus network.
Develop tiered standards for roadside travel information as in section 2.3.2.17 and 2.3.3.11	Completed	Tiered roadside travel information standards agreed.
Develop minimum standards for timetable information as in section 2.3.2.17 and 2.3.3.11	Completed	
Permit unlimited free travel by RCC bus inspectors as in section 2.3.3.1	Completed	All transport operators have granted unlimited free travel for the RCC transport inspectors and transport staff to enable them to complete their duties.
Identify in conjunction with Bus Operators, data requirements as in section 2.3.2.19 and 2.3.3.12	Completed	All bus operators have agreed to standardised data requirements to be supplied to RCC.

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