



# CONCESSIONARY TRAVEL IN RUTLAND ACCESS TRAVEL SCHEME Revised FEBRUARY 2022

## INFORMATION FOR APPLICANTS

**WHO CAN APPLY?** Residents in Rutland who fall into any of the following categories: have a physical, sensory or mental impairment affecting ability to utilise public transport; if you have been refused a driving licence under section 92 of the Road Traffic Act 1998 (excluding drug or alcohol misuse); if you are unable to walk unaided for a distance of 200 metres; if you are in receipt of Disability Living Allowance

**HOW TO APPLY** When applying for the first time you will be required to provide proof of ELIGIBILITY as per the above and ADDRESS, and a passport sized photograph if applying for an Access Travel Pass.

The Following documents will be accepted as proof of eligibility and address - photocopies are acceptable:

Tenancy Agreement, current Council Tax Demand, Proof of Sight/Hearing/Speech Impairment Registration, Disability Registration with the Local Authority, Blue Badge Number or written confirmation from a Medical Professional.

**Post your completed application form, proofs of address and eligibility, and passport sized photo (if applicable) to:**

Access Travel Scheme —Transport Office, Rutland County Council,  
Catmose, OAKHAM, Rutland LE15 6HP

OR you can scan and email to [transport@rutland.gov.uk](mailto:transport@rutland.gov.uk)

**PLEASE ENSURE THAT EITHER SECTION 1 OR SECTION 2 HAS BEEN COMPLETED**

## NATIONAL FREE TRAVEL PASS OR TRAVEL TOKENS

Eligible applicants have a choice between a free Travel Pass **OR** Travel tokens.

A free Travel Pass can be used on all local bus services in England between 9.30 am and 11.00 pm Monday to Friday and all day at weekends and on Bank Holidays.

Passes may also be used to claim a 50% discount with the Community Car Scheme operated by Voluntary Action Rutland. Please contact VAR on 01572 724705 for more information.

Tokens can also be used with VAR and with participating local taxi operators.

Tokens are issued as per the following application receipt schedule:

1st April to 30th June = £48

1st October to 31st December = £24

1st July to 30th September = £36

1st January to 31st March = £12

**There is a cost of £10 to replace a lost or stolen bus pass, but tokens cannot be replaced.**

**APPLICATION FOR A BUS PASS OR TOKENS**

**TITLE**

**FIRST NAME**

**LAST NAME**

**DATE OF BIRTH**

**ADDRESS & POST CODE**

**ATTACH YOUR PHOTOGRAPH HERE FOR TRAVEL PASS**

**NOT REQUIRED FOR TOKENS**

**Eligibility Criteria (please tick)**

Blind/Partially Sighted

Severe difficulties in walking

Profoundly Deaf

Manual Disability (both arms)

Learning Difficulties

Medically unfit to hold a driving due to (please state).....  
.....

**I am applying for (please tick one box)**

**NATIONAL FREE BUS PASS**

**TRAVEL TOKENS**

I declare that I am eligible for this scheme and that this is my only application for a travel concession for this current year.

**SIGNATURE .....****DATE.....**

If you are not sure if this is the right form for you, please contact the Rural Transport Officer on 01572 758138 or email [transport@rutland.gov.uk](mailto:transport@rutland.gov.uk) . By making this application you are consenting for this data to be added to the card production system and agree to the RCC transport privacy policy found at <https://www.rutland.gov.uk/my-council/data-protection/privacy-notice/transport/>

**ACCESS TRAVEL SCHEME PROOF OF ELIGIBILITY**

**PLEASE COMPLETE SECTION 1 AND EITHER SECTION 2 OR 3 AS APPROPRIATE, & INCLUDE COPIES OF RELEVANT DOCUMENTS**

**Section 1**

I include copies of the following documents (pleas tick)

- Tenancy Agreement                      Sight/Hearing Impairment Registration
- Council Tax Demand                      Disability Registration with Local Authority
- Other (please state).....

**Section 2**

If you are the holder of a Blue Badge issued by Rutland County Council, please provide your badge number here

**Section 3**

**TO BE COMPLETED BY YOUR GP OR OTHER MEDICAL PROFESSIONAL**

I CERTIFY THAT

(insert applicant name here)

- Please tick
- Is unable to walk 200 metres unaided due a long term (12 months plus) medical/physical condition.
  - Has a physical impairment involving the use of both arms which severely restricts his/her ability to handle money.
  - Is likely to be refused a driving licence on medical grounds (other than drug or alcohol related issues).

*STAMP HERE WITH OFFICIAL SURGERY STAMP*

**SIGNED (medical staff).....**

**NAME (printed).....**

**DATE.....**