



Rutland
County Council

An easy read guide to Education Health & Care Assessment and Plans



Rutland County Council



There are 5 stages to this plan

Stage 1

This is to decide if you need an assessment



Stage 2

Is about getting information about you



Stage 3

Deciding if you need a plan and agreeing the plan





Stage 4

How the final plan is agreed



Stage 5

**Making sure the things in your
EHC plan happen**



Stage 1

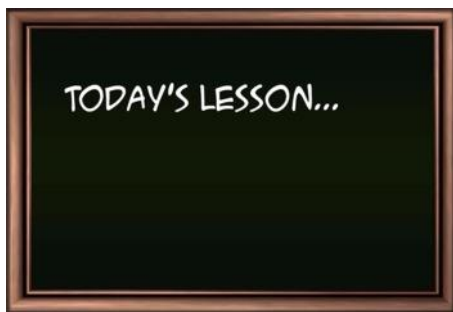
This is to decide if you need an
assessment



Education health and care is called EHC
for short



An assessment is to find out what people
need or want from services



The people who can ask for your
assessment are:

Your School

Your college

Your training place

You (If you are 16-25 years old)

Your parents or carers





Your school college or place of training will be told about your assessment

If you have a Social worker, he or she will be told about your assessment



Anyone who looks after your health will also be told about your assessment



If it is agreed that you do not need an assessment, your parents or carers can have a meeting to look at other ways for you to get support.



**Your parents or carers can tell people that they are not happy with the decision made.
A meeting can be held for everyone talk about it**



Stage 2

**Is about getting information
About you**



**The case worker will ask the
professionals involved in your life to
do an assessment of all your needs**



**You will be offered a meeting with
you and your parents or carers**

**Some meetings will have more than
one professional there so that there
are not too many meetings**



**The meetings and decisions will be
all about you. This is called being
'person-centred'**



At the meetings everyone will talk about:

What is working well

What is not working well

What needs to change



What you and your parents and carers want to see happen in the future



The professionals will look at the people and places that are supporting you now and what they think is needed in the future



Stage 3

Deciding if you need a plan and agreeing the plan



After the assessment, a decision is made to see if you need a EHC Plan

Your case worker writes a draft plan



The plan is sent to you, your parents or carers and the professionals to look at

Your case worker will ask your parents or carers if you want a personal budget.

A personal budget is money to pay for support



If you and your parents or carers are happy with the plan, it will be finalised.



If you and your parents or carers do not agree with the decision that you do not need a EHC Plan, then you can have a meeting about it. This type of meeting is called mediation



If you and your parents or carers are still not happy then you can ask to appeal at a tribunal. A tribunal is a place where other people will look at the decision made to see if it was the right decision or not



Stage 4

The people who could be at the meeting are:

You

Your parents or carers



A person from Health



A person from education called a Psychologist



A social worker if one is needed

If you are not happy with the draft EHC plan, a draft planning meeting can be held.



The amount of money that will be in your Personal Budget will be discussed

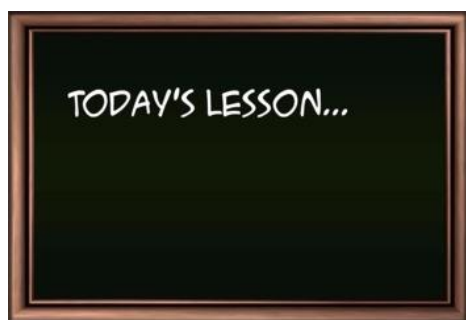




After the meeting

The case worker makes the changes to your EHC Plan

Your final EHC Plan is sent to you and your parents or carers



Your parents or carers are asked which school or other place to learn things they would like you to go to



The school or other place to learn things is asked if you can go there



The final plan is signed off by the Local Authority SEND Team.

Stage 5



Making sure the things in your EHC plan happen

Your case worker sends your agreed EHC Plan to the following people

You

Your parents or carers



**Your school or other place of learning
The people in Health in charge of your GP**



They will agree what they are going to do to make the things in your EHC Plan happen





If your parents or carers do not agree with the things in your final EHC Plan, they can have a meeting about this.



If your parents or carers are still not happy with what is written in your EHC Plan, they can ask for a tribunal.

The tribunal will look at your EHC plan and tell your parents or carers if they agree or do not agree with what is written in your EHC Plan



At any time you can contact the Rutland Information Service, who will help you and your parents with your EHC Plan



You can also get help from the advocacy service at SENDIASS Rutland:

Telephone

07977 015 674

E-mail

info@sendiassrutland.org.uk

Website

Sendiassrutland.org

Or



Rutland Citizens Advice Bureau
56 High Street
Oakham
Rutland
LE15 6AL
Phone number: 01572 723494

Contact us

Rutland County
Council
Catmose
Oakham
Rutland
LE15 6HP



RIS@Rutland.gov.uk



01572 722577