

### Design and Access Statements and Heritage Impact Assessments

A Design and Access Statement is needed to explain the design principles and concepts that have been applied to the proposed works, and how they have taken account of:

- (a) The special architectural or historic importance of the building;
- (b) The particular physical features of the building that justify its designation as a listed building; and
- (c) The building's setting.

Unless the proposed works only affect the interior of the building, the statement must also explain how issues relating to access to the building have been dealt with.

Details of the buildings historic background and significance can be found on its Listing Entry on the Historic England website: <https://historicengland.org.uk/listing/the-list/> Further guidance on Design and Access statements can be found on the planning portal website: [www.planningportal.co.uk](http://www.planningportal.co.uk)

Design & Access Statement should consist of the following:	Tick or N/A
Detail all proposed works	
Explain why the works are being undertaken	
Explain design principles which have been taken into account	
Explain how access to the site has been taken into account if applicable	
Provide photographs of the existing site and examples of the proposed works if applicable	

Heritage impact Assessment (if the building is Listed and maybe necessary if building is situated within a Conservation Area) should consist of the following:	Tick or N/A
If the building is Listed provide Listing (can be found on Historic England Website)	
Assess significance of the building from the Listing	
Justify the works by assessing how the works will affect the building as a historic asset	
Assess the building's setting and the impact of the works on this	
Provide photographs to justify works and to show the existing building	
Assess heritage values of the Conservation Area if applicable	