

**Rutland County Council Highways & Transport Working Group**  
**25<sup>th</sup> May 2021 Meeting minutes**  
**Virtual Meeting via Teams**

**Attendees**

- Cllr Oliver Helmsley (CllrOH), RCC – Leader of the Council
- Cllr Lucy Stephenson (CllrLS), RCC – Deputy Leader and Portfolio Holder for Communities, Environment and Climate Change (Chair)
- Penny Sharp (PSh), RCC – Strategic Director for Places
- Andrew Tatt (AT), RCC – Interim Head of Highways
- Emma Odabas (EO), RCC – Transport Operations Manager and Interim Senior Transport Manager
- Heather Caldicott (HC), RCC – Transport Strategy Manager
- Paul Slater (PSI), RCC – Highways Engineer
- Robyn Green (RG), RCC - Highways Engineer (Development Control)
- James Von Der Voelsungen (JV), RCC – Parking Services Manager
- Tracey Jones (TJ), RCC – Business Administrator for Transport (minute taking)
- Deborah Collier (DC), Leicestershire Police
- Graham Compton (GC), Leicestershire Police
- Rich Hollis (RH), Leicestershire Fire and Rescue Service

<b>1. Welcome and Apologies</b>	<b>Action</b>																
<ul style="list-style-type: none"> <li>• CllrLS welcomed everyone and informed them that the meeting was being recorded.</li> <li>• Apologies from Darren Weston – Rich Hollis (RH) attended in his absence.</li> </ul>																	
<b>2. Minutes of previous meeting</b>																	
<ul style="list-style-type: none"> <li>• Outstanding items to be covered during agenda.</li> </ul>																	
<b>3. Police Update</b>																	
<ul style="list-style-type: none"> <li>• GC updated the group that:               <ul style="list-style-type: none"> <li>- Traffic flows in Leicestershire are now at 90-91% of the usual norm, with similar trends likely in Rutland. Traffic levels were at 65% during lockdown. GC flagged that with increasing traffic flows there is likely to be an increase in accident rates, which had fallen during lockdown.</li> <li>- Road traffic collision stats are as follows:</li> </ul> </li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;"><b>2019</b></th> <th style="text-align: center;"><b>2020</b></th> <th style="text-align: center;"><b>Difference</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Collisions</b></td> <td style="text-align: center;">1316</td> <td style="text-align: center;">1133</td> <td style="text-align: center;">Fall of 13.9%</td> </tr> <tr> <td style="text-align: center;"><b>Casualties</b></td> <td style="text-align: center;">1769</td> <td style="text-align: center;">1492</td> <td style="text-align: center;">Fall of 15.7%</td> </tr> <tr> <td style="text-align: center;"><b>Serious injury</b></td> <td style="text-align: center;">265</td> <td style="text-align: center;">288</td> <td style="text-align: center;">Rise of 9%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>- Serious injury was the only category which rose, all others including pedestrians, cyclists, old age pensioners, child and motor vehicle occupants, were all down from 2019.</li> <li>- These are interim figures, the Road Safety Partnership analyst is currently compiling a road safety report which is due around September. GC will circulate.</li> <li>- AT asked whether given lower traffic volumes, was there any evidence to suggest of higher speeds, that then caused a rise in serious injuries. GC agreed this is a possibility. GC has a regional meeting next week with 6 forces and will be asking this question regarding other forces.</li> </ul>		<b>2019</b>	<b>2020</b>	<b>Difference</b>	<b>Collisions</b>	1316	1133	Fall of 13.9%	<b>Casualties</b>	1769	1492	Fall of 15.7%	<b>Serious injury</b>	265	288	Rise of 9%	<b>GC</b>
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- The Fatal 4 operation will continue this year, aiming to run 25-30 operations, concentrating on 4 main factors: seatbelts, mobile phones, drink and drive etc
- A Fatal 4 operation was run in Oakham in April, with another due in the summer. GC will provide the results in due course.
- So far around 250 offences in the Force area have been dealt with during these operations. There is still a lot of non-compliance, particularly with seatbelts and mobile phones.
- CllrLS asked whether this information also goes to the Rutland Road Safety Partnership. GC currently sends to HC. HC has flagged Fatal 4 with Communications and will check they have all current figures.
- GC advised that drink/drug driving is of particular concern. The campaign for drink driving will continue in the summer, GC advised that the pandemic may have caused people's habits to change e.g. drinking at home. GC will report on this again at the next meeting.
- The Share the Road campaign is under way and signs can now be put up in Rutland. This will concentrate on horses, pedal cyclists and pedestrians. GC is looking for a launch in Rutland in the next few weeks. There will be a push for horses and cyclists to be given 1.5 metres of room when overtaking. CllrLS asked whether parishes will be contacted about the scheme. Once date confirmed, HC to provide details to Governance to circulate to parishes and also through the Weekly Roundup newsletter. CllrLS also advised that it could be added to the agenda for the upcoming Parish Forum.

**GC**

**HC**

**GC**

**HC**

**CllrLS**

- DC provided the following update:
  - Mobile safety camera van figures for April:

<b>Visits Completed</b>	38
<b>Offences Detected</b>	331
<b>Mobile Enforcement Delivered</b>	71 hours 15 minutes

- During 2 visits to Tixover junction, 9 vehicles were observed crossing the hatch markings, 5 of which were after the junction. Also a vehicle of the incorrect class was detected in this area.
- When DC circulates her April figures she will ask Audrey Danvers to liaise directly with the road policing units regarding the Tixover junction.
- RG has been liaising with the police regarding Edith Weston Road in North Luffenham. DC advised that a new spot has also been identified outside Essendine, which will be trialled in May.
- DC advised there are some outstanding issues relating to Gunthorpe and Morcott.
- DC clarified the position regarding where police vehicles are permitted to park – advising that exemptions are in place in order to carry out lawful duty, however officers would normally not completely obstruct a footpath and would leave enough room for a pushchair. Officers aim to park kerbside to keep the footpath free, however in rural areas if this is not possible then space should be left on the footpath for a pedestrian to pass.
- HC advised that a new Road Safety Officer will be joining RCC at the end of June and HC would like them to liaise with DC regarding the current sites that are visited.
- DC advised they are now using multiple van deployment and over the bank holiday there were 3 vans on the A47, 2 of which were within Rutland. The aim is to join up with the city as the A47 runs right

**HC**

through to it. Officer feedback is that multiple van deployment has been positive to driver behaviour, as they may not expect to see 2 vans on the same road.

- AT asked if roads policing will visit A47 Tixover site to enforce the contravention of the double solid white no overtaking markings.
- DC Responded that as 9 incidents were observed by the camera van then she would pass this on to roads policing for their consideration.
- DC advised that if there are specific days of the week, or times of the day when Parish Councils or residents perceive speeding to be more problematic, then they can alert the police of their observations by using the following e-mail address:  
[RoadSafetyUnitCommunityConcern@leicestershire.pnn.police.uk](mailto:RoadSafetyUnitCommunityConcern@leicestershire.pnn.police.uk)
- This information will then be passed to the safety camera team and will be taken into account when planning their visits to the sites.

**DC**

**4. Progress Update**

**Summary**

- HC shared her screen with the progress summary and highlighted the following figures so far for quarter 1 (reporting is now in quarters):

<b>New Applications</b>	6
<b>Awaiting Initial Assessment</b>	31
<b>Initial Assessment</b>	15
<b>Awaiting Feasibility</b>	0
<b>In Feasibility</b>	12
<b>Progress / Construct</b>	11
<b>On Hold</b>	7
<b>Completed</b>	94

- HC advised that the new system saves officer time.
- CllrLS asked if there has been any feedback from parishes with regards to the new categorisation. HC is not aware of any yet however the letters have not been out long. RG has provided clear justification within outcome letters.
- PSh thanked the team for the improvements, echoed by CllrLS.

**Parking updates**

- JV advised that there are a variety of projects on hold due to road adoptions or the covid situation.
- Regarding Whissendine school area and the highways concern, the team is liaising with the school and JV will report back in the next meeting.
- Some advisory Blue Badge bay requests have come in – but these sit outside the remit of the HTWG.
- There are plans to remove a Blue Badge bay from Exton.
- A conversation has taken place between the fire service and the Chair of Hambleton parish meeting regarding the need for measures to stop parking part way down Lyndon Road. RH confirmed that the fire service have visited the site and noted that parking is worse in good weather and appeared to be worse since the introduction of barriers at Whitwell. AT will discuss with JV following the meeting.
- The Parking team are currently refreshing the Parking Strategy with help from HC. HC has pencilled this in for the July HTWG agenda. CllrLS will send feedback regarding this to HC and JV.

**JV**

**AT, JV**

**CllrLS**

<p><b>Highways Updates</b></p> <ul style="list-style-type: none"> <li>• RG reiterated that the new system is working really well and that the first set out outcome notifications were sent out yesterday.</li> <li>• HC added that the new systems enables a more definitive answer to be provided to parishes.</li> <li>• AT reiterated that the new process is easy to follow.</li> <li>• AT advised that there had been a meeting between RCC and Network Rail to discuss the Manton bridge closure. PSh confirmed that communications regarding the bridge were led by Network Rail, but that a coordinated approach was required.</li> <li>• PSh shared that work is currently underway by the Highways team to improve the customer experience, which includes reviewing the automated email responses on Fix My Street.</li> </ul>	
<p><b>5. School Travel Plans and Active Travel</b></p> <ul style="list-style-type: none"> <li>• HC advised that the project is receiving very positive feedback. A number of schools are now engaged in the Modeshift Stars Active Travel programme.</li> <li>• Ryhall Primary School are the first accredited school and have achieved green status.</li> <li>• St Nicholas have also fed back that they have seen a real difference over just one term with regards to parking and the happiness of the children. HC is aiming to use this as a case study for other schools that aren't yet engaged.</li> <li>• The group strongly agreed that parking policy will be followed stringently – with no parking restrictions considered unless a school had an up to date travel plan.</li> <li>• CllrOH will be meeting with the headteacher of one of the school's yet to engage and will raise Modeshift STARS with them at the meeting. HC and JV will provide points to raise.</li> </ul>	<p><b>CllrOH HC, JV</b></p>
<p><b>6. Other Matters Arising</b></p> <ul style="list-style-type: none"> <li>• <b>Electric Vehicle Charging</b> <ul style="list-style-type: none"> <li>- HC, JV and EO had a meeting to discuss electric vehicle charging and EO took this as a topic to SMT for discussion as it was felt a joined up approach was needed.</li> <li>- PSh acknowledged this is a complex issue for the county that required a strategic approach.</li> <li>- It was noted that no further immediate action was required of officers, but further conversations would be had at DMT in due course.</li> <li>- CllrLS and PSh stressed that the group endorses the need for a strategic approach and to tie in with the vision for the county going forward.</li> </ul> </li> <li>• <b>A6003 Manton Bridge Diversion</b> <ul style="list-style-type: none"> <li>- Matter picked up earlier in meeting.</li> </ul> </li> <li>• <b>Burley Road Scheme</b> <ul style="list-style-type: none"> <li>- HC advised of plans for a consultation relating to a potential joint cycleway and footway scheme.</li> <li>- There is a provisional start date of 7<sup>th</sup> June for the 4 week consultation.</li> <li>- CllrLS asked that the relevant Future Rutland Conversation feedback is reviewed and taken into consideration before the consultation goes live. HC will ask Communications for the relevant results.</li> </ul> </li> </ul>	<p><b>HC</b></p>

<ul style="list-style-type: none"> <li>• <b>Review of Speed Indicator Devices</b> <ul style="list-style-type: none"> <li>- HC advised that RG is currently working on a review of speed indicator devices. Due to the anticipated value of works associated with the review, it is likely that a report will need to be brought to Cabinet.</li> <li>- CllrLS asked that this could be linked to Road Safety Partnership. HC to update the partnership as this progresses.</li> </ul> </li> </ul>	<b>HC</b>
<b>7. Date of Next Meeting</b>	
27 <sup>th</sup> July 2021	

CllrLS closed the meeting at 15:24