

Rutland County Council
Highways & Transport Working Group
22nd March 2022 – 14:00 to 16:00
Virtual Meeting via Teams
MEETING NOTES & ACTIONS

Attendees

Cllr Ian Razzell (CllrIR), RCC - Portfolio Holder for Highways & Transportation and Road Safety (Chair)
 Cllr Oliver Hemsley (CllrOH), RCC Council Leader
 Heather Caldicott (HC), RCC – Transport Strategy Manager
 Emma Odabas (EO), RCC – Senior Transport Manager
 Penny Sharp (PSh), RCC – Director of Places
 Graham Compton (GC), Leicestershire Police
 Andrew Tatt (AT), RCC – Senior Highways Manager
 Paul Slater (PS), RCC – Highways Engineer
 James Von Der Voelsungen (JV), RCC – Parking Services Manager
 Robert Salt (RS), RCC – Business Administrator for Highways (Minute Taking)
 Rob Thomason (RT) – RCC Transport Strategy Officer
 Sgt Paul Kear (PK) – Sgt for Leicestershire Police
 Lesley Panton (LP) - Leicestershire Police
 Angela Culleton (AC), RCC – Interim head of safe and active public realm
 Darren Weston (DW), Leicestershire Fire and Rescue Service

Area of Business	Action
1. Welcome and Introductions	
<ul style="list-style-type: none"> • CllrIR welcomed everyone to the meeting. • Introductions were provided by group members. • Lindsey Booth (NPA Commander) sends her apologies, Sgt Paul Kear attending to represent her. • Angela Culleton introduced herself to the group 	
2. Minutes of the previous meeting	
<ul style="list-style-type: none"> • Any actions to be carried forward: <ul style="list-style-type: none"> - AT confirmed that the TRO's are being collated and is following them up with Legal. - CllrIR requesting to explore the timelines of when the enforcement van can be present in the county, to be discussed outside of working group. - CllrIR attended the fire service's Hazard Express education tool and was very supportive. RCC road safety officer looking at putting a press release together to help promote and support the initiative. - CllrIR updated the group that the current HTWG process is dealing with the majority of town centre parking issues raised. - HC confirmed that the consultation for the parking policy will start Monday 28th March for 5 weeks. Press release to be included in the council newsletter along with a wide circulation list. The group discussed how best to engage with as many businesses' as possible. It was agreed to continue discussing outside of the meeting. - Group agreed to start procurement in Q.2 of next financial year for the local cycling and walking infrastructure plan. - HTWG process: HC proposes prior to submitting a report to Cabinet on the process changes, to send an email with the key points to group members. - Annual fleet replacement: The delegation forms have been sent and any changes going forward will be outlined in a cabinet report anticipated in May. - HC met with GC and have arranged dates for Community Speed Watch in 2022. 	<p>AT CllrIR/ HC</p> <p>PS/ CllrIR/ CllrOH/ HC/ JV</p> <p>HC</p> <p>HC</p>

<ul style="list-style-type: none"> Minutes of the February 2022 HTWG meeting were formally approved by the group. 	
3. Police Update	
<ul style="list-style-type: none"> New mobile phone legislation (PK) PK advised that the update consolidates and clarifies the rules around use of phones while driving. It was confirmed that people filming crashes/bad driving are automatically incriminating themselves. Welcome to the new NPA Commander (all) PK will convey the welcome back to Lindsey following the meeting. 	PK
4. Progress Updates	
<p>Summary (HC)</p> <ul style="list-style-type: none"> HC shared the summary of concerns on screen. Concerns have been uploaded to the online progress update – which provides detail on schemes, in alphabetical order, to make it easier to review. HC advised she had received a request from a Ward Member to also put the data online in spreadsheet format as well as pdf. HC will look to ensure this takes place going forward. CllrIR thanked HC and confirmed he will share the summary as much as possible. <p>Parking updates JV</p> <ul style="list-style-type: none"> JVV has a number of schemes on hold because of adoption or monitoring. One of which is the Huntsman Drive area (ITCP 2019-36) - some of which is not adopted. Situation is currently being monitored especially following recent issue of access for a bin lorry. JVV has received sign off for the initial assessment relating to ITCP 2021-51 (Greetham) – which does not recommend the installation of an ambulance bay. In discussion about an advisory disabled bay request, Cllr Begy is being kept informed. School parking considerations are still ongoing. Fees and charges have been approved which increased parking charges. JVV informed the group he expected requests for yellow lines in Ketton following an accident on the High Street. CllrIR thanked JV for his contribution. <p>Highway Updates AT</p> <ul style="list-style-type: none"> AT advised that all recent KSI sites have been assessed and can confirm that they were not related to the road condition. A new sign has been requested at one site to improve the presence of the junction. <p>Current Schemes</p> <ul style="list-style-type: none"> Confirmed that the Lonsdale House/ Lidl improvement scheme was completed on Friday 18th March. The BT covers require raising, but this is with the utility company to complete. AT speaking to communications about including it in the Rutland roundup. Toucan crossing installation at the Barleythorpe/ Langham roundabout scheduled to start on 25th April Tixover A47 scheme aiming for late spring. Traffic management being sorted for the works. Burley Road cycle way identified for the summer holiday. Currently preparing the detailed design prior to further public engagement. HC and AT to meet to discuss plans. Lyndon Top: there are some legal issues that require resolution before the scheme can progress. CllrIR asked AT to provide an update for CllrOH and himself. 	<p>HC</p> <p>AT</p> <p>AT/HC</p> <p>AT</p>

5. Transport strategy team updates	
<p>Road safety education</p> <ul style="list-style-type: none"> - HC informed the group the Road Safety Officer (Julia Potkins) is engaging with schools through a variety of tools including the road safety quiz. Confirmed that St Nicholas were the winners this year. - DW mentioned about the need to book the Hazard Express van early. CllrIR and HC very supportive of booking the van and HC confirmed the Road Safety Officer had been promoting the provision to secondary schools and colleges. - CllrIR raised the possibility of the Hazard Express attending the Rutland County Show. HC advised the Road Safety Officer had provided contact details to the Fire Service regarding this. - Community Speed Watch works are ongoing including booking site visits to undertake risk assessments <p>Sustainable travel</p> <ul style="list-style-type: none"> - HC informed the group investigations into school streets have shown they may be unsuitable to a rural area. Officers from transport strategy, parking and highways are now looking at other possible options to use funding in a way more beneficial to Rutland. <p>Burley Road</p> <ul style="list-style-type: none"> - HC has created an initial assessment including a summary of key issues raised during consultation. HC asked for guidance on any additional engagement required. - JV mentioned the possibility of extending the yellow lines on the north side down to the roundabout. This would need to go through TRO consultation. - AT confirmed to HC that restrictions could be included in the detailed design. - CllrIR informed the group that he has received mixed views from residents – with concern from some regarding removal of parking and access. Others however have welcomed the proposal, in light of the new highway rules and providing sustainable options for travel. CllrIR stated that the most important elements are enhancing access and safety. - Group discussed the importance of engaging with young families and about being transparent and detailing to the public exactly what is being proposed. HC to speak with communications with regards to any groups that could be contacted. - AT and HC to discuss the timeline for the detailed designs outside of meeting with a view to doing further engagement. <p>Transport strategy</p> <ul style="list-style-type: none"> - HC confirmed the Parking policy is out for consultation on 28th March. - Enhanced partnership plan and scheme for buses is out for consultation now. - Aiming for it to become a full legal document by the 31st March 2022. No funding announcements have been received from the Department for Transport. - EO held a meeting to start work on the EV strategy, this will be a priority going forwards. CllrIR requested the EV strategy be a standing item on future agendas. 	<p>HC/JV/AT</p> <p>HC</p> <p>AT and HC</p> <p>HC/ transport admin</p>
6. Community Speed Watch	
<ul style="list-style-type: none"> - GC confirmed 5 schemes will be delivered in Rutland, first one starting shortly with the last one at the end of the summer. RCC's road safety officer is currently working on risk assessments for the sites to ensure residents safety while doing the scheme. - Volunteers make a note of the registration of the speeding vehicles. The police will then send a warning letter to the registered keeper of the vehicle. 	

<ul style="list-style-type: none"> - CllrIR asked if letters were only sent out to Rutland residents. GC responded that letters are primarily sent to Rutland residents and people from nearby areas. - CllrIR asked if it possible to know the total number of offenders and then the percentage of people speeding who were contacted as opposed to those who were not. GC responded that history of the scheme has shown most speeding vehicles are driven by locals or nearby residents. Highlighted how beneficial messages sent to parishes are. LP confirmed information on how many letters are sent is fed back to the parish councils who take part. - CllrOH asked if other counties ran similar speed watch schemes. GC confirmed they do, though with slight differences. GC informed the group that the police are conducting an evaluation of how the scheme is run. GC will report back if there are any alternatives and what they may be. - DW gave the fire service figures, for the last three years Rutland averaged just over 30 road traffic collisions, this year is down at 28. Confirmed figures are low compared to other areas of Leicestershire, with no problem hotspots that are noticeable to the fire service. CllrIR thanked DW for his input and mentioned the importance of stats to help communicate this message with parishes, this was seconded by CllrOH. - HC expressed an interest in comparing the council and fire services data and reports. DW and HC to discuss outside of meeting. - DW added that he and Lindsey Booth had held a meeting about the services working closer together. 	<p style="text-align: center;">GC</p> <p style="text-align: center;">DW/ HC</p>
<p>7. Costing Templates</p>	
<ul style="list-style-type: none"> - CllrIR raised the importance of communicating information to the parishes around the practicalities of a scheme, including how much the schemes/items would likely cost. - A public realm strategy is being developed which will answer these kinds of questions and will include information on highways street furniture etc. The strategy is being developed this coming financial year. - HC mentioned the road safety guide which included possible installation options and rough costs. HC to circulate the guide to PSh, AC and AT. PSh important to emphasise the refreshed broader version will be available in the next 12 months. - AC commented that the public realm work will work for many existing policies and will enable people to locate all the policies in one place. - PSh and CllrIR discussed updating members on the public realm strategy in the coming months. - The group discussed speeding roundels in relation to two reports received by CllrOH. It was confirmed by AT that highways are not allowed to install additional roundels on columns in a 30mph street lit area. Post meeting LP provided useful information on the use of roundels, to be circulated with the minutes. - CllrIR mentioned the possibility of including wording about speeding on signs welcoming visitors to the county. - CllrIR commented that the visibility of officers and PCSO's was having a positive impact in the community. PK thanked CllrIR. - HC received a request from a parish about installing a bench for the jubilee. AT confirmed that it would come through Highways. 	<p style="text-align: center;">HC</p>
<p>8. AOB</p>	
<ul style="list-style-type: none"> • CllrIR thanked everyone for attending the meeting. • GC provided a post meeting update to advise that the Police are looking at further Share the Road campaigns this year possibly linking into the CICLE Classic. 	
<p>8. Date of next meeting</p>	
<p>24th May 2022</p>	