

Rutland County Council have completed this checklist produced by the Planning Advisory Service (PAS) in order to demonstrate that the Rutland Local Plan Review meets the key requirements for the content and form of local plans as set out in the National Planning Policy Framework.

PAS LOCAL PLAN ROUTE MAPPER TOOLKIT PART 2: LOCAL PLAN FORM & CONTENT CHECKLIST

Why you should use this part of the toolkit

The following table sets out a checklist of the key requirements for the content and form of local plans as set out in the National Planning Policy Framework (NPPF). Guidance to supplement the NPPF is set out within [National Planning Practice Guidance](#), which is regularly updated by the Government. You should review relevant sections of the National Planning Practice Guidance and consider any implications for your policies.

This part of the Toolkit will assist by informing all plan making stages, including any visioning and scoping exercises seeking to ascertain what the plan should cover. It should be applied before consultation or publication of a local plan update. This will help to ensure that you have considered all of the key plan-making requirements in preparing your plan in accordance with the NPPF.

This part of the toolkit deals only with the local plan content requirements specified in the NPPF. Toolkit Part 1 provides more detail on carrying out a review of the need to update policies within your plan. Toolkit Part 3 sets out the process requirements for local plan preparation as set out in legislation and the NPPF. Soundness and Plan Quality issues are dealt with in Toolkit Part 4.

How to use this part of the toolkit

You can use column C in the table to record the results of your assessment against the checklist for the following plan making stages:

Local Plan Review: The toolkit can be used to inform the decision on whether or not your local plan policies need to be updated. In this case:

- Ask yourself whether the development plan for your area (which may comprise more than one development plan document or include a spatial development strategy and/or neighbourhood plans) still meets current NPPF requirements.
- Identify which policy and document addresses the requirement in column C or identify why it is not relevant.

If your plan was adopted under the NPPF 2012 you might find the following quick reference colour codes helpful to identify new or revised NPPF requirements since the adoption of your plan:

Key:

New plan-making requirement of the NPPF 2019 not contained within the previous 2012 version
Revised plan-making requirement of the NPPF, containing some changes from the 2012 version
Requirement of the NPPF which has not changed from the 2012 version in relation to plan-making

Scoping your policies update: The checklist can also be used to determine the scope of your local plan policies update and ensure that content requirements are addressed. You can work through each section of the table to determine:

- whether the provision is relevant to your local plan policies update/ planning context of your local authority area(s); and then
- consider whether your local plan policies update will need to address these content requirements or identify whether they are contained in other documents that form the development plan in your area.

Assessing your draft policies update: The checklist can also be used to ensure that your emerging draft policies update is adequately addressing content requirements of national planning policy. You can work through each section of the table to determine:

- whether the provision is relevant to your local plan policies update/planning context of your local authority area(s); and then
- if it is, whether your draft local plan policies update addresses these content requirements (or identify whether they are contained in other documents that form part of the development plan in your area).

How to use the results of this part of the toolkit

This checklist is to help you review your policies and/or develop an update to these where required. There is no requirement to publish or submit this table to the Planning Inspectorate. However, you may find it (or some elements) helpful to assist you in demonstrating how the policies update does/does not accord with the NPPF.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
<i>General Requirements</i>			
1.	Include any relevant material that is set out in a government policy statement(s) for the area for example a national policy statement(s) for major infrastructure and written ministerial statements.	NPPF Para 5, 6	Paragraph 5 is not relevant as there are no major infrastructure projects currently proposed in the county. Account has been taken of written ministerial statements where appropriate.
2.	Contribute to the achievement of sustainable development.	NPPF Para 8, 9, 16	The Plan has been informed by Sustainability Appraisal (SA) throughout. The SA has supported the selection of options for the spatial strategy and site allocations and policies have been assessed against the SA objectives and have been developed in line with the strategic objectives of the Local Plan.
3.	Apply the presumption in favour of sustainable development.	NPPF Para 11	The Local Plan includes Policy SD1 (Sustainable Development Principles), which sets out the local issues that need to be considered in determining whether development is sustainable.
4.	Provide a positive vision for the future; a framework for addressing housing needs and other economic, social and environmental priorities.	NPPF Para 15	Section 2 of the Local Plan sets out the wider context in which the Plan will sit and for the Plan's vision and strategic objectives. The vision and objectives (Section 3) provide a clear vision as to what the County will be like at the end of the plan period as a result of implementing the Plan. The Vision has been developed with partners and stakeholders and reflects the aims and objectives of the Council's Corporate Plan and other key strategies and delivery plans, including the Housing and Homelessness Strategy and Economic Development Strategy. The objectives have influenced the development of the Plan policies and the Local Plan clearly sets out to which objectives each of the policies contributes.
5.	Plans should be: Aspirational and deliverable Contain clear and unambiguous policies Accessible through the use of digital tools Serve a clear purpose avoiding duplication	NPPF Para 16	The Plan seeks to do this. Development of Plan policies has been subject to viability testing, most recently through the <u>Local Plan Viability Update Report (February 2020)</u> . This has concluded that the policies and proposals of the Local Plan can be viably delivered.

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			<p>The responses to questions in the Local Plan and Soundness Quality Assessment (Part 4 of the toolkit) demonstrates how the policies are clear and duplication avoided as far as possible.</p> <p>The Local Plan, supporting documents and evidence base are available on the Council's website.</p>
6.	<i>Plan Content</i>		
7.	Include strategic policies to address priorities for the development and use of land. They should set out an overall strategy for the pattern, scale and quality of development.	NPPF Para 17, 20	The Local Plan contains 57 strategic policies. In determining which policies are strategic, the Council has followed the guidance in the NPPF and National Planning Practice Guidance in terms of whether a policy is delivering the development strategy, setting an overarching objective or seeking to shape broad characteristics of development.
8.	Outline which policies are 'strategic' policies	NPPF Para 21	Strategic policies are listed in Appendix 1 of the Local Plan.
9.	Strategic policies should look ahead over a minimum 15-year period <u>from adoption</u> .	NPPF Para 22	The Plan period is to 2036, which all strategic policies follow. This would provide a 15 year period from the anticipated date of adoption in 2021.
10.	Indicate broad locations for development on a key diagram, and land use designations and allocations on a policies map.	NPPF Para 23	<p>As the Local Plan does not identify broad locations for development a key diagram is not included. However, the Settlement Hierarchy and Spatial Strategy is illustrated in Figure 4.</p> <p>Land use designations and allocations are shown on the Local Plan Policies Map.</p>
11.	Strategic policies should provide a clear strategy for bringing sufficient land forward, and at a sufficient rate, to address objectively assessed needs over the plan period.	NPPF Para 23	<p>Policies SD2 (Spatial Strategy for Development), Policy H1 (Sites for Residential Development) and Policy E1 (Industrial and Office Provision) collectively provide a clear strategy.</p> <p>The Local Plan includes a Housing Trajectory (Section 10), which shows how the Local Housing Need (LHN) figure will be delivered and indicates that the Local Plan provides a sufficient supply of housing land to deliver the objectively assessed housing need over the plan period.</p>

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12.	Include non-strategic policies to set out more detailed policies for specific areas.	NPPF Para 18, 28	The Local Plan contains a number of non-strategic policies providing development management policies relating to specific uses/themes.
13.	Set out contributions expected from development, and demonstrate that expected contributions will not undermine the deliverability of the Plan.	NPPF Para 34, 57	The Council has adopted a Community Infrastructure Levy (CIL) and Policy SC4 (Developer Contributions) explains which developments will be subject to CIL and how development viability will be assessed. Policies H9 (Affordable Housing), EN14 (Open Space Provision), SC2 (Sustainable Transport) and SC3 (Promoting Fibre to Premise Broadband) set out detailed requirements for on-site provision and/or off-site provision. The <u>Local Plan Viability Update Report (February 2020)</u> takes into account contributions that are expected from development. The Local Plan is supported by an <u>Infrastructure Delivery Plan Update (Feb 2020)</u> and Schedule, which identifies the infrastructure needed to support the Local Plan growth proposals over the plan period.
<i>Housing</i>			
14.	Be informed by a local housing need assessment, conducted using the standard method in national planning guidance as a starting point.	NPPF Para 60	The LHN figure for Rutland is a minimum of 127 dwellings per annum. This has been rounded to 130 dwellings per annum to give a requirement over the plan period (2018 – 2036) of 2,340 dwellings. However, the Council is concerned that limiting housing supply to the LHN would not respond adequately to market signals and demographic trends (as evidenced in the <u>Strategic Housing Market Assessment (SHMA) Update (2019) and addendum (Feb 2020)</u>). As such, it is proposed to make additional allocations, which would equate to a 25% buffer (or a housing figure of 162 dwellings per annum over the plan period) (paragraphs 5.1 – 5.3).
15.	Identify the size, type and tenure of housing needed for different groups.	NPPF Para 61	Policy H6 (Meeting all Housing Needs) seeks to ensure that sites (of 10 or more dwellings) provide housing that would (broadly) meet the housing mix evidenced in the <u>SHMA (2019 and addendum Feb 2020)</u> .

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16.	Where a need for affordable housing is identified, specify the type of affordable housing required.	NPPF Para 62	Policy H9 (Affordable Housing) identifies the type of affordable housing required to meet affordable housing need across the County as evidenced in the <u>SHMA (2019 & 2020)</u> .
17.	Expect at least 10% of homes to be available for affordable home ownership, unless this would exceed the level of affordable housing required in the area, or significantly prejudice the ability to meet the identified affordable housing needs of specific groups	NPPF Para 64	To meet identified local and affordable housing need Policy H9 (Affordable Housing) supports the provision of a mix of affordable housing tenures, including affordable home ownership products. This reflects the <u>SHMA (2019 & 2020)</u> , which has indicated that there is potentially significant demand for 10% of homes to be provided as affordable home ownership products.
18.	Set out a housing requirement for designated neighbourhood areas which reflects the overall strategy for the pattern and scale of development and any relevant allocations.	NPPF Para 65	Uppingham Neighbourhood Plan Area is the only designated Neighbourhood Plan Area to date that has indicated a desire to determine their own housing allocations and Policy H1 (Sites for Residential Development), therefore, sets out a housing requirement figure for that Neighbourhood Area. To support neighbourhood groups elsewhere in the County that over the plan period may wish to provide housing beyond the minimum requirement set out Policy H1, the Local Plan provides guidance (paragraph 5.8) on the amount of additional housing Neighbourhood Plans could plan for that would be consistent with the spatial strategy.
19.	Identify a supply of specific, deliverable sites for years one to five of the plan period, and specific, developable sites or broad locations for growth, for years 6-10 and, where possible, for years 11-15 of the plan.	NPPF Para 67	The Local Plan through Policy H1 (Sites for Residential Development) has allocated sufficient developable sites to meet the County's objectively assessed housing needs over the plan period. The Local Plan Housing Trajectory (Section 10) illustrates the expected rate of housing delivery from the allocated sites and other sources of housing supply across the plan period.
20.	Identify land to accommodate at least 10% of the housing requirement on sites no larger than one hectare; unless it can be demonstrated that there are strong reasons why the 10% target cannot be achieved.	NPPF Para 68	Just over 5% of the housing requirement is accommodated on sites of less than one hectare. This is primarily a consequence of the Local Plan seeking to make best use of available brownfield land within the County: nearly 55% of the housing requirement is provided for through the redevelopment of a major brownfield site (St George's

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			Barracks). Where Neighbourhood Plans make additional allocations, the Local Plan seeks to encourage these to be sites of less than one hectare.
21.	Support the development of entry level exception sites, suitable for first time buyers, unless the need for such homes is already being met within the authority's area.	NPPF Para 71	Policy H10 (Rural Exception Housing) enables affordable housing schemes that meet the NPPF definition of affordable housing to come forward (including entry level exception sites).
22.	Include a trajectory illustrating the expected rate of housing delivery over the plan period, and requiring a buffer of 10% where the local planning authority wishes to demonstrate a five year supply of deliverable sites through an annual position statement or recently adopted plan.	NPPF Para 73	The Local Plan includes a Housing Trajectory (Section 10), which shows how the LHN figure plus a 25% buffer will be delivered. This indicates that the Local Plan provides a sufficient supply of housing over the plan period to deliver the overall housing numbers. The Council is not seeking to confirm its five year housing supply through the Local Plan on adoption.
23.	Be responsive to local circumstances and support rural housing developments that reflect local needs.	NPPF Para 77	Policy H10 (Rural Exception Housing) enables affordable housing schemes that meet the NPPF definition of affordable housing to come forward.
24.	Identify opportunities for villages to grow and thrive, especially where this will support local services.	NPPF Para 78	Policy SD2 (Spatial Strategy for Development) identifies a hierarchy of settlement across which growth will be located. The scale of development within settlements reflects a number of factors including the need to maintain and enhance services and facilities within rural villages. This includes small scale windfalls and reuse of brownfield sites.
25.	Avoid the development of isolated homes in the countryside unless specific circumstances are consistent with those set out in the NPPF.	NPPF Para 79	Policy SD4 (Residential Development in the Countryside) sets out the circumstances in which residential development in the countryside may be considered acceptable: these are consistent with the circumstances set out in the NPPF.
	<i>Economy</i>		
26.	Create conditions in which businesses can invest, expand and adapt.	NPPF Para 80	There are a number of policies throughout the Local Plan relevant to this including Employment and Economic Development (Section 6), Development in the Countryside

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
			(in Section 4), Telecommunication and High Speed Broadband (in Section 8) and Infrastructure (in Section 8).
27.	Set out a clear economic vision and strategy which positively and proactively encourages sustainable economic growth, having regard to Local Industrial Strategies and other local policies for economic development and regeneration.	NPPF Para 81	The Local Plan vision is partly drawn from the Council's Economic Development Strategy in that ' <i>economic growth will have resulted in the availability of high quality employment opportunities and businesses which provide locally accessible employment; improved learning opportunities; and the delivery of appropriate support services and infrastructure;</i> '. This is further reflected in Objectives 8 (Strong and Diverse Economy) and 9 (Rural Economy and Communities) which state that the Council will support delivery of new employment land and premises to support existing and attract new businesses throughout the County in order to strengthen and diversify the local economy, including a greater range and quality of employment opportunities.
28.	Set criteria, or identify strategic sites, for local and inward investment to match the strategy and to meet anticipated needs over the plan period.	NPPF Para 81	Policy E1 (New Provision for Industrial and Office Development) identifies four strategic employment allocations. It also provides support for employment related proposals on sites in addition to the identified allocations.
29.	Seek to address potential barriers to investment, such as inadequate infrastructure, services or housing, or a poor environment.	NPPF Para 81	Rutland is recognised as having a high quality of life with an attractive and high quality environment. The Local Plan seeks to ensure those things that are important and special about the County are protected whilst providing the opportunity for inward investment (through the allocation of sites) and addressing issues around housing affordability and infrastructure provision.
30.	Be flexible enough to accommodate needs not anticipated in the plan, allow for new and flexible working practices (such as live-work accommodation), and to enable a rapid response to changes in economic circumstances.	NPPF Para 81	Flexibility has been built into the amount of employment land that has been allocated to provide for a choice of sites and ensure flexibility. The protection of key employment sites (Policy E3) will contribute to the provision of a range of employment sites and premises that could meet a variety of employment needs. The policy also provides for the consideration of other employment generating uses (non B Use Classes) on sites, subject to criteria being met.

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31.	Recognise and address the specific locational requirements of different sectors. This includes making provision for clusters or networks of knowledge and data-driven, creative or high technology industries; and for storage and distribution operations at a variety of scales and in suitably accessible locations.	NPPF Para 82	The Local Plan economy policies and allocations reflect the findings of the Employment Land Assessment Update (Jan 2016) .
32.	Enable the sustainable growth and expansion of all types of business in rural areas, both through conversion of existing buildings and well-designed new buildings.	NPPF Para 83	The Local Plan supports development which contributes to the rural economy, subject to certain criteria being met, in particular through Policy E4 (Rural Economy) and Policy SD5 (Non-residential Development in the Countryside).
33.	Enable the development and diversification of agricultural and other land-based rural businesses.	NPPF Para 83	Policy SD5 (Non-residential Development in the Countryside) supports farm diversification and rural enterprise developments subject to certain criteria being met.
34.	Enable sustainable rural tourism and leisure developments which respect the character of the countryside.	NPPF Para 83	The Local Plan supports rural tourism developments, subject to certain criteria being met, in particular through Policy SD5 (Non-residential Development in the Countryside) and Policy E5 (Local Visitor Economy). The Local Plan also includes specific policies related to development around Rutland Water, which is important for tourism and the local economy.
35.	Enable the retention and development of accessible local services and community facilities, such as local shops, meeting places, sports venues, open space, cultural buildings, public houses and places of worship.	NPPF Para 83	Policy SC1 (Delivering Safe, Healthy and Inclusive Communities) seeks to support the retention and enhancement of a wide range of locally based community facilities to help ensure that people have access to a range of services. In the County's smaller villages, development which is demonstrated to be necessary to support or enhance community facilities will be supported (Policy SD2 – Spatial Strategy for Development).

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
36.	Recognise that sites to meet local business and community needs in rural areas may have to be found adjacent to or beyond existing settlements, and in locations that are not well served by public transport.	NPPF Para 84	The Local Plan supports development in such locations, subject to certain criteria being met, in particular through Policy E4 (Rural Economy) and Policy SD5 (Non-residential Development in the Countryside).
37.	<i>Town centres</i>		
38.	Define a network and hierarchy of town centres and promote their long-term vitality and viability.	NPPF Para 85	The retail hierarchy is set out in Policy E9 (Town Centres and Retailing), which together with paragraphs 6.38 to 6.77 sets out how the long term vitality and viability of Oakham and Uppingham Town Centres will be enhanced. The Local Plan retail policies are supported by a Retail Capacity Study Update (2016) .
39.	Define the extent of town centres and primary shopping areas, and make clear the range of uses permitted in such locations.	NPPF Para 85	Oakham and Uppingham Town Centres and the Primary Shopping Areas are defined on the Policies Map. Policies E9 (Town Centres and Retailing) and E10 (Primary Shopping Areas) set out the approach to development within these defined areas.
40.	Retain and enhance existing markets and, where appropriate, re-introduce or create new ones.	NPPF Para 85	Reference to retaining and enhancing existing markets is not referred to specifically in the Local Plan. However, market related proposals would be considered under Policy E9 (Town Centres and Retailing).
41.	Allocate a range of suitable sites in town centres to meet the scale and type of development likely to be needed, looking at least ten years ahead.	NPPF Para 85	The need for additional retail floorspace has been informed by the Retail Capacity Study Update (2016) .
42.	Where suitable and viable town centre sites are not available for main town centre uses, allocate appropriate edge of centre sites that are well connected to the town centre.	NPPF Para 85	Provision for additional comparison floorspace is met through the allocation of a site on Burley Road, Oakham (Policy E11), which adjoins an existing retail development.
43.	Recognise that residential development often plays an important role in ensuring the vitality of centres and encourage residential development on appropriate sites.	NPPF Para 85	Policy E9(d) supports the use of upper floors for residential (or office) purposes.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
44.	<i>Healthy and safe communities</i>		
45.	Achieve healthy, inclusive and safe places which promote social interaction, are safe and accessible, and enable and support healthy lifestyles.	NPPF Para 91	Through Policy EN3 (Delivering Good Design) development proposals will be required to create safe environments, alleviate risks from unhealthy and polluted environments and ensure developments promote physical activity and social interaction. This is supported by Policies EN10 (Blue and Green Infrastructure), EN14 (Open Space Provision), SC1 Delivering Safe, Healthy and Inclusive Communities) and SC2 (Securing Sustainable Transport).
46.	Plan positively for the provision and use of shared spaces, community facilities (such as local shops, meeting places, sports venues, open space, cultural buildings, public houses and places of worship) and other local services to enhance the sustainability of communities and residential environments.	NPPF Para 92	Policy SC1 (Delivering Safe, Healthy and Inclusive Communities) seeks to support the retention and enhancement of a wide range of locally based community facilities to help ensure that people have access to a range of services. Policy EN10 (Blue and Green Infrastructure) seeks to resist the loss of existing and support the provision of new sport/recreation facilities and Policy EN14 (Open Space Provision) the provision of on-site open space as part of new development.
47.	Take into account and support the delivery of local strategies to improve health, social and cultural well-being for all sections of the community.	NPPF Para 92	Where appropriate local strategies have been taken into account, in particular the <u>Council's Sport and Recreation Strategy (2015)</u> .
48.	Guard against the unnecessary loss of valued facilities and services, particularly where this would reduce the community's ability to meet its day-to-day needs.	NPPF Para 92	Policy SC1 (Delivering socially inclusive Communities) seeks to support the retention of a wide range of locally based community facilities to help ensure that people have access to a range of services.
49.	Ensure that established shops, facilities and services are able to develop and modernise, and are retained for the benefit of the community.	NPPF Para 92	Policy SC1 (Delivering socially inclusive Communities) seeks to support the enhancement of a wide range of locally based community facilities. This is supported by Policy E4 (Rural Economy) and Policy E9 (Town Centres and Retailing) which are supportive of service/retail/business development proposals subject to criteria being met.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
50.	Ensure an integrated approach to considering the location of housing, economic uses and community facilities and services.	NPPF Para 92	Policy SD2 (Spatial Strategy for Development) identifies a hierarchy of settlements across which an appropriate scale of housing/employment development will be located.
51.	Consider the social, economic and environmental benefits of estate regeneration.	NPPF Para 93	This is not a particular issue in Rutland and, therefore, it is not considered necessary for the Local Plan to include any specific policy requirements related to this.
52.	Promote public safety and take into account wider security and defence requirements.	NPPF Para 95	Development proposals will be expected to meet the criteria related to design and crime set out in Policy EN3 (Delivering Good Design). To reflect the presence of operational military facilities within the County, the Local Plan includes a specific policy dealing with development in connection with their operational use (Policy SD7 – Use of Military Bases and Prisons for Operational or Other Purposes).
53.	Provide open space, sports and recreational facilities which meets the needs of the local area.	NPPF Para 95	Policy EN10 (Blue and Green Infrastructure) seeks to resist the loss of existing and support the provision of new sport/recreation facilities and Policy EN14 (Open Space Provision) the provision of on-site open space as part of new development in accordance with the Council's open space standards.
54.	Protect and enhance public rights of way and access.	NPPF Para 98	Public rights of way are included as part of the County's blue/green infrastructure network. Policy EN10 (Blue and Green Infrastructure) seeks to ensure this network is safeguarded, improved and enhanced through further provision, particularly within and around the County's towns and villages. This is supported by Policy SC2 (Securing Sustainable Transport), which seeks to encourage opportunities for walking and cycling.
55.	<i>Transport</i>		
56.	Should actively manage patterns of growth in support of objectives in Para 102. Significant development should be focused on locations which are/can be made sustainable. Opportunities to maximise sustainable transport solutions will vary between urban and rural areas - this should be taken into account in plan-making.	NPPF Para 103	The Local Plan includes policies which will assist in ensuring that development is focussed in locations which are or can be made sustainable. These include Policy SD2 (Spatial Strategy for Development), Policy H5 (Housing Density), Policy SC2 (Sustainable Transport).

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			The policies related to the new Garden Community at St George's Barracks (Policies H2 and H3) require the provision of a range of measures to promote sustainable modes of transport.
57.	Support an appropriate mix of uses across an area, and within larger scale sites, to minimise the number and length of journeys needed for employment, shopping, leisure, education and other activities.	NPPF Para 103	The Local Plan strategy seeks to locate development in those settlements where there are at least a basic range of services and facilities to meet the day to day needs of residents. The development of a new Garden Community at St George's Barracks (Policies H2 and H3), will provide a mix of housing and employment uses together with a neighbourhood centre and education provision.
58.	Identify and protect, where there is robust evidence, sites and routes which could be critical in developing infrastructure to widen transport choice and realise opportunities for large scale development.	NPPF Para 104	There are no sites or routes protected.
59.	Provide for high quality walking and cycling networks and supporting facilities such as cycle parking (drawing on Local Cycling and Walking Infrastructure Plans).	NPPF Para 104	Policy SC2 (Securing Sustainable Transport) supports opportunities for delivering an integrated walking and cycling network through connecting new developments to services and neighbouring communities and Policy EN3 (Delivering Good Design) requires cycle provision in accordance with the cycle parking standards (set out in Appendix 4). This is supported by Policy EN10 (Blue and Green Infrastructure) which seeks to ensure the public rights of way network is safeguarded, improved and enhanced through further provision, particularly within and around the County's towns and villages.

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60.	Provide for any large-scale transport facilities that need to be located in the area and the infrastructure and wider development required to support their operation, expansion and contribution to the wider economy.	NPPF Para 104	No large scale transport facilities are proposed within the plan period.
61.	Recognise the importance of maintaining a national network of general aviation airfields.	NPPF Para 104	There are no general aviation airfields within the County.
62.	Provide adequate overnight lorry parking facilities, taking into account any local shortages.	NPPF Para 107	The need for such facilities has not been identified in the Local Transport Plan or raised in response to any of the Local Plan consultations.
63.	In assessing sites that may be allocated for development in plans, it should be ensured that: appropriate opportunities to promote sustainable transport modes can be – or have been – taken up, given the type of development and its location; safe and suitable access to the site can be achieved for all users; and any significant impacts from the development on the transport network (in terms of capacity and congestion), or on highway safety, can be cost effectively mitigated to an acceptable degree.	NPPF Para 108	In assessing sites consideration has been given to their accessibility to services and facilities, the opportunities to provide or enhance sustainable modes of transport such as walking and cycling links and the impact of development on the highway network. Where appropriate mitigation measures have been identified.
64.	Development should only be prevented on highways grounds if there would be an unacceptable impact on highway safety, or the residual cumulative impacts on the road network would be severe.	NPPF Para 109	Policy SC2 (Securing Sustainable Transport) seeks to ensure that the impact on the highway network is appropriately assessed with a Transport Assessment/Statement accompanying all major development proposals.
65.	<i>Communications</i>		

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66.	Support the expansion of electronic communications networks, including next generation mobile technology (such as 5G) and full fibre broadband connections, setting out how high-quality digital infrastructure is expected to be delivered and upgraded over time.	NPPF Para 112	Policy SC3 (Promoting Fibre to the Premise Broadband) supports the expansion of high quality telecommunication infrastructure and requires the installation of Fibre to Premise on all allocated sites and other residential and employment sites above a dwelling/number of jobs threshold.
67.	<i>Making effective use of land</i>		
68.	Promote an effective use of land in meeting the need for homes and other uses, while safeguarding and improving the environment and ensuring safe and healthy living conditions.	NPPF Para 117	One of the strategic objectives (Objective 1) is to promote the efficient use of land and this is reflected in Policy SD1 (Sustainable Development Principles). Policy H5 (Housing Density) sets out that development should reflect local character, context and distinctiveness but that generally the density of new development should be a minimum of 25 dwellings per hectare.
69.	Set out a clear strategy for accommodating objectively assessed needs, in a way that makes as much use as possible of previously-developed or 'brownfield' land.	NPPF Para 117	The use of brownfield land is identified as a strategic objective (Objective 1) and Policy SD1 (Sustainable Development Principles) makes clear that new development should make use of brownfield land in sustainable locations. The allocation of St George's Barracks as a location for a new garden community provides an opportunity for the reuse of a major brownfield site.
70.	Encourage multiple benefits from both urban and rural land, including through mixed use schemes and taking opportunities to achieve net environmental gains.	NPPF Para 118	Policy EN9 (Natural Environment) seeks to deliver a net biodiversity gain on all proposals wherever possible and Policy EN10 (Blue and Green Infrastructure) the provision of high quality and multifunctional green spaces.
71.	Recognise that some undeveloped land can perform many functions, such as for wildlife, recreation, flood risk mitigation, cooling/shading, carbon storage or food production.	NPPF Para 118	The Local Plan recognises the importance of multi-functional green spaces and Policy EN10 (Blue and Green Infrastructure) seeks to safeguard, improve and enhance through further provision multi-functional green spaces.

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72.	Give substantial weight to the value of using suitable brownfield land within settlements for homes and other identified needs, and support appropriate opportunities to remediate despoiled, degraded, derelict, contaminated or unstable land.	NPPF Para 118	Policy SD1 (Sustainable Development Principles) makes clear that new development should make use of brownfield land in sustainable locations.
73.	Promote and support the development of under-utilised land and buildings.	NPPF Para 118	Policy SD1 (Sustainable Development Principles) supports the conversion and redevelopment of vacant and under used land and buildings. Policy E9 (Town Centres and Retailing) supports the use of upper floors in town centres for residential or office uses.
74.	Support opportunities to use the airspace above existing residential and commercial premises for new homes.	NPPF Para 118	There is no direct policy on this issue although Policy E9 (Town Centres and Retailing) supports the use of upper floors in town centres for residential or office uses.
75.	Reflect changes in the demand for land.	NPPF Para 120	All extant Local Plan allocations have been reassessed as part of the site selection process. This has been informed by an assessment of the County's objectively assessed housing and employment needs, preparation of an updated Strategic Housing and Economic Land Availability Assessment and annual Five Year Housing Land Supply Assessments.
76.	Support development that makes efficient use of land, taking into account the need for different types of housing and other forms of development, local market conditions, the availability and capacity of infrastructure and services, the character and setting of the area, and the importance of securing well-designed, attractive and healthy places.	NPPF Para 122	Policy SD1 (Sustainable Development Principles) requires new developments to make efficient use of land. Policy H5 (Housing Density) sets out that the density of development should generally be a minimum of 25 dwellings per hectare. Development proposals will be expected to meet the criteria related to design out in Policy EN3 (Delivering Good Design).

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
77.	Avoid homes being built at low densities where there is an existing or anticipated shortage of identified housing needs, and where appropriate include the use of minimum density standards.	NPPF Para 123	Policy H5 (Housing Density) sets out the density requirements for new development.
78.	<i>Design</i>		
79.	Set out a clear design vision and provide maximum clarity about design expectations.	NPPF Para 125 & 126	Development proposals will be expected to meet the design principles set out in Policies EN1 (Landscape Character Impact), EN2 (Place Shaping Principles) and EN3 (Delivering Good Design). A <u>Design Supplementary Planning Document</u> will be going out to consultation on 29 th January 2021 for six weeks.
80.	Ensure that developments will function well and add to the overall quality of the area, are visually attractive as a result of good architecture, layout and appropriate and effective landscaping, are sympathetic to local character and history, including the surrounding built environment and landscape setting, establish or maintain a strong sense of place, optimise the potential of the site to accommodate and sustain an appropriate amount and mix of development, and create places that are safe, accessible and inclusive.	NPPF Para 127	Relevant policies include: Policy EN1 (Landscape Character Impact) Policy EN2 (Place Shaping Principles) Policy EN3 (Delivering Good Design) Policy EN12 (Important Open Space and Frontages) Policy H5 (Housing Density)
81.	<i>Green Belt</i>		
82.	Set out proposals for new Green Belts within strategic policies. This should demonstrate why normal planning and development management policies would not be adequate, any major changes in circumstances, consequences for sustainable development, the need for Green Belt to support adjoining areas, and how new Green Belt would meet other objectives of the Framework.	NPPF Para 135	Not applicable as there are no areas of Green Belt within Rutland County.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
83.	Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified, through the preparation or updating of plans. Strategic policies should establish the need for any changes to Green Belt boundaries, having regard to their intended permanence in the long term, so they can endure beyond the plan period. Where a need for changes to Green Belt boundaries has been established through strategic policies, detailed amendments to those boundaries may be made through non-strategic policies, including neighbourhood plans. Even when exceptional circumstances are demonstrated strategically to take land out of the Green Belt, it is still necessary to demonstrate that exceptional circumstances exist at the site level.	NPPF Para 136	Not applicable as there are no areas of Green Belt within Rutland County.
84.	Strategic policies should make as much use as possible of suitable brownfield sites and underutilised land and optimise the density of development including promoting an uplift in minimum density standards in town and city centres and locations well served by public transport. Where it has been concluded that it is necessary to release Green Belt land for development, plans should give first consideration to land which has been previously-developed and/or is well-served by public transport. They should also set out ways in which the impact of removing land from the Green Belt can be offset through compensatory improvements to the environmental quality and accessibility of remaining Green Belt land.	NPPF Para 137 & 138	Not applicable as there are no areas of Green Belt within Rutland County.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
85.	When defining Green Belt boundaries, plans should ensure consistency with the development plan's strategy for meeting identified requirements for sustainable development, not include land which it is unnecessary to keep permanently open, identify areas of safeguarded land between the urban area and the Green Belt where necessary, make clear that the safeguarded land is not allocated for development at the present time, be able to demonstrate that Green Belt boundaries will not need to be altered at the end of the plan period, and define boundaries clearly.	NPPF Para 139	Not applicable as there are no areas of Green Belt within Rutland County.
86.	<i>Climate change, flooding and coastal change</i>		
87.	Take a proactive approach to mitigating and adapting to climate change, taking into account the long-term implications for flood risk, coastal change, water supply, biodiversity and landscapes, and the risk of overheating from rising temperature.	NPPF Para 149	Both the Local Plan Vision and Objectives (Objective 16) recognise the need to address climate change. Detailed policies covering the issues highlighted are contained in Section 7 (Sustaining our Environment) including Policy EN3 (Delivering Good Design), Policy EN4 (Sustainable Building and Construction), Policy EN6 (Reducing the Risk of Flooding), Policy EN8 (Low Carbon Energy Development), Policy EN10 (Blue and Green Infrastructure).
88.	Support appropriate measures to ensure the future resilience of communities and infrastructure to climate change impacts.	NPPF Para 149	Policy EN4 (Sustainable Building and Construction) seeks to ensure development proposals incorporate measures to mitigate against and adapt to climate change.
89.	Increase the use and supply of renewable and low carbon energy and heat by providing a positive strategy for energy from these sources, identifying suitable areas for renewable and low carbon energy sources, and identifying opportunities for development to draw its energy supply from decentralised, renewable or low carbon energy supply systems and for co-locating potential heat customers and suppliers.	NPPF Para 151	Areas identified as being suitable for wind turbines are identified on the Policies Map. These areas have been informed by the Landscape Sensitivity and Capacity Study (Wind Turbines) (2012) . Policy EN8 (Low Carbon Energy Generation) supports proposals for wind turbine, solar farm and other low carbon energy generating developments subject to certain criteria being met. Under Policy H3 (St George's Garden Community Development Requirements) the submission of a bespoke energy strategy for the site is required to demonstrate how renewable and low carbon sources can provide heat and electricity for the strategic site.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
90.	Strategic policies should manage flood risk from all sources.	NPPF Para 156	Managing surface water flooding is dealt with in Policy EN5 (Surface Water Management, Water Supply, Foul Drainage and Sustainable Drainage Systems). Managing risks from flooding is covered by Policy EN6 (Reducing the Risk of Flooding).
91.	Avoiding inappropriate development in vulnerable areas and not exacerbating the impacts of physical changes to the coast.	NPPF Para 167	Policy EN6 (Reducing the Risk of Flooding) seeks to ensure development avoids those areas that are at highest risk of flooding.
92.	<i>Natural environment</i>		
93.	Contribute to and enhance the natural and local environment by protecting and enhancing valued landscapes, sites of biodiversity or geological value and soils, recognising the intrinsic character and beauty of the countryside, and the wider benefits from natural capital and ecosystem services.	NPPF Para 170	Policies covering the issues highlighted are contained in Section 7 (Sustaining our Environment) including Policy EN1 (Landscape Character Impact), Policy EN9 (Natural Environment) and Policy EN10 (Blue and Green Infrastructure).
94.	Plans should: distinguish between the hierarchy of international, national and locally designated sites, take a strategic approach to maintaining and enhancing networks of habitats and green infrastructure, and plan for the enhancement of natural capital at a catchment or landscape scale across local authority boundaries.	NPPF Para 171	Policies covering the issues highlighted are contained in Section 7 (Sustaining our Environment) including Policy EN1 (Landscape Character Impact), Policy EN9 (Natural Environment) and Policy EN10 (Blue and Green Infrastructure).
95.	Conserve the special character and importance of Heritage Coast areas.	NPPF Para 173	Not applicable to Rutland as there are no coastal areas.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
96.	Identify, map and safeguard components of local wildlife-rich habitats and wider ecological networks, promote the conservation, restoration and enhancement of priority habitats, ecological networks and the protection and recovery of priority species, and identify and pursue opportunities for securing measurable net gains for biodiversity.	NPPF Para 174	The Policies Map identifies international, national and local sites of importance to nature conservation. Policy EN9 (Natural Environment) seeks to ensure the biodiversity interest of the County is conserved, restored or enhanced and a net gain in biodiversity delivered on all proposals wherever possible.
97.	Ensure that a site is suitable for its proposed use taking account of ground conditions, any risks arising from land instability and contamination, and the likely effects of pollution on health, living conditions and the natural environment.	NPPF Para 178 & 180	Policy EN7 (Pollution Control) covers matters related to pollution and land contamination.
98.	Sustain and contribute towards compliance with relevant limit values or national objectives for pollutants, taking into account the presence of Air Quality Management Areas and Clean Air Zones, and the cumulative impacts from individual sites in local areas.	NPPF Para 181	There are no Air Quality Management Areas currently designated in Rutland. Air quality impacts have been considered as part of the site assessment process. There is one site (OAK/12) where any future planning application will require the submission of an appropriate air quality assessment (this is highlighted in the site development principles for information).
99.	Ensure that new development can be integrated effectively with existing businesses and community facilities.	NPPF Para 182	This is covered by Policies EN1 (Delivering Good Design) and Policy EN7 (Pollution Control).
100	<i>Historic Environment</i>		
101	Set out a positive strategy for the conservation and enjoyment of the historic environment, including heritage assets most at risk through neglect, decay or other threats.	NPPF Para 185	One of the strategic objectives (Objective 14) is to protect and enhance the County's historic environment and townscape. This is reflected throughout the Plan including Policy SD1 (Sustainable Development Principles), Policy EN2 (Place Shaping Principles), Policy EN3 (Delivering Good Design) and Policy EN15 (Historic and Cultural Environment Strategic Policy). Through Policy EN15 proposals that seek the adaptive re-use of redundant or functionally obsolete buildings will be supported.

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
102	<i>Minerals</i>		
103	Provide for the extraction of mineral resources of local and national importance.	NPPF Para 204	Section 9 of the Local Plan includes a suite of minerals policies.
104	Take account of the contribution that substitute or secondary and recycled materials and minerals waste would make to the supply of materials, before considering extraction of primary materials.	NPPF Para 204	A limited amount of recycled aggregates are produced and processed in the County and an increase in recycled aggregates is supported by the Local Plan (Policy MIN1 – Spatial Strategy for Minerals Development).
105	Safeguard mineral resources by defining Mineral Safeguarding Areas.	NPPF Para 204	Mineral Safeguarding Areas are identified as set out in Policy MIN3 (Safeguarding Rutland’s Mineral Resources).
106	Encourage the prior extraction of minerals, where practical and environmentally feasible, if it is necessary for non-mineral development to take place.	NPPF Para 204	Under Policy MIN3 (Safeguarding Rutland’s Mineral Resources) there is a requirement related to prior extraction. Policy MIN3 also sets out criteria that will be taken into account in determining the need for prior extraction.
107	Safeguard existing, planned and potential sites for: the bulk transport, handling and processing of minerals, the manufacture of concrete and concrete products and the handling, processing and distribution of substitute, recycled and secondary aggregate material.	NPPF Para 204	Policy MIN7 (Safeguarding of Rutland’s Mineral Resources) identifies those sites and facilities to be safeguarded.
108	Set out criteria or requirements to ensure that permitted and proposed operations do not have unacceptable adverse impacts on the natural and historic environment or human health	NPPF Para 204	Criteria are set out in Policy MIN4 (Development Criteria of Mineral Extraction).

	A. NPPF Requirement	B. NPPF Paragraph Reference	C. Record your assessment results
109	Recognise that some noisy short-term activities, which may otherwise be regarded as unacceptable, are unavoidable to facilitate minerals extraction	NPPF Para 204	Policy MIN4 (Development Criteria of Mineral Extraction) covers mitigation of noise.
110	Ensure that worked land is reclaimed at the earliest opportunity, taking account of aviation safety, and that high-quality restoration and aftercare of mineral sites takes place.	NPPF Para 204	MIN10 criteria relating to aerodrome safeguarding zones. Restoration scheme and progressive manor.

Rutland County Council have completed this checklist produced by the Planning Advisory Service (PAS) in order to demonstrate that the Rutland Local Plan Review meets the process requirements of plan preparation.

TOOLKIT PART 3: LOCAL PLAN PROCESS REQUIREMENTS CHECKLIST

Why you should use this part of the toolkit

The aim of this part of the toolkit is to assist you in ensuring that the relevant process requirements of specific legislation and policy have been met to enable you to proceed towards adoption of a local plan policies update.

The part of the Toolkit deals only with the process requirements for plan preparation set out in legislation and the NPPF associated with reviewing policies and updating local plan policies. Toolkit Part 1 provides more detail on carrying out a local plan policy review assessment. Toolkit Part 2 highlights the content that should be included in the local plan policies update as prescribed in the NPPF. Soundness and quality issues are dealt with in Toolkit Part 4.

How to use this part of the toolkit

The table below sets out key plan making process questions that you must consider when undertaking the stages of reviewing policies and updating your local plan policies. The rows marked:

- 'L' set out legal requirements included in legislation relevant for that stage of plan making; and
- 'PM' highlight project management reminders arising from these requirements.

For each requirement the table also highlights, where relevant, the supporting documents in which this information is typically recorded.

For each of the requirements listed indicate whether you have met the requirement with a *Yes* or *No*. You should ensure you can answer each question relevant to that plan stage with a 'Yes' before moving to the next stage of updating your plan. You can use the 'comments' section in the table to confirm the title and date of relevant documents and include hyperlinks to where they are published on your website (or file paths for documents not yet published).

The following abbreviations in the table are used:

P&CA - [Planning and Compulsory Purchase Act 2004 \(as amended\)](#)

T&CP - [The Town and Country Planning \(Local Planning\) \(England\) Regulations 2012 \(as amended\)](#)

The table does not make any reference to specific national planning policy guidance, case law or Ministerial Statements on the basis that this is not static and the degree to which it is relevant will vary depending upon particular circumstances. There is case law relevant to most plan making authorities; for example at the time of publication, when undertaking a screening assessment for a Habitats Regulation Assessment, of particular relevance is the '[People Over Wind judgement](#)' (Court of Justice of the European Union, 12 April 2018), the '[Dutch Nitrogen](#)' case (Court of Justice of the European Union, 7 November 2018) and other recent relevant Court of Justice judgements. Therefore, when developing your local plan update, you need to work with your legal team to ensure that you are familiar with relevant case law and Ministerial Statements and take account of these as and when appropriate.

You should also be aware that any reference to specific legislation includes any amendments to those instruments that are in force at the time of publication. Legislation relevant to England, including amendment regulations, can be accessed online at www.legislation.gov.uk. It is important that you check for any future amendments that may be brought into force following publication of this toolkit.

How to use the results of this part of the toolkit

You can use the results of this tool throughout the plan making process to ensure that requirements are met. There is no requirement to publish or submit this table to the Planning Inspectorate as part of the independent examination, but you may find it (or some elements) helpful to include with your supporting documents or to help you answer any questions from the Planning Inspector related to plan process.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
Stage A: Navigating the process of reviewing Local Plan policies						
1.	L	Have you consistently kept under review the matters which are likely to affect the development of your area and the planning of its development?	P&CPA Section 13 T&CP Regulation 34	Yes	<ul style="list-style-type: none"> ● Authority Monitoring Report ● Baseline technical data 	<p>Authority monitoring reports https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/annual-monitoring-report/</p> <p>Evidence base studies https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/local-plan-review/local-plan-technical-evidence/</p> <p>https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/archived-local-plan-evidence-base/</p>
2.	L	Have you prepared to undertake a review of your local plan policies and complete the review within 5 years of the date of adoption of the current local plan? (also see guidance within Part 1 of the Route Mapper and the 'Local Plan Review Assessment' within Part 1 of the Toolkit)	T&CP Regulation 10A NPPF para 33	Yes	<ul style="list-style-type: none"> ● Local Development Scheme 	See 'Reviewing the Local Plan' in Section 10 (Implementation and Monitoring Framework) of the Regulation 19 Local Plan (<i>Examination Library (EL) Ref: CD1</i>).
3.	L	Have you prepared to review your Statement of Community Involvement and complete the review within 5 years of the date of adoption of the current Statement of Community Involvement?	P&CPA Section 18 and 19(3) T&CP Regulation 10A	No	<ul style="list-style-type: none"> ● Local Development Scheme ● Statement of Community Involvement 	The Statement of Community Involvement (SCI) – second review document was adopted in August 2020 (<i>EL Ref: CD10</i>).

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
4.	PM	Have you checked your scheme of delegation and engaged with the relevant person(s) who will make decisions on the outcome of any review(s) of the Local Plan policies and the Statement of Community Involvement?	The Council's scheme of delegation	Yes	<ul style="list-style-type: none"> The Council's scheme of delegation 	The Council's constitution (part 3) sets out arrangements for decision making https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?CId=349&MId=1735&info=1&MD=Constitution Decisions made in respect of the Local Plan Review have been taken in accordance with the above.
5.	L	Have you prepared a report for the relevant person(s) deciding on the review of the local plan policies that takes into account the matters that are likely to affect the development of your area and the planning of its development to enable them to make a decision on whether: <ol style="list-style-type: none"> the policies do not need updating (publishing the reasons for this decision); and / or that one or more strategic policies do need updating (moving to Stage B to update your Local Development Scheme to set out the timetable for this revision)? 	T&CP Regulation 10A NPPF para 33		<ul style="list-style-type: none"> Published report and decision 5 year plan review assessment (See Part 1 of this toolkit) Baseline technical data 	Report 189/2015 to Cabinet on the 20 October 2015, sets out details of the policies to be reviewed. https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?CId=133&MId=275
Stage B: Scoping and preparing for your policies update						
6.	L	Where an update of the Statement of Community Involvement is required have you prepared, consulted and adopted a revised Statement in accordance with the procedures set out in Part 2 of the P&CPA? Have you ensured that the Statement is up to date and reflects who the relevant consultation bodies are - for all stages of the plan making process - and what actions will be undertaken to involve the community in any updates to the local plan policies?	P&CPA Part 2 T&CP Regulation 18 NPPF Para 16	Yes	<ul style="list-style-type: none"> Statement of Community Involvement 	The Statement of Community Involvement (SCI) – second review document was adopted in August 2020 (EL Ref: CD10).

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
7.	PM	<p>Have you prepared a report for the relevant person(s) who will make a decision on the outcome of the review of the Statement of Community Involvement including where relevant details and justification of proposed changes?</p> <p>This should also consider the any practicalities of making documents available for inspection at the submission stage.</p>	<p>P&CPA Section 18</p> <p>T&CP Regulation 10A</p>	Yes	<ul style="list-style-type: none"> ● Published report and decision ● Statement of Community Involvement 	<p>Report 89/2020 to Cabinet on the 18th August 2020 sets out the final changes and summary of responses https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?CId=133&MId=2262</p>
8.	PM	<p>Have you identified the proposed scope of the update of the local plan by setting out the principal policy areas that will be considered?</p>		Yes	<ul style="list-style-type: none"> ● Published report and decision on review of local plan policies ● Baseline technical data 	<p>Report 189/2015 to Cabinet on the 20 October 2015, sets out details of the scope of the Plan review. https://rutlandcounty.moderngov.co.uk/ieListDocuments.aspx?CId=133&MId=275</p>
9.	PM	<p>Have you drafted a project plan to manage and timetable the development and update of the local plan policies?</p>		Yes	<ul style="list-style-type: none"> ● Local Development Scheme ● Authority Monitoring Report 	<p>This is contained in the LDS. https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/local-development-scheme/</p>
10.	L	<p>Have you prepared a new Local Development Scheme which identifies the local plan policies update document(s) and the Sustainability Appraisal and timescales for their production?</p>	<p>P&CPA Section 15(2) and Section 19(1)</p>	Yes	<ul style="list-style-type: none"> ● Local Development Scheme ● Authority Monitoring Report 	<p>The Local Plan Review is identified and timetabled in the accordance with the adopted LDS (June 2020) (EL Ref: CD11). Undertaking a Local Plan review was first identified in the LDS which took effect in May 2013. This was updated in August 2015, July 2017, April 2018 and December 2019 to ensure it reflected changes to the Local Plan timetable for the preparation and submission of the Local Plan.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
11.	L	Does your Statement of Community Involvement and project plan identify the legally prescribed bodies you will engage with under the duty to cooperate? This should also include each Local Enterprise Partnership and each Local Nature Partnership in the area.	P&CPA Section 20 and Section 33A T&CP Regulation 4	Yes	<ul style="list-style-type: none"> ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground 	<p>The SCI identifies the consultation bodies the council will engage with throughout the Local Plan review. The Council maintains a database of groups and individuals that are consulted on a regular basis on local plan making. The database includes the legally prescribed bodies.</p> <p>There is no Local Nature Partnership covering Rutland County</p>
12.	L	Have you identified the “strategic matters” that will be included in the updated local plan policies and which have / would have a significant impact on your area and at least one other planning area and on which you are required to engage constructively, actively and on an ongoing basis?	P&CPA Section 20 and Section 33A	Yes	<ul style="list-style-type: none"> ● Published report and decision on review of local plan policies ● 5 year plan review assessment (See Part 1 of this toolkit) ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Duty to Cooperate Statement of Compliance (EL Ref: CD9) identifies the strategic issues on which the Council has engaged with the duty to cooperate bodies.</p> <p>The Statement outlines the discussions and engagement that has taken place between the council and the relevant duty to cooperate (DtC) bodies, the nature of the engagement and the outcome of this. Where appropriate this is amplified in individual Statements of Common Ground (EL Refs: CD9a – CD9j).</p>
13.	L	In addition to the legally prescribed bodies does your Statement of Community Involvement and project plan identify any additional bodies / person(s) who you will engage with on strategic cross-boundary matters and who will be party to your Statement(s) of common ground?	NPPF para 27 and para 35	No	<ul style="list-style-type: none"> ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	No specific additional bodies have been identified in respect of strategic cross boundary issues. The Duty to Cooperate Statement of Compliance outlines discussions that have taken place with non-prescribed DtC bodies particularly around the delivery of infrastructure to support the planned growth.
14.	PM	Have you designed a template to record the progress made with the above bodies / person(s). This should document where effective co-operation is and is not happening throughout the plan making process, and the outcomes from engagement. This will also be required as evidence to demonstrate that you have met the Duty to Cooperate.	P&CPA Section 20 and Section 33A NPPF para 27 and para 35	Yes	<ul style="list-style-type: none"> ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements ● Template documents 	No specific template has been used to record the progress made with DtC bodies. A record of meetings with DtC bodies, notes of meetings and the outcome of these can be found in the Duty to Cooperate Statement of Compliance and Statements of Common Ground .

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
15.	PM	In line with your Local Development Scheme and project plan have you timetabled relevant meetings / briefings with the authorities senior management team and elected Members (including any relevant Cabinet / Committee) to ensure that there is support for the development of the local plan policies update and that any necessary permissions for publication are obtained?		Yes	<ul style="list-style-type: none"> Any relevant local authority reports and decisions 	<p>Reports on the Local Plan review have been considered at public meetings of the council's:</p> <ul style="list-style-type: none"> Growth, Infrastructure and Resources Scrutiny Committee Cabinet Full Council
16.	L	Have you prepared a Scoping Report for the development of your Sustainability Appraisal to inform the update of your plan policies? Have you included a proposed framework for testing local plan policies update options and alternatives using the baseline information and an identified set of sustainability objectives? Have you incorporated the requirements of the Strategic Environmental Assessment?	<p>P&CPA Section 19 and Section 39</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>The European Directive 2001/42/EC</p> <p>NPPF Para 32</p>	Yes	<ul style="list-style-type: none"> Local Development Scheme Sustainability Appraisal Scoping document Sustainability Appraisal report 	<p>The Sustainability Appraisal (SA) Scoping Report (EL Ref: LP3a) was published in July 2015, incorporating the requirements of Strategic Environmental Assessment. The SA Scoping Report reviews existing plans, identifies characteristics of the County and sets out relevant baseline information in relation to the social, environmental and economic issues of the area and establishes key sustainability issues. This led to the development of an appraisal framework including objectives.</p> <p>The baseline data has been reviewed and updated during the preparation of the Local Plan.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
17.	L	Have you consulted the statutory environment consultation bodies, and other interested parties, on the scope and level of detail of the environmental information to be included in the Sustainability Appraisal report?	The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)	Yes	<ul style="list-style-type: none"> ● Statement of Community Involvement ● Sustainability Appraisal report scoping document ● Sustainability Appraisal report ● Copies of the consultation letters sent to, and any responses from, the bodies 	<p>The SA Scoping Report (EL Ref: LP3a) was published for consultation on the 25 March 2015.</p> <p>The three statutory environment consultation bodies (Natural England, Historic England and the Environment Agency) were consulted. Responses were received from all three environment consultation bodies. A summary of the responses received, together with how the SA was updated to take account of the comments made can be found in the ‘Summary of comments from SEA consultation bodies and response to them’ (July 2015) (EL Ref: LP3b).</p>
Stage C: Developing the update to your local plan policies						
18.	L	Have you collected in a presentable format the relevant baseline information that will inform and evidence an update to your plan? This may include evidence commissioned by third parties.	P&CPA Section 13 and Section 20	Yes	<ul style="list-style-type: none"> ● Baseline technical data ● Commissioned reports and studies ● Authority Monitoring Report 	<p>The council has developed an extensive evidence base to support the review of the Local Plan, which has been updated, as required, on a regular basis throughout the preparation of the Local Plan. All evidence base documents have been published on the Local Plan technical evidence and Local Plan archived evidence pages of the council’s website and in the Examination Library.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
19.	L	<p>Have you undertaken early engagement with stakeholders to help develop spatial options, particularly on strategic cross-boundary matters?</p> <p>Have you ensured that you are keeping a continual log of engagement for your Duty to Cooperate Statement of Common Ground?</p>	<p>P&CPA Section 20 and Section 33A</p> <p>NPPF para 27 and para 35</p>	Yes	<ul style="list-style-type: none"> ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>The Council undertook consultation on Issues and Options (EL Ref: LP1) in November 2015, including spatial strategy options. An Initial SA Report (EL Ref: LP3) was carried out to support the Issues and Options consultation. This considered the options in terms of the distribution of housing growth and other development needs.</p> <p>A summary of the responses (EL Ref: LP5) to the Issues and Options consultation was published in May 2016.</p> <p>A record of meetings with DTC bodies, notes of meetings and the outcome of these can be found in the Duty to Cooperate Statement of Compliance and Statements of Common Ground (EL Ref: CD9).</p>
20.	L	<p>Have you drafted policies / policy options and alternatives based on evidence and engagement? Do the options serve a clear purpose, have they been prepared positively and written in a clear manner and unambiguous?</p>	NPPF para 15 to 34	Yes	<ul style="list-style-type: none"> ● First draft plan ● Sustainability Appraisal report ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>A Draft Local Plan (EL Ref: LP7) was published in July 2017, taking account of the responses to the Issues and Options consultation. A SA Report (July 2017) (EL Ref: LP8) was prepared to accompany the Draft Local Plan consultation, which updated the initial SA report to appraise the further policy development of the Plan. An appraisal of sites (EL Ref: LP7d) was also published July 2017.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
21.	L	Have you taken account of the NPPF requirements for plan content and the Government's planning policy for traveller sites? At the time of publication this was included in the August 2015 DCLG Planning Policy for traveller sites. This policy must be taken into account in the preparation of development plans.	NPPF Planning policy for traveller sites, DCLG August 2015	Yes	<ul style="list-style-type: none"> ● Evidence based documents ● First draft plan ● Consultation statement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	A Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (August 2016) (SL Ref: HOU8) was undertaken jointly with South Kesteven District Council. It provided the evidence for the council's approach to making pitch and plot provision in the Regulation 19 Local Plan.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
22.	L	<p>Have you considered plan production processes set out within the NPPF, including:</p> <ul style="list-style-type: none"> • Plan making provisions set out in section 3 – para 15-37 • Considering transport issues at the earliest stages of plan production – para 102 • Aligning strategies and investments – para 104 • Considering changes in the demand for land – para 120 • Discussing the strategic location of housing growth and any proposed changes to Green Belt boundaries with neighbouring authorities – para 137 • Applying a sequential, risk-based approach to the location of development to avoid flood risk to people and property – para 157 • Allocating land with the least environmental value – para 171 	NPPF	Yes	<ul style="list-style-type: none"> • Evidence based documents • First draft plan • Consultation statement • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<ul style="list-style-type: none"> • These have been considered from the outset as set out in the Local Plan consultation documents, SA reports, Habitats Regulations Assessment reports and Duty to Cooperate Statement of Compliance • Transport issues have been considered from the outset of the Plan’s preparation with transport policies included in the draft and Regulation 19 Local Plan. The views of the Council’s highways department and Highways England have been sought at appropriate stages of the Plan preparation with their comments informing policy development and the selection of development sites • The Local Plan reflects the aims and objectives of the Council’s Corporate Plan (EL Ref: CD19) and other key strategies and delivery plans, including the Housing and Homelessness Strategy and Economic Development Strategy. • All extant Local Plan allocations have been reassessed as part of the site selection process. This has been informed by an assessment of the County’s objectively assessed housing and employment needs, preparation of an updated SHELAA and annual Five Year Housing Land Supply Assessments. • Consideration of options for the distribution of development are considered in the Distribution of Development Background paper and informed by the SA which appraised a number of options for the distribution of growth. • The allocation of sites and policy development has been informed by relevant flood risk assessments • The selection of sites for allocation has been informed by SA and HRA assessments.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
23.	L	Have you developed a clear and robust framework that will allow you to consistently monitor the implementation and impact of the policies in the plan and to enable a review to be triggered where necessary?	<p>P&CPA Section 13 and Section 35</p> <p>T&CPA Regulation 34</p> <p>The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended)</p> <p>NPPF Para 31, 33, 75, 120</p>	Yes	<ul style="list-style-type: none"> ● Sustainability Appraisal ● Authority Monitoring Report ● Reports or documents setting out the appraisal and monitoring framework 	<p>Section 10 of the Regulation 19 Local Plan (Implementation and Monitoring Framework) sets out the approach to implementation and delivery. For each Local Plan policy the Monitoring Framework identifies indicators, targets and actions/contingencies in the event targets are not met.</p> <p>The SA Report contains indicators to assess the sustainability effects of implementing the Local Plan where the SA has identified aspects of the environment that are likely to be negatively impacted upon, where the impact is uncertain or where opportunities for improvement in sustainability improvement may arise.</p> <p>Monitoring will be undertaken on an annual basis and reported through the annual Authority Monitoring Report (AMR).</p>
24.	L	Have you undertaken a Habitats Regulations Screening Assessment to determine whether the update to the local plan is likely to have a significant effect on a European site or a European offshore site (either alone or in combination with other plans or projects)?	<p>The Conservation of Habitats and Species Regulations 2017 (as amended)</p> <p>The European Directive 92/43/EEC</p>	Yes	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment 	<p>The Issues and Options (November 2015) and Consultation Draft Local Plan (July 2017) were accompanied by HRA Screening Reports (EL Ref: LP2 & LP9). These suggested the possibility of significant effects on one or more European sites could not necessarily be excluded and further assessment would be required.</p> <p>The Regulation 19 Local Plan was subject to an informal HRA screening process, as set out in Section 4 of the HRA Report (March 2020) (EL Ref: CD3).</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
25.	L	Have you consulted the relevant “nature conservation body” on your Habitats Regulations Screening Assessment and had regard to their representations? Have you also consulted, if considered appropriate, other relevant organisations?	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 92/43/EEC	Yes	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	<p>Natural England have been consulted at the different stages of developing the Local Plan under Regulation 18. They were also re-consulted in February 2019 due to the implications of two legal judgements published since the 2017 HRA Screening Report.</p> <p>Natural England’s responses can be found in Appendix E of the HRA Report (March 2020).</p>
26.	L	Did the Habitats Regulations Assessment screening assessment determine that the plan is likely to have a significant effect on a European site or a European offshore site? If so you <u>must</u> undertake an appropriate assessment of the implications of the plan (as part of your Habitats Regulatory Assessment (HRA)) for the Plan’s policies and site(s) within the context of the European site’s conservation objectives.	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 92/43/EEC	Yes	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	The HRA screening indicated that interest features associated with Rutland Water SPA/Ramsar may be exposed to environmental changes associated with the Local Plan. These were considered through undertaking an Appropriate Assessment, as set out in Section 5 of the HRA Report (March 2020) .
27.		Have you carried out an Equalities Impact Assessment?	Equality Act 2010	Yes	<ul style="list-style-type: none"> ● Equalities Impact Assessment 	See the Equalities Impact Assessment: regulation 19 Local Plan (EL Ref: CD15) .

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
28.		Have you considered combining the Sustainability Appraisal, Equalities Impact Assessment and potentially Habitats Regulations Assessment as part of an Integrated Impact Assessment that is developed and updated alongside the plan in order to inform its options? This may not be appropriate in all instances.	Equality Act 2010	No	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Equalities Impact Assessment 	Not applicable
29.	L	Have you assessed the draft plan / policy options against relevant soundness and quality measures?	NPPF Para 35 to 36	Yes	<ul style="list-style-type: none"> ● Draft plan / policy options ● Duty to Cooperate Statement(s) of Common Ground ● Local Plan Form and Content Checklist (see Part 2 of this Toolkit) ● Local Plan Soundness and Quality Assessment (see Part 4 of this Toolkit) 	See the Local Plan Soundness and Quality Assessment (Part 4 of the Local Plan Toolkit) (EL Ref: CD14).
30.	L	Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted policies map? If yes, have you prepared a submission policies map?	T&CPA Regulations 5(1) (b), 9 (1), 17 & 22(1)	Yes	<ul style="list-style-type: none"> ● Submission policies map ● Brief statement if a submission policies map is not required 	See the Regulation 19 Local Plan Policies Map (EL Ref: CD1a, CD1b and CD1c).
31.	L	Is the local plan policies update consistent with any other adopted Local Plan Documents for the area?	T&CPA Regulation 8(3) and (4)	Yes	<ul style="list-style-type: none"> ● Local Plan and relevant background papers 	There are no other local plan documents the Rutland Local Plan Review is required to be consistent with (see question 32).

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
32.	L	Is the local plan policies update intended to supersede any adopted development plan policies, does it state that fact and identify the superseded policies?	T&CPA Regulation 8(5)	Yes	<ul style="list-style-type: none"> Local Plan 	The Rutland Local Plan Review replaces the adopted: <ul style="list-style-type: none"> Minerals Core Strategy and Development Control Policies DPD (October 2010) Core Strategy DPD (July 2011) Site Allocations and Policies DPD (October 2014). This is referenced in paragraph 1.4 of the Regulation 19 Local Plan. A schedule of policies to be replaced is contained in Appendix 2 of the Regulation 19 Local Plan.
33.	L	Is the local plan policies update (if a London Borough or Mayoral DC) in general conformity with the spatial development strategy?	P&CPA section 24	Not applicable	<ul style="list-style-type: none"> Letter from Mayor of London/ Mayoral Development Corporate Local Plan and relevant background papers 	Not applicable
Stage D: Consulting and engaging on the policies update						
34.	PM	Have you obtained the relevant authority permissions to publish the first draft / options for public consultation?		Yes	<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	Cabinet approved the publication of the Issues and Options Report for consultation on the 20 October 2015 (Report 189/2015). (EL Ref: CD15) Cabinet approved the publication of the Consultation Draft Local Plan for consultation on the 18 July 2017 (Report 132/2017) (EL Ref: CD16) Cabinet approved the publication of the Local Plan Additional Consultation on the 31 July 2018 (Report 134/2018) (EL Ref: CD17)

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
35.	L	<p>Have you notified the following bodies or persons that you are preparing a local plan policies update and invited them to make representations on what the plan should contain?</p> <ul style="list-style-type: none"> • The specific consultation bodies that may have an interest; • The general consultation bodies that the authority consider appropriate; • Residents or other persons carrying on business in the area as considered appropriate; and • Any other stakeholders that you have engaged with in earlier stages on strategic matters and who will be party to your Duty to Cooperate Statement(s) of Common Ground and are relevant parties pursuant to your duty to cooperate 	<p>P&CPA Section 20 and Section 33A</p> <p>T&CP Regulation 18</p> <p>NPPF Para 16, 24-27, and 35</p>	Yes	<ul style="list-style-type: none"> • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements • Consultation Statement • Copies of consultation notifications • Records of discussion 	<p>All specific and relevant consultation bodies were consulted at different stages of developing the Local Plan under Regulation 18. The council maintains a database of groups and individuals that are consulted on a regular basis on plan making. This includes residents as well as businesses in the county. The following summaries of consultation responses include information about the ways in which comments were invited during the preparation of the Local Plan and how this was publicised.</p> <ul style="list-style-type: none"> • Issues and Options Summary of Consultation Responses (May 2016) (EL Ref: LP5) • Consultation Draft Local Plan Summary of Consultation Responses (March 2018) (SL Ref: LP7c) • Additional Consultation Summary of Consultation Responses (March 2019) (Focused Policy Changes and Additional Sites) (EL Ref: LP10a and LP10b)
36.	L	<p>Have you made sure that the consultation and invitation to make representations:</p> <ul style="list-style-type: none"> • Follows the principles set out in your adopted Statement of Community Involvement; • Integrates any involvement with the Duty to Cooperate Statement(s) of Common Ground; and • Is proportionate to the scale of issues involved in the local plan policies update. 	<p>P&CPA Section 19</p> <p>NPPF Para 27 and 35</p>	Yes	<ul style="list-style-type: none"> • Statement of Community Involvement • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements • Consultation Statement 	<p>Consultation throughout has followed the principles set out in the SCI (EL Ref: CD10). This is demonstrated in the Regulation 22(1) (c) Consultation Statement. The Statement of Duty to Cooperate Compliance (CD9) sets out how the Council has sought to engage in respect of Duty to Cooperate matters. Section 5 (and summarised in Appendix 2) sets out details of the organisations engaged, on what issue and the outcome of this engagement. It also identifies those issues/organisations where further cooperation will be undertaken.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
37.	L	<p>Have you prepared a draft of your Consultation Statement (a “proposed submission document”) that includes a record of:</p> <ul style="list-style-type: none"> • The individuals or bodies invited to make representations; • How this was done; • The main issues raised; and • In preparation of Stage E (and to be completed in Stage E as outline below) how the main issues have been addressed in the local plan policies update. 	<p>P&CPA Section 19</p> <p>T&CPA Regulation 17, 18, 19 and 22</p> <p>NPPF Para 16, 24-27, and 35</p>	Yes	<ul style="list-style-type: none"> • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements • Consultation Statement 	<p>The summaries of consultation responses provide a summary of the representations made to consultations under Regulation 18. Details of how consultation responses have been considered and taken into account as the Local Plan has evolved is set out in the Schedule of Consultation Responses (Appendix 5 of Report 21/2020 to Cabinet on 21 January 2020)</p>
38.	L / PM	<p>Have you consulted on the following emerging documents alongside your first draft plan so that they can be reviewed against representations and policy options and alternatives as they are developed?</p> <ul style="list-style-type: none"> • Sustainability Appraisal; and • Habitats Regulations Screening Assessment (or Habitats Regulations Assessment if one has been developed at this stage) 	<ul style="list-style-type: none"> • P&CPA Section 19 and Section 39 • The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended) • The Conservation of Habitats and Species Regulations 2017 (as amended) • The European Directive 2001/42/EC • The European Directive 92/43/EEC • NPPF Para 32 	Yes	<ul style="list-style-type: none"> • Sustainability Appraisal (and any drafts) • Habitats Regulations Assessment screening report • Habitats Regulations Assessment • Statement of Community Involvement • Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements • Consultation Statement 	<p>The following documents were consulted on:</p> <ul style="list-style-type: none"> • Initial SA Report (November 2015) (EL Ref: LP3) • HRA Screening Report (November 2015) (EL Ref: LP2) • Consultation Draft SA Report (July 2017) (EL Ref: LP8) • Site Appraisals (July 2017) (SL Ref: LP7d) • Consultation Draft HRA Screening Report (July 2017) (EL Ref: LP9)

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
Stage E: Developing the submission version of the policies update						
39.	PM	Taking account of the consultation have you considered whether there is a need for further evidence and / or evidence to be updated to support the policy options set out in your plan?	P&CPA Section 13 and Section 20	Yes	<ul style="list-style-type: none"> ● Consultation statement ● Baseline technical data ● Commissioned reports and studies 	<p>The evidence base has been updated as appropriate during the review of the Local Plan. In particular the following have been updated or prepared:</p> <ul style="list-style-type: none"> ● Viability Update Report (Feb 2020) (EL Ref: INF1) ● Infrastructure Delivery Plan Update (Feb 2020) (EL Ref: INF2) ● Landscape Review of Rutland Water (August 2019) (EL Ref: ENV2 & ENV2a) ● SHELAA Report (December 2019) (EL Ref: HOU2 & HOU2a) ● SHMA Update Report and addendum (Feb 2020) (EL Ref: HOU1) ● Employment Land Take Up and Objectively Assessed Needs Review (May 2018) (EL Ref: EMP1) ● Assessment of Proposed Strategic Development Sites at St George's Barracks and RAF Woolfox (August 2019) and supporting evidence (EL Ref: STR1)

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
40.	PM	<p>Have you considered whether further consultation and engagement is required depending on the nature and significance of any proposed changes to the preferred strategy following consultation and / or further evidence?</p> <p>Where further consultation and engagement is required prior to submission this should be undertaken, recorded and reported in line with the requirements set out above. This includes updating and consulting where necessary on any corresponding amendments to the Sustainability Appraisal and Habitats Regulations Assessment.</p>	P&CPA Section 13 and Section 20	Yes	<ul style="list-style-type: none"> ● Consultation statement ● Baseline technical data ● Commissioned reports and studies ● Sustainability Appraisal (and any drafts) ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment ● Statement of Community Involvement ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements 	The Regulation 18 consultation and engagement undertaken is considered appropriate (as document in the Regulation 22(1) (c) Statement . (EL Ref: CD4)
41.	L	<p>Have you prepared the Sustainability Appraisal report on any revised draft of the local plan policies update? Is it clear how the sustainability appraisal has influenced the plan?</p>	<p>P&CPA Section19(5)</p> <p>Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633</p>	Yes	<ul style="list-style-type: none"> ● Sustainability Appraisal 	The policies in the Local Plan have been subject to ongoing SA throughout their preparation. Policies in the Consultation Draft Local Plan Draft were assessed for their impact on each SA objective (SA Report (2017) Appendix 4). The policies in the Regulation 19 Local Plan have been assessed in the SA Report (January 2020) . Section 7 of the SA Report provides an appraisal of the Local Plan policies, including the identification of likely significant effects. The Regulation 19 Local Plan is accompanied by a SA Report (January 2020) and Technical Annex, which appraises potential development sites.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
42.	L	Have you prepared an Appropriate Assessment under the Conservation of Habitats and Species Regulations 2017 [HRA], or evidence to demonstrate that an Appropriate Assessment is not required and confirmation from Natural England that they concur?	The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 2001/42/EC The European Directive 92/43/EEC NPPF Para 32	Yes	<ul style="list-style-type: none"> ● Habitats Regulations Assessment screening report ● Habitats Regulations Assessment 	The HRA screening indicated that interest features associated with Rutland Water SPA/Ramsar may be exposed to environmental changes associated with the Local Plan. These were considered through undertaking an Appropriate Assessment, as set out in Section 5 of the HRA Report (January 2020) .
43.	L	Have you updated your Equalities Impact Assessment?	Equality Act 2010	Yes	<ul style="list-style-type: none"> ● Equalities Impact Assessment 	The Equalities Impact Assessment Screening was updated in July 2020 (EL Ref: CD15).
44.	L	Have you taken account of all of the representations received from all person(s) in response to the consultation(s) in Stage D? Have you recorded how the main issues have/will be addressed in your draft consultation statement?	T&CPA Regulation 17, 18 and 22	Yes	<ul style="list-style-type: none"> ● Duty to Cooperate Statement(s) of Common Ground / Duty to Cooperate Statements ● Consultation Statement ● Local Plan ● Relevant correspondence 	<p>The summaries of consultation responses (EL Ref: CD4) are set out in the Regulation 22: Statement of community engagement (EL Ref: CD4) and provide a summary of the representations made to consultations under Regulation 18.</p> <p>Details of how consultation responses have been considered and taken into account as the Local Plan has evolved is set out in the Schedule of Consultation Responses (Appendix 5 of Report 21/2020 to Cabinet on 21 January 2020)</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
45.	PM	Have you considered whether or not you intend to confirm the housing land supply through the independent examination process? If so, have you clearly stated this within your Regulation 19 Submission local plan policies update and have you ensured that you will engage appropriately with developers and others with an interest in housing delivery on the housing land supply?	NPPF para 74 T&CPA Regulation 17, 18 and 22	Yes	<ul style="list-style-type: none"> ● Local Plan ● Relevant correspondence 	The Council do not intend to confirm the housing land supply through the examination process.
46.	PM	Does your local plan policies update include a trajectory illustrating the expected rate of housing delivery over the plan period? Will your local plan policies update provide for a 5 year supply of deliverable housing sites (incorporating the appropriate buffer) on adoption against the housing requirement (which is informed by a local housing need assessment conducted using the standard method as a starting point)?	NPPF paras 11, 73 and 74	Yes	<ul style="list-style-type: none"> ● Local Plan 	A housing trajectory is contained in Section 10 of the Regulation 19 Local Plan (Implementation and Monitoring Framework). Land supply position statement
Stage F: Independent examination and adoption						
47.	PM	Have you obtained the relevant authority permissions to publish the submission version of the local plan policies update? You may want to consider including approval to submit this to the Secretary of State (Planning Inspectorate)		Yes	<ul style="list-style-type: none"> ● Any relevant authority reports to Cabinet / Committee 	The decision to approve publication of the Regulation 19 Local Plan for consultation was given by Full Council on 10 February 2020 (Report 23/2020) . (EL Ref: CD6j) Approval was also given to submit the Local Plan (under Regulation 22) for examination.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
48.	L	Have you made clear where and within what period representations must be made?	T&CPA Regulation 17, 19, 20 and 35	Yes	<ul style="list-style-type: none"> ● Report or record of decisions 	<p>These were made clear in the consultation letter and email notifications, on the council's website, the statement of representations procedure, social media and press releases.</p> <p>See the Regulation 22(1) (c) Consultation Statement (EL Ref: CD4).</p>
49.	L	<p>Have you published on your website and made copies of the following available for inspection:</p> <ul style="list-style-type: none"> ● the proposed submission documents ● the statement of the representations procedure ● statement and details of where and when documents can be inspected <p>Have you checked you have met all other requirements of your Statement of Community Involvement?</p>	T&CPA Regulations 19 and 35	Yes	<ul style="list-style-type: none"> ● Statements and record of where and when documents were made available ● Consultation Statement 	<p>All the proposed submission documents including information on where documents could be inspected and the statement of representations procedure were published on the council's website.</p> <p>The Local Plan documents were made available to view at the Council offices by appointment for anyone who did not have access to the internet. Measures were in place to meet Covid-19 restrictions</p> <p>The council published guidance for respondents which provided further information about how soundness and legal compliance are assessed. In addition a representation form was made available to assist respondents in making their comments.</p> <p>See the Regulation 22(1) (c) Consultation Statement (EL Ref: CD4).</p>
50.	L	<p>Have you sent to each of the specific consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> ● A copy of each of the proposed submission documents; and ● the statement of the representations procedure 	T&CPA Regulation 19(b)	Yes	<ul style="list-style-type: none"> ● Consultation Statement ● Evidence of notifications (email) 	<p>Whilst hard copies of the documents were not sent out, the consultation letter/email notifications contained information on how and where the documents could be inspected by appointment at the Council offices.</p> <p>See the Regulation 22(1) (c) Consultation Statement (EL Ref: CD4).</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
51.	L	<p>Have you sent to each of the general consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> the statement of the representations procedure; and where and when the documents can be inspected 	T&CPA Regulation 19(b)	Yes	<ul style="list-style-type: none"> Consultation Statement Evidence of notifications (email) 	The consultation letter/email notifications contained information on how and where the documents could be inspected. See the Regulation 22(1) (c) Consultation Statement (EL Ref: CD4) .
52.	L	Have you, on the day of publication, requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general conformity of the local plan update with the spatial development strategy?	<p>P&CPA Section 24</p> <p>T&CPA Regulation 21</p>	Not applicable	<ul style="list-style-type: none"> Copy of letter 	Not applicable.
Getting ready for submission to PINS						
53.	PM	Get ready for submission and examination, this might mean starting the process of appointing a programme officer, securing rooms for a potential hearing and other practical arrangements. Refer to guidance from the Planning Inspectorate.	See PINS Procedure Guide for Local Plan Examinations 2020			The PINS SLA has been signed and returned. A programme officer has been appointed
54.	PM	Have you obtained the relevant authority permissions to submit the plan to the Secretary of State via the Planning Inspectorate (PINS)		Yes	<ul style="list-style-type: none"> Any relevant authority reports to Cabinet / Committee 	Approval to submit the Local Plan (under Regulation 22) for examination was given by Full Council on 10 February 2020 (Report 23/2020) .

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
55.	L	Have you collated all of the representations made to the publication draft plan policies update?	P&CPA Section 20(3) T&CPA Regulation 22(1)(e)	Yes		Details of all the representations received are contained in the Regulation 19 Schedule of Responses (EL Ref: CD8). Representations are set out in schedules and indexes: Regulation 20 Submission local Plan Representations in Policy Order** Regulation 20 Submission local Plan Index of Respondents ** All representations are publicly viewable on the Local Plan Examination web page
56.	PM	Does each representation made have a unique ID and contact details? PINs require that these are provided in an electronic database enabling the full text of each representation to be accessed easily in both policy and paragraph number order and representor order. The database should also clearly identify those who have made a request to be heard by the Inspector under section 20(6) of the PCPA	See PINS Procedure Guide for Local Plan Examinations 2020	Yes		Details of all the representations received are contained in the Regulation 19 Representation to the Proposed Submission Local Plan (EL Ref: CD7). Schedules have been produced: <ul style="list-style-type: none"> • Regulation 20 Submission Local Plan Representations Summary Document (Policy Order) (EL Ref: CD8a) • Regulation 20 Submission Local Plan Representor Index (EL Ref: CD7a)
57.	L	Have you assembled the relevant supporting documents (documents relevant to the preparation of your plan which normally includes or comprises the evidence base)?	P&CPA Section 20(3) T&CPA Regulation 22(1)(g)	Yes	<ul style="list-style-type: none"> • Submission documents / Examination library 	A list of core documents including all the submission, supporting and evidence base documents has been prepared. These documents are available to view on the council's website. Rutland.gov.uk/localplanexamination
58.	PM	Do all of the documents that you will submit to the inspectorate have a unique reference listed in an 'Examination Library'?		Yes	<ul style="list-style-type: none"> • Submission documents / Examination library 	See Examination Library list. Rutland.gov.uk/localplanexamination

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
59.	L/ PM	You may need to consider whether you need to redact certain personal details from representations for the website and inspection purposes. However, those who have made representations should be able to contact one another and documents should be provided without details redacted. See the guidance from the Planning Inspectorate.	General Data Protection Regulation 2018 See PINS Procedure Guide for Local Plan Examinations 2020	Yes		All original representations have been published on the council website with personal details redacted. Original non-redacted responses have been submitted to the Secretary of State.
60.	L	Have you prepared a statement setting out: <ul style="list-style-type: none"> • Which bodies and persons were invited to make representations under Regulation 18 • How they were invited • A summary of the main issues raised • How the representations have been taken into account 	P&CPA Section 20 (3) T&CPA Regulation 22(1)(c)	Yes	<ul style="list-style-type: none"> • Consultation statement 	The representations received to the Local Plan under Regulation 18 can be found in the Summaries of Consultation Responses (<i>EL Ref: LP 10a, 10b & 10c</i>). These contain a summary of all the key issues raised. The council's response can be found in the Regulation 22: Statement of community engagement (SL Ref: CD4)
61.	L	Have you prepared a statement giving: <ul style="list-style-type: none"> • the number of representations made under Regulation 22 • a summary of the main issues raised OR <ul style="list-style-type: none"> • Stating that no representations were made 	P&CPA Section 20(3) T&CPA Regulation 22(1)(c)	Yes	<ul style="list-style-type: none"> • Consultation Statement • The Statement as required in Regulation 22(1)(c) – this can be included in the Consultation statement 	The Regulation 22(1) (c) Consultation Statement (<i>EL Ref: CD4</i>) sets out the number of representations made. The main issues and the council response to them are summarised in the Regulation 19 Representations Summary Document (<i>SL Ref: CD8</i>).
62.	PM	Consider what documents need printing to ensure that hard copies are available where necessary for inspection and for the examination library.	See PINS Procedure Guide for Local Plan Examinations 2020	Yes		All documents are available electronically via the council's website. A copy of the Submission Local Plan and key supporting documents. A full suite of supporting and evidence base documents is available on the council's website. Rutland.gov.uk/localplanexamination

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
Submission to PINS						
63.	L	<p>Have you sent the Secretary of State (the Planning Inspectorate) a hard copy and electronic version of:</p> <ul style="list-style-type: none"> • a copy of the local plan policies update • and (if prepared) policies map <p>Have you sent the Secretary of State (the Planning Inspectorate) an electronic version of:</p> <ul style="list-style-type: none"> • the Final ‘consultation statement’ supplemented by or incorporating the documents consultation required under Regulation 22(1) • The Sustainability Appraisal • Copies of representations • ‘Supporting documents’ <p>Guidance from PINS also highlights other material necessary for the examination which includes:</p> <ul style="list-style-type: none"> • An Appropriate Assessment under the Conservation of Habitats and Species Regulations 2017 [HRA], or evidence to demonstrate that an Appropriate Assessment is not required and confirmation from Natural England that they concur; • The LPA’s current Local Development Scheme; • In London, confirmation that the Mayor has indicated general conformity with the London Plan (note however that the Inspector is entitled to take his/her own view on conformity). • It is also helpful if the LPA provide an Equalities Impact Assessment 	<p>P&CPA Section 20(1) and 20(3)</p> <p>T&CPA Regulations 22</p> <p>See PINS Procedure Guide for Local Plan Examinations 2020</p>	Yes		<p>On the 3rd February 2021, the council submitted in electronic format the Submission Local Plan, Policies Map and supporting and evidence base documents and copies of representations made at Regulation 20.</p> <p>Electronic files will be transferred to the Inspectorate on the day of submission.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
64.		<p>As soon as practical after submission, on your website, have you published:</p> <ul style="list-style-type: none"> • The documents submitted to PINS (identified above) including representations made under Regulation 20 (where practicable) taking into account GDPR requirements? • Statement as to where and when these documents are available for inspections (again this should be in line with any requirements in your Statement of Community Involvement)? 	T&CPA Regulation 22(3) and 35(1)(b)	Yes		<p>The Local Plan pages of the council's website have been updated to reflect the Submission of the Local Plan. The Local Plan Submission documents and supporting documents can be viewed on the council's website The Council's website Rutland.gov.uk/localplanexamination</p>
65.	L	<p>For each general consultation body invited to make representations under Regulation 18(1), have they been sent:</p> <ul style="list-style-type: none"> • notification that the documents submitted to PINS are available for inspection • details of where and when they can be inspected 	T&CPA Regulation 22(3)(b)	Yes	<ul style="list-style-type: none"> • Copies of correspondence 	<p>All relevant general consultation bodies have been notified by letter/email of the Local Plan submission and supporting documents can be viewed on the council's website The Council's website Rutland.gov.uk/localplanexamination</p> <p>Notification emails will be sent via the council's consultation database to all consultees, including general consultation bodies that the council holds email addresses for. Where the council has only a postal address letters will be sent instead.</p>
66.	L	<p>Have you given notice to persons who have requested to be notified that submission has taken place?</p>	T&CPA Regulation 22(3)(c)	Yes	<ul style="list-style-type: none"> • Copies of correspondence 	<p>The council have notified by letter/email those persons who requested notification of the Local Plan submission.</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
67.	L	<p>If examination hearings are being held, at least six weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"> published the time and place of the examination and the name of the person appointed to carry out the examination on your website? notified those who have made representations on the published DPD which have not been withdrawn of these details? 	<p>P&CPA Section 20</p> <p>T&CPA Regulations 24 and 35</p>	n/a	<ul style="list-style-type: none"> Website 	<p>Not applicable for stage reached as Examination hearing session dates have yet to be confirmed. The council will ensure the requirements under the Regulations are carried out.</p>
68.	L	<p>Have you asked the Inspector to recommend 'main modifications' (changes that materially affect the policies) to make a submitted local plan policies update sound and legally compliant? These modifications should be published for consultation.</p>	<p>See Section 6 of the PINS Procedure Guide for Local Plan Examinations 2020</p> <p>P&CPA Section 20 (7C)</p>	n/a	<ul style="list-style-type: none"> Schedule of proposed main modifications 	<p>Not applicable for stage reached. However, authority to request that the Inspector recommends modifications was given by Full Council on 10 February 2020 (Report 23/2020).</p>

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
69.	L	Depending on the scope of the modifications, have you considered whether there is a need to undertake further Sustainability Appraisal, Habitats Regulations Assessment, and Equalities Impact Assessment on the modifications.	The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended) The European Directive 2001/42/EC The Conservation of Habitats and Species Regulations 2017 (as amended) The European Directive 92/43/EEC Equality Act 2010	n/a	<ul style="list-style-type: none"> ● Sustainability Appraisal (and any drafts) ● Equalities Impact Assessment ● Habitats Regulations Assessment screening report 	Not applicable for stage reached.
70.	L	If the plan policies update is sound, have you formally adopted the plan policies update in a full meeting of the local planning authority?	T&CPA Regulation 4(1) and (3) of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000).	n/a	<ul style="list-style-type: none"> ● Any relevant authority reports to Cabinet / Committee 	Not applicable for stage reached.

	REF	Key questions	Legislation /Policy Source	Y/N	Examples of documents in which this might be found	Documents demonstrating compliance
71.	L	On adopting a Local Plan policies update, have you made publicly available a copy of the plan, an Adoption Statement and Sustainability Appraisal?	T&CPA Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012.	n/a	<ul style="list-style-type: none"> ● Adoption Statement 	Not applicable for stage reached.

Rutland County Council have completed this checklist produced by the Planning Advisory Service (PAS) in order to demonstrate that the Rutland Local Plan Review meets the soundness and quality requirements of plan preparation.

PAS LOCAL PLAN ROUTE MAPPER TOOLKIT PART 4: LOCAL PLAN SOUNDNESS & QUALITY ASSESSMENT

Why you should use this part of the toolkit

The purpose of this assessment is to provide a 'mock' examination - as far as that is possible - of the drafts of your local plan policies update. It is intended to be particularly helpful for use as part of the development of your emerging local plan policies update and as a final check prior to publication of your Regulation 19 Submission Local Plan policies update. It will help you to identify areas for improvement and understand potential risks to the soundness of the plan or its usability.

How to use this part of the toolkit

There are 50 'key questions' in the assessment matrix below which might seem a lot to get through. But thinking through these questions now could save time and expense further down the line. If you are undertaking a partial plan policies update not all of the content will be relevant to you.

If you are completing this assessment or peer reviewing it for a colleague within or from another authority, you should put yourself into the mind of a Planning Inspector assessing the soundness of the draft local plan policies update by keeping in mind the 'tests' as follows. Is the draft local plan update:

- **Positively prepared** – providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;
- **Justified** – an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence;
- **Effective** – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground; and

- **Consistent with national policy** – enabling the delivery of sustainable development in accordance with the policies in the [National Planning Policy Framework](#).

For some elements, particularly those concerning clarity, you will also need to consider yourself as an end user of the Local Plan policies update.

Provide a brief answer to each question cross referring to evidence that has informed or supports the local plan policies update in order to justify your reasoning and the score you have attributed. Identify any likely implications of not changing your approach or ways in which you may potentially improve the score either through changes to the plan policies update, evidence or further engagement with developers or infrastructure providers recorded in your statement of common ground. But remember that the local plan policies update doesn't need to be supported by reams of evidence. Evidence needs to be proportionate, clear and robust in line with [PAS advice on proportionate evidence](#).

If you find it helpful, you can score your local plan policies update on the degree to which you meet requirements underpinning the question. You can then add up the scores to calculate your confidence in the local plan policies update (on a scale from -100 to +100) and use this as a benchmark for future improvements. Where a particular question is not applicable to your circumstances, please score +2.

How to use the results of this part of the toolkit

You can use the results of this tool throughout the plan making process to assess the extent to which your plan addresses key soundness requirements. There is no requirement to publish or submit this table to the Planning Inspectorate as part of the independent examination, but you may find the assessment (or some elements) helpful to inform changes to your plan or supporting documents.

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
Growth Strategy						
A	In no more than 100 words (excluding any referencing) summarise your strategy for delivering growth and development in your area	The Growth Strategy seeks to meet the need for new homes and jobs as far as possible within those settlements that have access to services/facilities and/or public transport or where the scale of development proposed would enable the provision of these (Spatial Distribution Background Paper). The strategy for distribution of growth and selection of site allocations had been informed throughout by the Sustainability Appraisal (SA) which seeks to assess whether the plan will contribute to sustainable patterns of development.				
B	In no more than 100 words (excluding any referencing) identify the key factors which informed the distribution of development in the local plan policies update	Key factors that have influenced development distribution are: Availability of services and facilities in settlements Availability of brownfield land Capacity of infrastructure				
C	List each of the main growth areas and strategic sites and the key infrastructure needed to support delivery	Areas where major growth is directed are: <ul style="list-style-type: none"> • Oakham • Uppingham (although allocations will be determined through the review of the Uppingham Neighbourhood Plan) • St George’s Barracks, North Luffenham <p>The infrastructure required to support development in these locations is set out in the Infrastructure Delivery Plan (IDP) Update Feb 2020</p>				
1.	Overall does the local plan policies update clearly articulate the strategy for <u>where</u> and <u>how</u> sustainable development will be delivered and that this is ‘an appropriate strategy’ within the context of paragraph 35 of the NPPF?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Policy SD2 (Spatial Strategy for Development) sets out the Council’s overall strategy for accommodating growth across the County. Policies SD4 and SD5 set out the approach to development in the countryside and Policies H1, H2 and E1 identify development sites. The strategy that has been adopted has been assessed against reasonable alternatives through the SA (section 5).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
2.	Is it clear how the amount of development identified for any growth areas or major site allocations has been determined – and that the level proposed is deliverable and justified?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Distribution of Development Background Paper (November 2019) (EL Ref: CD5a) explains the approach to the distribution of development. The distribution of development has been informed by the SA. The SA has appraised a number of options for delivering the housing requirement.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
3.	Is it clear that the local plan policies update provides for the most appropriate level of housing growth using the standard methodology as a starting point? Can you clearly articulate why planned growth levels should not be higher or lower? If you are proposing any material change away from the level of housing indicated by the standard method, can you clearly justify this through evidence? Does the level of housing provide for an appropriate and justified buffer?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The LHN has been used as the starting point to determine the Local Plan housing requirement (Section 5). The Scale of Development Background Paper (November 2019) sets out the evidence the Council has used to inform the level of housing proposed. However, the Council is concerned that limiting supply to the minimum requirement would restrict supply and exacerbate housing affordability issues in the County. It is proposed, therefore, to make additional allocations, which would equate to a 25% buffer (or a housing figure of 162 dwellings per annum over the plan period). This provides not only choice and flexibility in the market but also responds to housing market signals and issues around demographic trends as identified in the Strategic Housing Market Assessment (SHMA Update 2019 report and addendum (Feb 2020)), where various indicators point to pressures in Rutland.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
4.	Is the distribution of development justified in respect of the need for, and approach to, Green Belt release and can you demonstrate that alternatives to Green Belt release have been fully considered? Can you demonstrate that exceptional	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: This is not applicable to Rutland as there is no Green Belt areas (scoring is in accordance with note at beginning of template).				
Implications of taking no further action: n/a						

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	circumstances exist to justify green belt release?	Mitigation / Action required (if necessary) to move scale to right: n/a Reviewer Comments:				
5.	Is it clear how sites have been selected and have site allocations been made on a consistent basis having regard to the evidence base, including housing and employment land availability assessments, the Sustainability Appraisal and viability assessment? If not, can you justify why?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The allocation of sites has been made in accordance with the Methodology for Assessing Potential Sites Update (December 2019) (EL Ref: HOU2b). The starting point for the site assessment is the Strategic Housing and Economic Land Availability Assessment (SHELAA) with all sites assessed as either deliverable or developable being taken forward to the detailed site assessment process. At this stage the assessment of sites in terms of their likely impact on sustainability objectives is fed into the overall process. The application and outcome of the detailed site assessment process is set out in Site Allocation Assessment Report December 2019 (updated January 2020) . (EL Ref: HOU3)				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
6.	Does the local plan policies update identify a housing requirement for designated neighbourhood areas?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Uppingham Neighbourhood Plan Area is the only designated Neighbourhood Plan Area to date that has indicated a desire to determine their own housing allocations and Policy H1 (Sites for Residential Development), therefore, sets out a housing requirement figure for that Area. To support neighbourhood groups elsewhere in the County that over the plan period may wish to provide housing beyond the minimum requirement set out Policy H1, the Local Plan provides guidance (paragraph 5.8) on the amount of additional housing Neighbourhood Plans could plan for that would be consistent with the spatial strategy.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
7.	Do site allocations include sufficient detail on the mix and quantum of development, including, where appropriate any necessary supporting infrastructure?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Policy H1 sets out the indicative housing capacity for each of the allocated sites. Section 10 (Implementation and Monitoring) of the Local Plan sets out 'Development Principles' for each of the allocated housing sites, including the expected split between market and affordable homes. The Development Principles set out development requirements for each site and are necessary to ensure that the likely impacts of development will be adequately mitigated. The infrastructure requirements for each site are set out in Appendix 3 of the Infrastructure Delivery Plan (IDP).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
D	What targets have you set for non-residential floorspace or employment land and, if relevant, the number of jobs to be created over the plan period? List these targets and the evidence source for this 'need' target?	27 hectares (ha) of land for B1, B2 and B8 employment uses over the plan period. This is based on the long term scenario for employment land take up set out in the Rutland Take Up and Objectively Assessed Needs Review (May 2018) , which identified the need for an additional 25ha of employment land over the plan period. The Council consider to match the proposed level of housing set out in the Plan, provide choice and flexibility in the supply to the market and ensure there is sufficient land available to meet the Council's aspirations for the local economy, the long term scenario is appropriate. Although the amount of land allocated is slightly in excess of that identified in the Employment Needs Review, one of the site allocations is at St George's Barracks (14ha), the build out period for which will extend beyond the end of the plan period. Up to 4,700sqm net additional comparison floorspace over the plan period. This is based on the comparison goods capacity forecast set out in the Retail Capacity Assessment Update (2016) .				
8.	Where and how are the targets referred to above to be delivered? Do the sites and indicative capacities that you have identified demonstrate that these targets are achievable? If you are not allocating sites to meet needs identified, can	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Policy E1 (New Provision for Industrial and Office Development) identifies four strategic employment allocations providing approximately 27ha of land. It also provides support for employment related proposals on sites in addition to the identified allocations. One of the site allocations is at St George's Barracks (14ha), the build out period for which will extend beyond the end of the plan period.				

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	you justify and explain how those needs will be met?	Provision for additional comparison floorspace is met through the allocation of a site on Burley Road, Oakham (Policy E11), which adjoins an existing retail development.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
9.	Does the local plan policies update: (i) identify infrastructure that is necessary to support planned growth; and (ii) enable provision of this infrastructure?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan is supported by an IDP , which identifies the infrastructure needed to support the Local Plan growth proposals over the plan period. Policy SC4 (Developer Contributions) sets out how infrastructure provision will be secured.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
10.	Can you demonstrate that the transport and other infrastructure needed to support <u>each</u> growth area or strategic site identified in the local plan policies update: (i) can be funded and delivered; and (ii) is supported by the relevant providers/ delivery agents in terms of funding and timescales indicated?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan is supported by an IDP . This identifies the infrastructure requirements, including transport, to support delivery of St George’s Barracks and other Local Plan allocations. It has been prepared in liaison with infrastructure and service providers and identifies infrastructure costs (where known) and extent of the funding gap.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
	Have you identified the extent of any funding gap? If so, are you able to explain why you are confident that any gap can be addressed?					

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>										
Process and Outcomes (see also Toolkit Parts 2 and 3)												
E	What are the cross boundary strategic matters affecting your local plan policies update? List these.	The cross boundary issues identified (as included in the Duty to Cooperate Statement of Compliance) are: <ul style="list-style-type: none"> • Identifying the appropriate Housing Market Area • Identifying the appropriate Functional Economic Market Area • Meeting the objectively assessed housing needs • Provision of a new garden community (St George’s Barracks) 										
11.	Does your Duty to Cooperate Statement(s) of Common Ground: (i) identify these issues; (ii) identify the bodies you have engaged with or continue to engage with; and (iii) clearly set out not just the process, but the outcomes of this engagement highlighting areas of agreement and of difference?	<table border="1" data-bbox="645 531 2190 670"> <thead> <tr> <th data-bbox="645 531 1160 571">-2</th> <th data-bbox="1160 531 1429 571">-1</th> <th data-bbox="1429 531 1675 571">0</th> <th data-bbox="1675 531 1921 571">+1</th> <th data-bbox="1921 531 2190 571">+2</th> </tr> </thead> <tbody> <tr> <td data-bbox="645 571 1160 670">No, we do not meet this requirement</td> <td data-bbox="1160 571 1429 670">No, we may not fully meet this requirement</td> <td data-bbox="1429 571 1675 670">Unclear whether our plan meets this requirement or not</td> <td data-bbox="1675 571 1921 670">Yes, we are likely to meet this requirement</td> <td data-bbox="1921 571 2190 670">Yes, we are confident our plan will meet this requirement</td> </tr> </tbody> </table> <p data-bbox="645 670 2190 805">Reason for score: The Duty to Cooperate Statement of Compliance (January 2020) sets out the issues on which the Council has engaged with the duty to cooperate bodies. The Statement outlines the discussions and engagement that has taken place between the council and the relevant duty to cooperate bodies, the nature of the engagement and the outcome of this (Section 5 and summarised in Appendix 2). Where appropriate this is amplified in individual Statements of Common Ground.</p> <p data-bbox="645 805 2190 842">Implications of taking no further action: None</p> <p data-bbox="645 842 2190 879">Mitigation / Action required (if necessary) to move scale to right: n/a</p> <p data-bbox="645 879 2190 922">Reviewer Comments:</p>	-2	-1	0	+1	+2	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
-2	-1	0	+1	+2								
No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement								
F	Are there any aspects of the local plan policies update not in conformity with national policy? Please set these out and provide justification with reference to evidence for these. Are you satisfied you can robustly defend this on the basis of local evidence? <i>For instance, are you seeking to require affordable housing on sites which are below the threshold of major development as defined by national planning policy?</i>	The Local Plan does not provide 10% of the housing requirement on sites of less than one hectare. Just over 5% of the housing requirement is accommodated on sites of less than one hectare. This is primarily a consequence of the Local Plan seeking to make best use of available brownfield land within the County: nearly 55% of the housing requirement is provided for through the redevelopment of a major brownfield site (St George’s Barracks). Where Neighbourhood Plans make additional allocations, the Local Plan seeks to encourage these to be sites of less than one hectare.										

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
12.	Are there any specific policies in the local plan policies update where there are differences to any policy approach set out in a relevant strategic planning framework (e.g. the London Plan, or a plan produced by a Combined Authority or through voluntary agreement).	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: There are no strategic plans covering Rutland (scoring is in accordance with note at beginning of template).				
		Implications of taking no further action: n/a				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
13.	Is the local plan policies update: <ul style="list-style-type: none"> • in conformity with any 'higher level' plans prepared by the Council; and • properly reflecting provisions of any made neighbourhood plan? 	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan is replacing all previously adopted DPDs. Policy SD1 (Sustainable Development Principles) references policies in made Neighbourhood Plans.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
14.	Does your Consultation Statement demonstrate how you have complied with the specific requirements of the Town and Country Planning (Local Plan) (England) Regulations 2012 and the Council's adopted Statement of Community Involvement to date [you should revisit and update this following the publication of your Regulation 19 local plan policies update]?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Consultation Statement (February 2021) demonstrated that the Council has met the requirements with Local Plan Regulations 2012 and the Council's adopted Statement of Community Involvement.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
15.	Has the Sustainability Appraisal – incorporating the requirements of the Strategic Environmental Assessment legislation - evaluated all reasonable alternatives? Is it clear why alternatives have not been selected?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The SA included the consideration of reasonable alternatives for the distribution of development including the location of strategic scale development (garden community). Chapters 4 and 5 of the SA explain how the reasonable alternatives were established and an appraisal of those alternatives. Chapter 6 of the SA explains how the preferred approach is justified in light of the alternatives appraised.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
16.	Does the Sustainability Appraisal adequately assess the likely significant effects of policies and proposals?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The policies in the Local Plan have been subject to ongoing SA throughout their preparation. Policies in the Consultation Draft Local Plan Draft were assessed for their impact on each SA objective (SA Report (2017) Appendix 4). The policies in the Regulation 19 Local Plan have been assessed in the SA Report (January 2020) .				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
17.	Is it clear how the Sustainability Appraisal has influenced the local plan policies update including how any policies or site allocations have been amended as a result and does it show (and conclude) that the local plan policies update is an appropriate strategy?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Section 7 of the SA Report (January 2020) provides an appraisal of the Local Plan policies, including the identification of likely significant effects.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
		Reviewer Comments:				
18.	Is it clear how an Equalities Impact Assessment has influenced the local plan policies update?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The preparation of the Local Plan has been subject to Equality Impact Assessment (EIA) in accordance with the Council's EIA procedures. The Consultation Draft Local Plan was subject to an equality screening questionnaire. This concluded that a full IEA report was not required. An EIA screening of the Regulation 19 Local Plan was also undertaken, which concluded a full EIA was not required.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
19.	Does the Habitats Regulations Assessment consider the local plan policies update in combination with other plans and projects?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The HRA Report (January 2020) has considered the in combination effects of the Local Plan with other plans and projects. The results of this screening assessment is set out in Appendix C of the HRA Report.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
20.	If the Habitats Regulations Assessment has identified, through 'Appropriate Assessment' that mitigation measures are required, does the local plan policies update adequately identify the measures	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Appropriate Assessment (AA) has examined those interest features of Rutland Water SPA/Ramsar that may be exposed and sensitive to environmental change to ensure that proposals coming forward either avoid affecting designated sites entirely or				

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	required and the mechanisms for delivering them?	will not adversely affect site integrity taking into account specific and cross cutting policy based mitigation and avoidance measures incorporated into the plan. The AA concludes that the Local Plan will have no adverse effects.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
21.	Is it clear how the outcomes and conclusions of the Habitats Regulations Assessment have influenced the local plan policies update?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The HRA Report (January 2020) has considered the likely effects of the Local Plan policies (Section 4.3)				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
Housing Strategy						
22.	Can you demonstrate that the policies and proposed allocations in your local plan policies update meet your housing requirement in full and that this can be achieved as a minimum? If not [for instance, because another local authority has agreed to plan for your unmet need], can you explain and robustly justify why?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Sections 5 (Delivery Quality New Homes) and 10 (Implementation and Monitoring) of the Local Plan sets out how the Council has identified a sufficient supply of housing land to achieve the LHN. However, to provide flexibility and choice of sites and address issues of affordability (as evidenced in the SHMA) it is proposed to make additional allocations, which would equate to a 25% buffer (or a housing figure of 162 dwellings per annum over the plan period).				
		Implications of taking no further action for local plan soundness and/or effectiveness: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
G	Is there any unmet need in neighbouring areas that you have been formally asked to	No				

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	<i>accommodate? If yes, then list the amount by each local authority area.</i>					
23.	Does your local plan policies update accommodate any of this unmet need where you can sustainably to do so?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: There is no unmet need to be met (scoring is in accordance with note at beginning of template).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
24.	Is there a housing trajectory which illustrates the expected rate of housing delivery and ensures the maintenance of a 5-year supply during the plan period? Is your strategy for delivery and implementation clearly articulated and justified to support the trajectory?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan includes a Housing Trajectory (Section 10 – Implementation and Monitoring) which demonstrates delivery of housing (from all sources of supply) and maintenance of a 5 year supply over the plan period. A stepped approach to housing delivery over the plan period is proposed (a lower annual housing rate of 110 dwellings per annum for the first five years, increasing to 140 dwellings per annum from Year 6 onwards). The justification for this approach is set out in Section 10 of the Plan.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
25.	Can you confirm: (i) that the local plan policies update will provide for a 5-year supply of specific deliverable sites on adoption; and (ii) that beyond this 5 year period sites are developable and (iii) if relevant, you have included a 5 or 20 percent buffer to deal with under-delivery.	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The provision of a 5 year supply of deliverable sites on adoption and beyond this period developable housing sites, is set out in the Local Plan Housing Trajectory and 5 Year Housing Land Supply Report 2020/21 – 2024/25				
		Implications of taking no further action: None				
Mitigation / Action required (if necessary) to move scale to right: n/a						

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
		Reviewer Comments:				
26.	Does the level of supply provide any 'head room' (that is additional supply above that required) to enable you to react quickly to any unforeseen changes in circumstances and to ensure that the full requirement will be met during the plan period?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Table 2 in Section 5 (Delivery Quality New Homes) of the Local Plan identifies a supply of 2942 net new dwellings over the plan period. This provides 'head room' of 602 dwellings over the plan period minimum requirement of 2,340 dwellings.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
27.	Is the Council reliant on the delivery of any 'windfall' sites (sites not specifically identified in the development plan) during the plan period and if so, how many and when? Is there compelling evidence to confirm that such sites will continue to come forward?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: A windfall allowance of 20 dwellings per annum has been allowed for over the period 2022 to 2036. The inclusion of a windfall allowance is supported by the findings of a review of past and expected future delivery of small windfall sites across the County (Small Windfall Housing Study, 2020).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
28.	Does the local plan policies update make it clear what size, type and tenure of housing is required?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Policies H6 (Meeting all Housing Needs), H7 (Accessibility Standards), H8 (Self Build and Custom Housebuilding) and H9 (Affordable Housing) makes clear what size, type and tenure of housing is required.				
		Implications of taking no further action: None				

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
29.	Does the local plan policies update specifically address the needs of different groups in the community?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Local Plan policies seek to address the needs of Gypsies and Travellers and Travelling Showpeople (Policy H11), older people (Policy H6) and those seeking to build their own home (Policy H8). Policy H7 seeks to ensure that a proportion of new housing is built to accessible standards, which may benefit the housing needs of a number of groups.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
30.	Can your affordable housing requirements, including any geographical variations, be justified?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
	Does the local plan policies update provide for the delivery of the full need for affordable housing? If not, can you explain and justify why?	Reason for score: There is no geographical difference in the application of the percentage of affordable housing sought on qualifying developments. The affordable housing policy (Policy H9) is supported by the Strategic Housing Market Assessment Update Report (2019) and addendum (Feb 2020) and Local Plan Viability Update Report (February 2020) . Whilst the SHMA would seek to maximise affordable housing opportunities the viability assessment has concluded that a requirement for 30% affordable housing would be viable across most site typologies.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
31.	Have the needs for travellers and travelling showpeople been adequately assessed in accordance with national policy and have they been based on robust evidence?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	Does the local plan policies update make adequate provision for the identified needs?	Reason for score: A Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (August 2016) was undertaken jointly with South Kesteven District Council and the need for additional pitch and plot provision identified in the Assessment are reflected in Policy H11. The identification of a new garden community provides the opportunity to address some of the identified need as part of this development. Policy H3 (St George’s Garden Community Development Requirements) establishes the requirement for this site to make provision for at least six pitches (out of an identified need of 9 pitches) and 10 plots (all of the identified need). The remaining pitch need will be met through safeguarding authorised sites and extending existing sites.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
32.	Will the local plan policies update provide for a 5-year supply of deliverable travellers and travelling show people pitches to meet identified needs?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: There is an opportunity to address some of the identified need in Policy H3 (St George’s Garden Community Development Requirements). The plan does however contain a criteria based policy (Policy H11 – Gypsies and Traveller’s) on which any planning applications will be determined.				
		Implications of taking no further action: none				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
H	List any travellers and travelling showpeople sites identified to meet need and the timescales for their delivery	<i>St George’s Garden Community 6 pitches 10 plots</i>				
Justified approaches to plan policy and content						
33.	Where thresholds are set in policies which trigger specific policy requirements, are these thresholds	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	justified by evidence and is this clear in the supporting text? [You may wish to check each policy setting a threshold]					will meet this requirement
	Reason for score: All thresholds set out in the Local Plan policies are robustly justified within the policy supporting text and in relevant Local Plan evidence base documents. The thresholds have (unless they are national thresholds) been tested for their impact on viability.					
	Implications of taking no further action: None					
	Mitigation / Action required (if necessary) to move scale to right: n/a					
	Reviewer Comments:					
34.	Does the local plan policies update avoid deferring details on strategic matters to other documents? If it does, is it clear <i>why</i> matters will be covered in other Development Plan Documents or Supplementary Planning Documents and why this is appropriate?	-2	-1	0	+1	+2
	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement	
	Reason for score: There are no strategic matters deferred to other documents. The Council is producing a single Local Plan and no further Development Plan Documents are proposed. It is intended to prepare two new Supplementary Planning Documents covering the Stamford North Urban Extension (to provide further guidance on the development of the site) and design principles. This is appropriate and in line with guidance in the national Design Guide which promotes the use of design guides to support planning policy and provide more detailed and specific design parameters reflecting local context.					
	Implications of taking no further action: None					
	Mitigation / Action required (if necessary) to move scale to right: n/a					
Reviewer Comments:						
35.	Where the local plan policies update defines a hierarchy do policies throughout the Plan consistently: (i) reflect this hierarchical approach; (ii) make clear the level of protection afforded to designations depending on their status within the hierarchy; and (iii) is the approach consistent with National Policy?	-2	-1	0	+1	+2
	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement	
	Reason for score: The settlement hierarchy is set out in Policy SD2 and clearly identifies those settlements that are suitable locations for sustainable development and the spatial distribution of development: this is consistently applied in relevant policies of the Local Plan. The approach taken is consistent with national policy. The town centre hierarchy is set out in Policy E9 (Town Centres and Retailing) and the approach to directing different levels of growth to these town centres is set out in the supporting text (paragraphs 6.50 to 6.55) and is consistent with national policy.					

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
	[For example, hierarchies could relate to nature conservation, heritage assets, town centres/retail, settlements.]	The Local Plan policies related to nature conservation (Policy EN9) and heritage assets (Policy EN15) are consistent with national policy, making clear the different levels of protection afforded to the status or type of asset.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
36.	Where policies seek to limit certain uses, is this justified by evidence and is the rationale clear in the supporting text to the policy and in the evidence.	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
	[For example, policies relating to town centres, employment or retail may seek to limit certain uses.]	Reason for score: Where policies seek to limit certain uses e.g. planned limits of development (Policy SD3), Rutland Water (Policy EN6) this is clearly articulate in the supporting text and/or evidence base (Review of Rutland Water, August 2019).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
37.	Is it clear that any standards proposed for development are justified and deliverable, taking into account the scale of the development?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
	[For example, onsite provision of open space, optional technical standards, internal and external space standards.]	Reason for score: Standards have been proposed in respect of accessibility (Policy H7), water efficiency, meeting BREEAM 'very good' standards for non-residential developments and open space provision (Policy EN14). The requirement to meet these standards is justified by the available evidence (Accessibility Standards Study, February 2017 , Open Space Informal Recreation Assessment, November 2015) and found not to have an unacceptable impact on the viability of development.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
Deliverability						
38.	Has the viability of the local plan policies update been suitably tested and does this testing cover all requirements including in respect of any required standards, affordable housing provision and transport and other infrastructure needs and if relevant the implications of CIL?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The viability of the Local Plan policies has been tested through the Local Plan Viability Update Reports (2017, 2019 and 2020) .				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
39.	Does the local plan policies update reflect the conclusions and recommendations of your viability evidence? Is it clear the viability and delivery of development will not be put at risk by the requirements in the local plan policies update?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan Viability Update Report concludes that the policies of the Local Plan are not expected to have an unreasonable impact on the viability of development promoted through the Local Plan.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
40.	Does the monitoring framework clearly set out what matters will be monitored, and the indicators used? Are these measurable and can the data be readily secured/captured?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
		Reason for score: The monitoring framework identifies for each Local Plan policy indicators, targets and actions/contingencies in the event targets are not met. Performance will be monitored annually through the annual Authority Monitoring Report.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
41.	Does the local plan policies update and monitoring framework identify a clear framework for <u>plan review</u>?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
	Where triggers for plan review and/or update are identified are they justified and proportionate?	Reason for score: 'Reviewing the Local Plan' in Section 10 (Implementation and Monitoring Framework) sets out the circumstances in which the Council will commence a review of the Local Plan.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
Plan effectiveness (and associated policy clarity)						
42.	Does the local plan policies update clearly set out the timeframe that it covers? Is it clear which policies are strategic? Will the strategic policies provide for a minimum of 15 years from adoption? Does the evidence relied on to support those policies correspond/cover this whole period?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
	Reason for score: The Local Plan covers the plan period 2018 – 2036, which all strategic policies follow. This would provide a 15 year period from the anticipated date of adoption in 2021. Strategic policies are listed in Appendix 1 of the Plan. Relevant evidence base documents have been updated to reflect the plan period.					
	Implications of taking no further action:					
	Mitigation / Action required (if necessary) to move scale to right:					
Reviewer Comments:						
		-2	-1	0	+1	+2

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
43.	Does the local plan policies update clearly set out which <u>adopted</u> Development Plan policies it supersedes?	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: These are set out in Local Plan Appendix 2.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
44.	Are the objectives the policies are trying to achieve clear, and can the policies be easily used and understood for decision making?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The objectives of the Local Plan are set out in Section 3 (Vision and Objectives). The objectives that have influenced the development of the Plan policies and the Local Plan clearly sets out to which objectives each of the policies contributes.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
45.	For each policy area you have designated or defined in the Plan: (i) are these clearly referenced and explained in the Plan; and (ii) clearly defined on the Policies Map? Where you have included maps or graphics within the local plan policies update are these legible and is it clear if and how they are to be used in decision making?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Policy areas, land use designations and allocations are explained in the Plan and shown on the Policies Map.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
		-2	-1	0	+1	+2

	KEY QUESTIONS	Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
46.	Does each local plan policies update policy: (i) make clear the type of development it will promote; (ii) use positive rather than negative wording?	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Council considers that the Local Plan has been positively prepared and is clear in setting out the types of development that the Local Plan will support (subject to specific criteria being met where appropriate).				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
47.	Do policies make clear where they are intended to be applied differently for the purposes of decision-making dependent on (i) scale; (ii) use; or (iii) location of development proposed. [Note: If you have said ‘all development’ this implies equal application irrespective of the development scale/use/location and this may not be either justified or deliverable]	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Where differential requirements apply then this is justified in the supporting text and accompanying evidence.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
I	State how many policies are in your local plan update? Can you list any policies within the local plan update that: (i) repeat parts of other policies within the plan; (ii) replicate or repeat paragraphs in the NPPF (iii) cross reference other policies.	There are 65 policies in the Local Plan.				
		-2	-1	0	+1	+2

KEY QUESTIONS		Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i>				
48.	Based on the above, have you tried to avoid unnecessary repetition (of the NPPF or other policies within the local plan policies update) and cross referencing in policies? If you find duplication or repetition you may want to take minute to consider whether this is appropriate.	No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: Any repetition with other planning policy documents or within the Local Plan is to highlight the local importance of an issue and provide a local interpretation to the policy. Cross-referencing between policies has been limited to that which is essential as the plan needs to be read as a whole.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
		Reviewer Comments:				
49.	Do policies avoid duplicating other regulatory requirements (for example, building regulations)?	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Local Plan has been carefully drafted to avoid duplication other requirements and policies and only makes reference to other requirements to provide clarity and guidance to those making development proposals.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						
50.	Does the wording of plan policies avoid ambiguity? Are requirements clear to the decision-maker? [For instance, policies should avoid using overly subjective terms such as “to the Council’s satisfaction”, “considered necessary by the Council” or “appropriate” without associated clarification.]	-2	-1	0	+1	+2
		No, we do not meet this requirement	No, we may not fully meet this requirement	Unclear whether our plan meets this requirement or not	Yes, we are likely to meet this requirement	Yes, we are confident our plan will meet this requirement
		Reason for score: The Council has sought to make the policy wording clear and unambiguous and where necessary terms are explained in the supporting text and/or Local Plan Glossary.				
		Implications of taking no further action: None				
		Mitigation / Action required (if necessary) to move scale to right: n/a				
Reviewer Comments:						

	KEY QUESTIONS	<p>Assessment <i>Note: In answering the questions, you should be able to reference the document(s) in the plan evidence base (which may include any Statement(s) of Common Ground - both Examination focused and in relation to the Duty to Cooperate). Try to be as precise as possible when referencing evidence sources, including identifying specific sections/ paragraphs where appropriate.</i></p>

Date of assessment:	January 2021
Assessed by:	
Checked by:	
Overall Score:	
Comments:	