

The Rutland Learning Trust

Providing outstanding education for all pupils – today and tomorrow!

World-class education and care that allows every child to achieve their potential, regardless of location, prior attainment or background.

By.....

Working Together

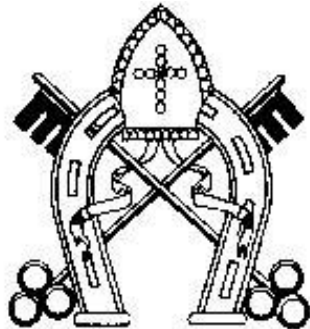
Sustaining Excellence

Transforming Learning

Admissions Policy 2021

Part two

St Nicholas CE Primary School



Rutland Learning Trust Admissions Policy Part two

Part Two – The School/Academy

This section of the Admissions Policy explains how the overarching Rutland Learning Trust policy applies in St. Nicholas Primary School, including how admissions are prioritised.

1. Introduction to the academy/school

Our school is a friendly and inspiring Church of England primary school. We serve the local community of Cottesmore and the surrounding villages and towns.

We are a friendly school with a caring Christian attitude to each individual member of the team. We work hard to create an atmosphere where talents are fully developed to enable all children to achieve their full potential.

2. Our School Vision:

Together, we strive to be the best we can be!

To enable all children to achieve their full potential in a happy and safe environment

“Do not fear, only believe” Mark 5:36

3. Our Christian Values

Kindness and Forgiveness

“Be kind to one another, tender-hearted, forgiving each other”, Ephesians 4:32

Tolerance and Compassion

“So whatever you wish that others would do unto you, do also to them” Matthew 7:12

Loyalty and Honesty

“Dear children, let us not love with words or speech but with actions and in truth” 1 John 3:18

St Nicholas C of E Primary School is committed to high quality teaching and learning and meeting the needs of all the children in its care - **We are an EPIC school!**

Our **EPIC** teachers:

- ...plan lessons that are **engaging!**
- ...enable all children to make excellent **progress!**
- ...**inspire** our children to become lifelong learners!
- ...**challenge** all of our team!

Our **EPIC** learners:

- ...put the **effort** in!
- ...take **pride** in their work!
- ...are **independent** and take responsibility for their own learning!
- ...**collaborate** with one another!

Through being **EPIC**, together we strive to be the best that we can be!

We are only EPIC when our 6Rs are put into practice.

Being **Resilient** means sticking at it – even when the going gets tough.

Resilient learners: Persist, display patience, have a positive attitude and feel joy, stay involved in their learning, set targets and practice.

Being **Responsible** means looking after yourself and others.

Responsible learners know right from wrong and make good choices, are honest, show empathy and kindness and think ahead.

Being **Resourceful** means knowing what to do and where to go when you get stuck.

Resourceful learners show initiative, learn in different ways, ask good questions, involve others in their learning, take risks.

Being **Ready** for learning means making sure you are in the right frame of mind and all your needs are met.

Learners who are ready feel safe, display self-control, manage their time and look after their body.

Reflective learners are curious and honest, can describe their progress, listen to and learn from feedback and learn from experience.

Being **Respectful** means being tolerant of others and empathising with their point of view.

Respectful learners are honest and stay true to their beliefs, show loyalty and faithfulness, are kind and polite and will share what they have with others.

4. Planned Admission Number

The Planned Admission Number (PAN) for first-time admission to Reception in this academy/school is:	22
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5. Criteria for prioritising admissions in St. Nicholas Primary school

***The following criteria, in the order listed, will be used to allocate places if there are more applications than places available:

a	<p>“Looked After” children and those children who were previously “looked after” but immediately after being looked after became subject to an adoption, a child arrangements order, residence or special guardianship order (In such circumstances a letter from the last Local Authority which the child was in the care of will be required).</p> <p><i>A “looked after” child is a child who is (i) in the care of a local authority or (ii) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989).</i></p>
b	<p>Children who appear to the admission authority of the school to have been in state care outside of England and ceased to be in state care as a result of being adopted.</p> <p><i>A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society</i></p>
c	<p>Children who will have an older sibling attending St Nicholas CE Primary School at the same time.</p> <p><i>Sibling is defined in these arrangements as including natural brother or sister, half-brother or sisters, and legally adopted child being regarded as a brother or sister.</i></p>
d	<p>Children of staff (i.e. people employed on a permanent contract in any capacity) at the school:</p> <ol style="list-style-type: none"> a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
e	<p>Children who live in the catchment area of St Nicholas CE Primary School. The catchment area covers the villages of Cottesmore and Barrow.</p> <p><i>The child’s place of residence is taken to be the parental home. Living in the catchment area does not guarantee a place at the catchment school.</i></p>
f	<p>Children who have a serious medical condition or exceptional social or domestic needs that make it essential they attend St Nicholas CE Primary School. Supporting documentation from the Lead Professional must be supplied and must be submitted with the application. The following list are the areas that are considered exceptional:</p> <ul style="list-style-type: none"> • Crown Servants • Children subject to Child Protection Plans • Parents suffering domestic violence (subject to documentary evidence by a lead professional) <p><i>Each case will be assessed on its individual merits by the Local Governing Body, who will make a recommendation to the Trust Admission Committee.</i></p>
g	Children living nearest to the academy/school, measured in a straight-line distance

<p><i>The child's place of residence is taken to be the parental home at which they normally reside. Where parents claim equal or dual residency they must prioritise one address over the other. For children of UK service personnel (UK Armed Forces) and crown servants a unit postal address or quartering area address that has been formally declared by an official letter will be used as the home address prior to arrival into the UK. Distance is measured from the point that the home property's front entrance meets a public highway to the academy/school's main designated front gate, using electronic mapping software.</i></p>

***Children with Education, Health and Care Plans (EHCP) have a different admission process. If a child has an EHCP or parents are in the assessment process, it is important to have a discussion with the Headteacher about what to do next. There is more information in Part 1 of this policy at paragraph 1.11

Random allocation will be used as a tie-break in category (f) above to decide who has highest priority for admission if the distance between two children's homes and St Nicholas Primary School is the same. In such cases lots will be drawn supervised by an independent officer.

In the event of that there are more applications than places available, St Nicholas Primary School may need to ask for proof of the following when applying the criteria for prioritising admissions:

- Address
- Child's date of birth
- Copy of an adoption order, residence order or special guardianship order and a letter from the Local Authority that last looked after the child confirming that (s) he was looked after immediately prior to that order being made.

Significant Change of Circumstances

If a change of circumstances takes place after the closing date for applications but before all places have been allocated, then the change of circumstances will be taken into account within the allocation process.

If a change of circumstances takes place after all places at the school have been allocated the application will be added to the waiting list in a position which reflects the published priority criteria.

Appeals

When an application for a place at this school is unsuccessful, information about appealing the decision can be found on the school website

<https://www.stnicholasprimary.co.uk/admissions/>