

STATUTORY DECLARATION

I (full name) _____

of _____

do solemnly and sincerely declare:

1. That _____ purchased the Exclusive Right of Burial of Grave Number _____ Section _____ in Oakham Cemetery.

2. That the said _____ died intestate leaving an estate of insufficient value for which it was required by law to apply for Grant of Letters of Administration.

3. That the said Exclusive Right of Burial has not been sold, transferred or otherwise dealt with.

4. That I the said _____ and _____ of _____

are her / his only lawful surviving _____ and next of kin and therefore the present rightful owners of the of the said Right of Burial and we are the proper persons to be recorded as owner of such right in the register maintained by Rutland County Council and if necessary to give authority for the grave to be re-opened for burial or to erect a memorial.

AND I make this solemn declaration conscientiously believing the same to be true, and by virtue of The Statutory Declaration Act1835

Signed _____

Declared at _____

This _____ day of _____ 20_____

Before me

Official Stamp

NB this declaration is to be made before a Solicitor/Commissioner for Oaths

In order to comply with the Data Protection Act and the General Data Protection Regulation (GDPR), which comes into effect in May 2018, we have to provide you with information about the personal data you give to us. This information is set out below:

Rutland County Council is the data controller for the personal information you may provide. You can contact us by phone on **01572 722577**, via email to dataprotection@rutland.gov.uk or by writing to us at **Data Protection, Catmose House, Oakham, Rutland. LE156HP**

Your information will be used so that we can administer burials at Oakham Cemetery and maintain accurate records of the Grant of Exclusive Right of Burial or the Reservation of a plot in Oakham Cemetery.

Your personal data may be shared with other teams within the council in order to provide a service to you, to ensure our records are kept up to date or otherwise where we are required to do so under other legislation. We may share the data with third parties if we are required by law to do so, this may include the Police or Government Agencies. We will not sell your data or use it for marketing purposes without your consent.

We will keep your data for 99 years. This is in accordance with current legislation.

You have the following rights under the GDPR. Please note not all of these rights apply to all processing. Further details on each right can be found on our website (<https://www.rutland.gov.uk>)

- *The right to be informed.*
- *The right of access.*
- *The right to rectification*
- *The right to erasure*
- *The right to restrict processing*
- *The right to data portability*
- *The right to object*
- *Rights related to automated decision making, including profiling*

Rutland County Council would like to contact you to provide you with information on other Council Services. If you consent to us contacting you for this purpose please tick here.

If you are not happy with the way the council is handling your personal information you have the right to lodge a complaint with the Information Commissioner's Office.