826/19 - FREEDOM OF INFORMATION / ENVIRONMENTAL INFORMATION REGULATIONS REQUEST

Dear Sir/Madam

Your request for information has now been considered and the information requested is provided below.

Request:

I was wondering whether your council has a policy on social workers and the use of notebooks for casework? If so would it be possible to get a copy of the policy?

Response:

Rutland County Council do not have such a policy in place. We provide staff with guidance on use of paper and have provided computer notebook equipment (Lenovo) to reduce the need for notebooks and provide increased confidentiality. Staff use orange secured bags when transporting paper.

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If you are dissatisfied with the handling of your request please contact the Head of Corporate Governance, Rutland County Council, Catmose, Oakham, Rutland LE15 6HP. You can also complain to the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House, Water lane
Wilmslow, Cheshire
SK9 5AF
Tel: 01625 545700
Yours faithfully

FOI Administrator
Business Support Team
Rutland County Council