

Rutland County Council

Job Description

Job Title:	Personal Advisor to Care Leavers
Grade:	Scale 6
Department:	Children's Social Care
Team:	Fostering, Adoption and Care Leavers
Line Manager:	Team Manager

Purpose of the Job:

To support Care Leavers from 14-18 years with their allocated Social Worker and to take full responsibility from 18–25 years. To support Young People to become independent and transition into adulthood successfully. To form positive working relationships with Care Leavers and keep in touch with them a minimum of 8 weekly. To ensure that every Care Leaver has the best possible support in relation to their Education, Health, Emotional Wellbeing, Accommodation and Healthy Relationships

Key responsibilities:

- To undertake Pathway Plan for young people who are looked after when they are 15 with their allocated Social Worker and partners. Post 18 years you will be fully responsible for the preparation of a Needs Led Assessment and Pathway Plan in conjunction with the young person and all partners
- To work in a supportive way to undertake specific tasks with young people identified in the Needs Led Assessment and to meet the goals of a Pathway plan
- To encourage active involvement of Care Leavers in their Pathway Plan
- To monitor and review the outcomes of the Needs Led Assessment and Pathway Plan a minimum of 6 monthly
- To encourage Care Leavers with Independence Skills to support their transition into adulthood, both individually and in group work
- To improve Networks with Partner's in order to further develop and improve services to Care Leavers in Rutland
- To operate in accordance with the Children Act (Leaving Care) and Social Work Act 2017, departmental Leaving Care guidance and administrative procedures
- To keep accurate records on Young People and update information systems. To assist in the production of reports as required
- To advise social workers on Care Leavers issues
- New ideas are valued to improve the Service offered to Young People
- To promote a greater understanding of Leaving Care issues within the council, members and the wider community

This job description indicates the main areas of activity of this post. From time to time, however, other tasks/duties may be required but these will fall within the general areas of responsibility and grade of the post.



Person Specification

Qualifications	Good general standard of education Evidence of training relevant to working with young people
Experience	Experience of working with young people on a paid or voluntary basis Experience of working in a multi-agency setting
Knowledge	Knowledge of the Children Act and Leaving Care legislation
Skills	Ability to work in partnership with young people Good communication skills, both verbally and in writing Ability to organize workload and work on own initiative Ability to problem solve with young people in a practical way Ability to liaise effectively across organisations to raise the profile of care leavers and increase the understanding of their needs Ability to influence colleagues in social services and other agencies in partnership working as a core principle of working with young people
Values	Able to recognise discrimination and be proactive in ensuring the Council's policy is put into practice Mobile and able to work from various locations Ability to work outside normal office hours if required

