

Rutland County Council

Job Description

Job Title:	Education Development Lead
Grade:	Scale PO2 - £35,934 to £38,813 plus £4,000 market supplement
Department:	People
Team:	Learning and Skills
Line Manager:	Head of Learning and Skills

Purpose of the Job:

To provide strategic support within the Learning and Skills Service to drive the continued ambition for improved outcomes for all children and young people and make effective contribution to the Local Authority education strategy for early years' providers, maintained schools and academies.

Key responsibilities:

- Ensure the local authority statutory functions for the education of children and young people from 0-19+ and associated reporting mechanisms are undertaken in line with guidelines and timescales
- Support early years' providers, schools and academies in identifying strengths and areas of underperformance, providing challenge as necessary. Ensure the actions undertaken meet the needs of all groups of pupils and are effective in closing achievement gaps, particularly for those identified as vulnerable
- Work with early years' providers, maintained schools and academies to promote the building of schools' and settings' own capacity to improve pupils' achievement through brokering and commissioning of well-planned support and encouraging engagement with a range of partners
- Manage the contract for the provision of the Religious Education Advisor and SACRE
- Contribute to sustainable school improvement by promoting the development of collaborative approaches to sector-led improvement through joint practice development and school to school support, and influence leadership thinking.
- Identify and apply for new sources of income to sustain high quality implementation and delivery of sustainable education development programmes
- To act as Moderation Manager to ensure the Local Authority meets its statutory responsibilities for accuracy of standards in Year 1 phonics and end of KS1 and KS2 statutory assessment arrangements



- Support the Head of Service in determining effective utilisation of resources to best meet needs and requirements of the education sector, working in close partnership with colleagues from the Special Education and Inclusion Service and Children's Social Care to ensure there is a cohesive approach to ensuring Rutland children are happy, safe and successful
- Investigate complaints and other concerns raised under the RCC Complaints procedure. Undertake and report back on investigations raised through Ofsted or other Government departments.

This job description indicates the main areas of activity of this post. From time to time, however, other tasks/duties may be required but these will fall within the general areas of responsibility and grade of the post.

Person Specification

Qualifications	Degree qualification in a relevant area Qualified teacher status
Experience	Extensive experience as a school leader with demonstrable contribution to whole school improvement across more than one school/education setting Proven experience of leading school-wide projects and delivering measurable outcomes to include evidence of improvement to early years performance and achievement of vulnerable groups Working successfully within the Ofsted framework Developing strategy, policy and procedure
Knowledge	Current education development strategies and associated initiatives Demonstrable knowledge of safeguarding processes
Skills	Evidence based decision making Able to make robust judgements linked to service delivery and education performance Able to gather and analyse pertinent school performance data Problem solving skills Able to bring a range of interventions together to improve outcomes Able to give accurate feedback, both oral and written Able to work under pressure and to deadlines



Excellent organisational skills
Able to work independently and take initiative
Able to work at both strategic and operational levels
High level of report writing skills
Able to use a range of IT systems, email, word and excel.

Values

To act in accordance with the principles set out in the Employee Code of Conduct and the Council's Values.

Able to recognise discrimination and be proactive in ensuring the Council's policy is put into practice.

Flexible approach, demonstrating inspirational yet realistic expectations

Mobile and able to work from various locations.

Flexible in working patterns to fulfil commitments outside the working day

Evidence of maintenance of CPD related to the role and wider areas

