FREEDOM OF INFORMATION REQUEST – 361/19

Dear Sir/Madam

Your request for information has now been considered and the information requested is provided below.

Request / Response:

Can you please provide the following information with regards to contact arrangements for adopted children who are placed by yourselves:

1. The number of adopted children with active letterbox contact arrangements (i.e. where there are one or more letters due to be sent during the year). An arrangement would still be considered active even if the scheduled letters are not being sent for any reason (e.g. the birth relative is unresponsive).

   Answer:
   Approximately 443

2. The number of active, unique letterbox contact arrangements (e.g. an adopted child with separate arrangements for two birth relatives would be considered to be two unique arrangements).

   Answer:
   Approximately 400

3. How long an archived copy of letters are held on record for by yourselves.

   Answer:
   Rutland County Council does not hold this information.

4. A breakdown of the number of arrangements which are reviewed by yourselves in order to ensure that they are appropriate and approved/rejected before being sent on to the recipient versus those which aren’t reviewed and are just forwarded on irrespective of the content.

   Answer:
   Rutland County Council does not hold this information.

5. The methods used for delivering the letters to the recipients (e.g letters posted or delivered via courier, letter collected from your offices, letters viewed at your office but not...
taken away, letters sent via email, letters viewed online in a self service electronic system).

Answer:
Rutland County Council uses the following methods:
- Recorded delivery
- 1st class post
- Email

6. The number of adopted children with active direct contact arrangements with a birth relative.

Answer:
Rutland County Council does not hold this information.

7. The number of active, unique direct contact arrangements.

Answer:
Rutland County Council does not hold this information.

8. A breakdown of the number of direct contact arrangements which are facilitated by yourselves (e.g. arranging a time/date, place etc.) versus those which are arranged directly between the parties (if known).

Answer:
Rutland County Council does not hold this information.

9. A breakdown of the number of direct contact arrangements which are supervised by yourselves versus those which are unsupervised.

Answer:
Rutland County Council does not hold this information.

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If you are dissatisfied with the handling of your request please contact the Data Protection Officer, Rutland County Council, Catmose, Oakham, Rutland LE15 6HP
You can also complain to the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House, Water lane
Wilmslow, Cheshire
SK9 5AF
Tel: 01625 545700

Yours faithfully
FOI Administrator
Business Support Team
Rutland County Council