



**Streetworks Co-ordinator**  
**Places Directorate**  
**Permanent, Full Time (37 Hours per week)**  
**Scale 6, Salary £23,866- £25,463**

**Who we are...** Rutland County Council is the smallest Unitary Authority in England, but just because we are a small team does not mean we cannot make a big difference, *multum-in parvo* is our motto! Rutland offers fantastic opportunities to make a real difference to the lives of residents in our local community – we really are one of the best places to live, learn, work, play and visit. This is your chance to become part of an amazing team, delivering great services throughout the county.

**Who you are...** An enthusiastic and motivated person with experience of monitoring Streetworks and highways works. Confident and assertive, you will use your knowledge and experience to prioritise and meet deadlines, and to challenge partner organisations appropriately when necessary.

You will have a systematic, methodical and disciplined approach when dealing with documentation, in order to maintain the high standards within the team.

**What we need from you...** Commitment to ensuring that all works undertaken by our contractors meet all of our statutory obligations and are carried out safely with the minimum disruption to the County's road users. Previous experience of applying and working within the relevant legislation, combined with a sound knowledge of the detail, is therefore essential to this role. Effective IT skills with the ability to use a variety of software packages will also be required.

Good communication skills are key, as you will be required to respond to enquiries and complaints via telephone, letter and email, as well as regularly communicate with residents, elected members and other teams in the council on highways matters. An Accredited Highways/Streetworks Inspector Qualification would also be advantageous.

**What we offer in return...** Work that makes a difference to people's lives within this beautiful county, in addition to structured salary reviews, local government pension scheme, discounted access to 'Active Rutland' keep fit activities and Flexi-Time to name just a few!

We act as 'One Council' in all we do, with each of us working together in the most effective way to meet the needs of our customers every day – if you share this ethos then we really want to hear from you...

**What to do now...** Please visit our website for a full Job Description. For an informal discussion regarding the post, please contact Neil Tomlinson, Senior Highways Manager on 01572 758342 or email: [ntomlinson@rutland.gov.uk](mailto:ntomlinson@rutland.gov.uk).

**To apply:** visit [www.rutland.gov.uk](http://www.rutland.gov.uk) to apply, alternatively you can contact one of the HR team for an application pack, email: [recruitment@rutland.gov.uk](mailto:recruitment@rutland.gov.uk) or call 01527 722 577.

All recruitment correspondence, including interview details, will usually be sent out via email. If you require documentation/correspondence in an alternative format, please contact the HR team.

Rutland County Council is committed to Equality and Diversity and welcomes applications from all sections of the community.

Everyone at Rutland County Council has a responsibility for, and is committed to, safeguarding and promoting the welfare of Children, Young People and Vulnerable Adults and for ensuring that they are protected from harm.

