



22 November 2018

FREEDOM OF INFORMATION REQUEST – 1437/18

Dear Sir/Madam

Your request for information has now been considered and the information requested is provided below.

Request & Response:

1. The initial document created which proposed this change; including the full risk assessment completed, dates of onsite surveys and current/future bus passenger metrics.

Answer:

No document for this change was required, we have attached the current risk assessment attached which is generic for students travelling on public bus services. This is reviewed annually or whenever additional risks are identified on specific routes by our inspector, schools or parents/guardians. Our bus inspector travels on all bus services within the county each month and usage data is submitted by bus operators on a monthly basis also.

2. The cost of producing this initial document.

Answer: N/A

3. The operational standard document between Centrebus and Rutland County Council. Which will include details of driver CRB checks, size of vehicle etc.

Answer:

Contract Conditions are attached detailing operational standards . The Minimum vehicle capacity requirements were included in the e-tendering process. For the Rutland Flyer 1 contract, we specified a minimum of 29 seats and no maximum.

4. Cost of annual Centrebus bus passes the UCC students living in Caldecott.

Answer:

Standard scholar pass fee to Rutland County Council for any journey on Centrebus services. Academic yearly rate of £665 per student.

5. The reduction in cost by removing Caldecott from the School Bus route.

Answer:

£15, 200 contract reduction per academic year

6. The cost of running a minibus from Caldecott to UCC in the morning and back in the afternoon for 2 weeks.

Answer:

£220. Very limited availability to do this due to council resources being utilised on SEN contracts long term.

7. The cost of Rutland Council employees to attend a meeting at Uppingham Community College.

Answer:

No additional cost if the meetings take place within the standard working day.

8. A copy of the review document which confirmed the continuing use of public transport. This document will include the agreement made between Centrebus Limited and Rutland County Council ensuring Centrebus provide a suitable vehicle to minimise the risk of passengers standing. This document will also include a revised risk assessment and dates of onsite surveys and passenger metrics.

Answer:

Agreement achieved via email and telephone conversations. Larger vehicle agreed whilst higher usage has been identified.

9. The cost of producing this secondary review document.

Answer:

N/A

10. A document detailing the proposed process identified to ensure students arrive on time when the Rutland Flyer 1 fails to turn up or simply drives by, as it is full.

Answer:

No document. Parents received an email requesting that all parents ask their child/ren to input our 2 work mobile numbers into their phones and advise their child/ren to contact us immediately if there are any issues with the bus service so that we can send alternative transport out to them to ensure they arrive at school or back home safely.

11. The cost of this backup provision, in the event that it is needed.

Answer:

Potential for an in-house car or minibus to be sent out by Rutland Council or potentially a taxi service (dependent on circumstances and/or number of students affected). Cost cannot be identified as this would vary depending on circumstances.

12. A document detailing the annual review of students catching the Rutland Flyer 1 from Corby, Middleton, Great Easton, Caldecott and Lyddington. These student numbers will increase as each year UCC will increase its student catchment from Northamptonshire and Leicestershire.

Answer:

No document. Local bus usage figures are monitored on a monthly basis. Rutland student data is dealt with in-line with school admission deadlines in April/May and actual scholar usage is collated on an on-going basis with any changes being suggested/implemented during school holidays.

If you are dissatisfied with the handling of your request please contact the Data Protection Officer, Rutland County Council, Catmose, Oakham, Rutland LE15 6HP
You can also complain to the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House, Water lane
Wilmslow, Cheshire
SK9 5AF
Tel: 01625 545700

Yours faithfully

FOI Administrator
Business Support Team
Rutland County Council