31 July 2018

FREEDOM OF INFORMATION REQUEST – 937/18

Dear Sir/Madam

Your request for information has now been considered and the information requested is provided below.

Request / Response:

I am emailing to make a request under the Freedom of Information Act 2000 for information regarding your authority’s services for tracking young people, support for those who are NEET and not Participating and the approach you take to meet your statutory duties under The Education and Skills Act 2008, the Duty to Participate and in line with the DfE NCCIS requirements.

Please can you answer the following questions?

1. Does the Local Authority provide the CCIS and Tracking Services or is this contracted out?

   Answer: The Local Authority provides the CCIS and Tracking services.

2. If the service is contracted out can you please:

   a. Indicate the name of the service provider;

      Answer: Not Applicable

   b. Please provide a copy of the service specifications issued and the winning tender responses.

      Answer: Not Applicable

   c. Indicate the contract value.

      Answer: Not Applicable
3. Which CCIS System is used? Please indicate the name of the Vendor/System Supplier and whether this is hosted by the Local Authority or by the Software Supplier.

Answer: The Capita system is used.

4. How Many Staff are employed in;
   a. Supporting and Running the CCIS System;
   Answer: It is not possible to disaggregate this.
   b. Undertaking the Tracking and Follow Up function.
   Answer: 0.5 post

5. What are the costs associated with/value of the contract for providing these services?
   Answer: Not Applicable

If you are dissatisfied with the handling of your request please contact the Head of Corporate Governance, Rutland County Council, Catmose, Oakham, Rutland LE15 6HP
You can also complain to the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House, Water lane
Wilmslow, Cheshire
SK9 5AF
Tel: 01625 545700

Yours faithfully

FOI Administrator
Corporate Support Team, Rutland County Council