

Commercial Tenancy Application

Name(s):	
Company name:	
Company registration/VAT registration No:	
Business address:	
Business Telephone:	
Business email:	
Business Web site:	
Home address:	
Home telephone:	
Mobile	
Solicitors details:	
Details of Business:	
Business start-up date:	
Number of people currently employed:	
Proposed Full Time/ Part Time Job Creation in first 24 months:	<i>No of FT jobs (30 hours or more a week) :</i> <i>No of PT jobs: (expressed pro-rata to FT equivalent)</i>
Which Unit preferred:	
Reference 1	<i>[Name, address, telephone no and email]</i>
Reference 2	<i>[Name, address, telephone no and email]</i>

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Signed:	
Date of application:	
Target date for occupation:	<i>[Date & any specific reason]</i>

Please return to:
 Rutland County Council Property Services
 Catmose
 Oakham
 Rutland LE15 6HP
 Tel: 01572 758393
 Email: propertyservicesdesk@rutland.gov.uk

For Rutland County Council Office use:

Received by & Date	
Application reference: date received and satisfaction	
Approved	
If not approved give reasons:	
Date Applicant Notified	