FREEDOM OF INFORMATION REQUEST – 93/18

Dear Sir/Madam

Your request for information has now been considered and the information requested is provided below.

Request/Response:

I would like to make a request for information pertaining to your energy supply contracts under the Freedom of Information Act 2000. Please would you provide me with the following information:

1. Who, in your organisation, is responsible for deciding how your energy is bought? Please provide the full name, title, email address and telephone number.

Answer: The Building Compliance – Surveyor in Property Services receives proposals from the public buying organisation based on the asset list. This is reviewed and passed to the Property Manager for approval. Director approval is sought to proceed with the use of the framework contract to comply with the Council’s Contract Procedure Rules and Public Procurement Regulations 2015.

The Building Compliance – Surveyor (Lee Allen Furby) will administer and monitor the process on behalf of the Council. General enquiries are made to propertyservicedesk@rutland.gov.uk on 01572 758393.

2. For each of these commodities – electricity, gas and water – please can you answer the following questions:

   a. What is your current contract term – start date (DD/MM/YYYY) to end date (DD/MM/YYYY)?

Answer: Electricity (Contract 1) – Start 01/10/2016 – End 30/09/2020
   Electricity (Contract 2) – Start 27/03/2015 – End 26/03/2019
   Gas – Start 01/04/2016 – End 31/03/2019
   Water – No formalised contract

   b. Do you have any options to extend? If so, what are they?

Answer: There are no options to extend on the electricity contracts.
       The gas contract has an extension to 31/03/2020

   c. What is your termination notice period?


Termination notice periods can be different depending on the situation. These can vary from 28 days’ notice on disposal to longer periods; however, depending on the situation such as outstanding debts or removal of equipment, this process could take considerably longer. Generally, 28 days’ notice would be provided at minimum.

d. Who is your supplier?

Answer: Electricity (Contract 1) – Total Gas & Power Ltd
       Electricity (Contract 2) – EDF Energy
       Gas – Total Gas & Power Ltd
       Water – Water Plus and Anglian Water Business

e. How many meters do you have?

Answer: Electricity – 18 meters
       Gas – 9 meters
       Water – 18 meters

f. What is your annual spend?

Answer: Electricity spend in financial year 2016 – 2017 was £306,623.64, this does include figures on unmetered supplies.
       Gas spend in financial year 2016 – 2017 was £36,685.35
       Water spend in financial year 2016 – 2017 was £17,396.43

g. What is your consumption?

Answer: The requested information is not routinely collected or monitored, due to resourcing and other work priorities. There is insufficient time or resource to gather the specific request due to the following reasons:

- Different authority sections controlling utility invoices.
- No requirement or in-house officer collects the information.
- Some sites have automatic monitoring and reporting, but a number of sites do not.

To gather the information would require over 18 hours work to find invoices and extract the relevant data and information. In order to determine this, an officer would have to manually inspect records to determine whether it fell within the scope of your request and if so, extract the relevant data. Given the number of records involved, we believe it to be a reasonable estimate that to comply with your request would exceed the appropriate cost limit of £450. This figure is set out in Regulations and is equivalent to one person working more than 18 hours to determine whether we hold the information, and to locate and extract the information.

Under section 12 of the Freedom of Information Act, the Authority is not obliged to comply with your request and we will not be processing your request further.

This information is generally not collected as there is no requirement or resource to collect the information. The authority has a regularly changing portfolio so specific recording of this information is not useful for comparison purposes.
h. Do you currently procure your energy through a framework/PBO (Public Buying Organisation)? If so, which one?

Answer: Electricity (Contract 1) – ESPO
       Electricity (Contract 2) – CCS
       Gas – ESPO

i. Do you use a consultancy to facilitate your energy procurement? If so, who?

Answer: No

j. Are you happy with your supplier?

Answer: The performance of a supplier is a confidential and commercial issue and information.

k. Are you happy with your PBO?

Answer: This is subjective opinion and not covered under the FOI

l. Are you happy with your consultancy?

Answer: No Applicable

m. What do you think makes a good Supplier?

Answer: This is subjective opinion and not covered under the FOI

n. What do you think makes a good PBO?

Answer: This is subjective opinion and not covered under the FOI

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If you are dissatisfied with the handling of your request please contact the Head of Corporate Governance, Rutland County Council, Catmose, Oakham, Rutland LE15 6HP
You can also complain to the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House, Water lane
Wilmslow, Cheshire
SK9 5AF
Tel: 01625 545700

Yours faithfully
FOI Administrator
Corporate Support Team, Rutland County Council