Rutland County Council  
Application for  
Ordinary Watercourse Land Drainage Consent

Before completing this form you are recommended to contact us for advice on your proposal. Please read through the guidance notes and the application form carefully before you fill the form in. It should take you about 20 mins to fill in this form. If you are not sure about anything in this form, contact us using the details at the bottom of this form.

### 1 The Applicant
Are you applying as a company, an individual, a group of individuals (partnership) or a public body?

<table>
<thead>
<tr>
<th>Type</th>
<th>Go to section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company</td>
<td>1.1</td>
</tr>
<tr>
<td>Individual</td>
<td>1.2</td>
</tr>
<tr>
<td>Group of individuals</td>
<td>1.3</td>
</tr>
<tr>
<td>Public body</td>
<td>1.4</td>
</tr>
</tbody>
</table>

#### 1.1 Applications from companies
To apply as a company, you must be a registered company formally registered with Companies House. Please see Companies House website for more information.

Company name, as registered with Companies House

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Registration Number</th>
</tr>
</thead>
</table>

Now go straight to section 2.

#### 1.2 Applications from Individuals

<table>
<thead>
<tr>
<th>Title</th>
<th>Surname</th>
<th>First Name</th>
</tr>
</thead>
</table>

#### 1.3 Applications from groups of individuals
What type of group are you?

<table>
<thead>
<tr>
<th>Charity</th>
<th>Partnership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td>Other</td>
</tr>
<tr>
<td>Club</td>
<td>Name of group</td>
</tr>
</tbody>
</table>

Main representative Details

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Position</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postcode</td>
<td>Country</td>
</tr>
<tr>
<td>Phone</td>
<td>Fax</td>
</tr>
<tr>
<td>Mobile</td>
<td>Email</td>
</tr>
</tbody>
</table>

Now go straight to section 2.

#### 1.4 Applications from public bodies

<table>
<thead>
<tr>
<th>Name of the public body</th>
<th>What type of public body are you?</th>
</tr>
</thead>
</table>

|
2 Your address
If you are applying as an individual, group of individuals or a public body, do not fill in 2.1 below. Go straight to 2.2

2.1 Office address registered with Companies House.

<table>
<thead>
<tr>
<th>Address</th>
<th>Postcode</th>
<th>Country</th>
<th>Phone</th>
<th>Fax</th>
<th>Mobile</th>
<th>Email</th>
</tr>
</thead>
</table>

2.2 Your main UK business address

<table>
<thead>
<tr>
<th>Address</th>
<th>Postcode</th>
<th>Country</th>
<th>Phone</th>
<th>Fax</th>
<th>Mobile</th>
<th>Email</th>
</tr>
</thead>
</table>

3 Contact details
Who we can contact about your application. This can be you or someone acting as a consultant or an agent for you during your application process.

<table>
<thead>
<tr>
<th>Main Contact Details</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname</td>
<td>First Name</td>
</tr>
<tr>
<td>Position</td>
<td></td>
</tr>
<tr>
<td>Address</td>
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<tr>
<td>Phone</td>
<td>Fax</td>
</tr>
<tr>
<td>Mobile</td>
<td>Email</td>
</tr>
</tbody>
</table>

4 Your Interest in the Land
4.1 What is your Interest in the Land?

5 Location of the Proposed Works
5.1 What is the Location of the Proposed Works?

5.2 Name of River of Watercourse (If known)

5.3 National Grid Reference of the Site (12 figures)
6 Description and purpose of the proposed works
6.1 Please provide a description of the proposed works

6.2 Number of Structures

7 Plans and Sections
Please provide a description and reference number of all plans and sections you have provided (see the guidance notes)

8 Construction Details
8.1
Permanent Works
Temporary Works
If Temporary, duration is

8.2
Construction start date

9 Environment Agency Interests
9.1 Do the proposed works involve or affect the following?
| Impounding (holding back a watercourse) | Abstracting (removing) Water |
| Fish or fisheries                     | Disposing of Waste Material |
| Water Quality                         |                              |
If yes, please contact the Environment Agency on 03708 506 506

10 Planning Approvals
Fill in this Section if you have been given planning permission for the proposed works. Otherwise go to Section 11.

10.1 Planning Authority

10.2 Application Number

10.3 Approval Date
11 Maintaining the Structure
11.1 Name of Person or Organisation responsible for maintaining the structure

<table>
<thead>
<tr>
<th>During Construction</th>
<th>Upon Completion</th>
</tr>
</thead>
</table>

12 Effects on the Environment
12.1 Please provide brief details of the effect the work will have on the environment, together with any proposals for improvements you will make or action you will take, to compensate for the effects.

13 Fees
To find out about our Land Drainage Fees, please contact us before sending this application.

14 Checklist
Please read through this list and tick the items you are sending with this application.

- Completed Form with any associated documents and Calculations
- Applicable Fee
- Environmental/Ecological Reports
- Method Statement

The Data Protection Act 1998
We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations
- and other organisations (for example, the Health and Safety Executive, local authorities, and the emergency services)
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
• respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

15 Declaration
By signing below you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

Signature:

<table>
<thead>
<tr>
<th>Todays Date</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
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</table>

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name</th>
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<table>
<thead>
<tr>
<th>Position</th>
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</tbody>
</table>

Next steps
Please return this form together with any supporting documents to:-

Flood Risk Management Team
Highways Department
Rutland County Council
Catmose
Oakham
Rutland
LE15 6HP

If you need help filling in this form, contact the person who sent it to you or contact us as shown below.

General enquiries: 01572 758280
rgreen@rutland.gov.uk