



Rutland County Council

Rutland County Council

Catmose

Oakham

Rutland

LE15 6HP

telephone: 01572 722 577

fax: 01572 758 307

email: enquiries@rutland.gov.uk

web: www.rutland.gov.uk

DX: 28340 Oakham

Some occupied properties are exempt from payment of Council Tax. You may not have to pay if your property qualifies for an exemption.

Which class of exemption do you believe you may be eligible for?:

Class

Note: There is a separate application to claim an exemption for a property occupied only by severely mentally impaired persons (class U)

Please provide details of why you believe you qualify:

You should also **provide supporting evidence** for your claim (eg student certificates, birth certificates etc) to enable us to reach a decision as to whether the exemption claimed can be applied.

Name of Applicant:

Address of Property:

Contact Telephone Number:



Email Address:

Would you like to have your Council Tax bill sent by email to the address above? (Please tick)

Yes

No

Declaration:

I declare that the information provided is correct. If an exemption is granted I will inform you within 21 days of any change to my circumstances.

Signed

Dated

Please complete the information and return this form along with the supporting evidence to Rutland County Council DC, Catmose, Oakham, Rutland LE15 6HP and we will contact you in due course.

Fair processing notice for NFI Council Tax/Electoral Register data-matching exercise.

Council Tax/Register of Electors data-matching exercise.

Rutland County Council has a duty to protect the public funds it administers. As part of a national exercise, we have been required to supply Council Tax information to the Audit Commission.

The information we have supplied includes Council Tax payer's names and addresses and discounts being claimed.

The Audit Commission intends to compare the information we have supplied with the Electoral Register.

If it appears a Council Tax discount is being claimed incorrectly, we will make further enquiries to establish whether the discount should be cancelled.

The Council can impose a penalty if a Council Tax payer claims a discount that he or she is not entitled to.

Please contact us immediately if you have forgotten to tell us that you are no longer entitled to a Council Tax discount on 01572 722577.

We may share the information you provide with other departments within the Council.