



Rutland County Council

Rutland County Council
Catmose
Oakham
Rutland
LE15 6HP

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APPLICATION FOR REFUND OF PAY & DISPLAY COSTS – CAR PARKS OAKHAM & UPPINGHAM

PERSONAL DETAILS	
TITLE:	
FULL NAME:	
ADDRESS:	
BUSINESS ADDRESS:	
DAYTIME TEL. NO:	
E-MAIL:	

REFUND DETAILS
VEHICLE REGISTRATION NUMBER
DATE & TIME:
PAY & DISPLAY MACHINE:
PAYMENT METHOD:
PAYMENT AMOUNT:
REASON FOR REFUND/ FAULT DETAIL:

PLEASE PROVIDE ANY SUPPORTING EVIDENCE

Once Rutland County Council's Parking Services have reviewed your application for a refund of pay & display costs, you will be contacted by either post, email or telephone. Please be advised that refunds can take approximately 4 weeks to be processed.

Please note that Parking Services has launched Pay by Mobile www.RingGo.co.uk
There is a discounted Annual Season Ticket option also, see overleaf.

DECLARATION:	
I declare that to my knowledge the above information is correct	
Signed:	Date:



SEASON TICKETS

A Monday to Friday or a Monday to Saturday Season Ticket for use on Burley Road, Catmose, South Street, Westgate car parks will be issued by returning this completed form with payment to the Catmose Council offices or by post to the above address.

N.B. The issuing of a ticket does not guarantee the availability of a space in any car park. The maximum waiting and other restrictions on the car parks will still apply.

PERSONAL DETAILS	
TITLE:	
FULL NAME:	
ADDRESS:	
BUSINESS ADDRESS:	
DAYTIME TEL. NO:	
E-MAIL:	

VEHICLE DETAILS	1.	2.	3.	4.
REGISTRATION No.:				
MAKE:				
MODEL:				
COLOUR:				

TICKET DETAILS (circle payment amount below to indicate the ticket required)	
Valid car parks South Street, Burley Road, Westgate & Catmose*	Valid car parks Catmose* & Westgate ONLY
Monday to Friday £400	Monday to Friday £370
Monday to Saturday £460	Monday to Saturday £420

Please note that payment can be made by cheque, postal orders or with a debit/credit card. Please make cheques payable to Rutland County Council D C.
VAT receipts will be issued on request. *Catmose car park is RCC staff only up to 10am

DECLARATION:	
I declare that to my knowledge the above information is correct and that I agree to use the annual season ticket in accordance with its conditions of use and the conditions and restrictions currently in force on the car parks.	
Signed:	Date:

Rutland County Council may need to process personal data about its residents in order to deliver certain services. We may use this data to verify applications to other Council services for example, to confirm residency in the County. The Council will always process personal data in a fair and transparent way.

JV APRIL 2016