

SUMMARY OF OBLIGATIONS ON RUTLAND COUNTY COUNCIL AND OPERATORS WITHIN THE RUTLAND ENHANCED PARTNERSHIP

The following matrix summarises the specific interventions that Rutland County Council and operators within the Enhanced Partnership are required to deliver as part of the EP Scheme:

Responsibility	Rutland County Council	Operators within EP	Delivery due by
Facilities			
<i>Bus stops</i>			
Develop a bus stop grading mechanism as in section 2.3.2.1 and 2.3.3.2	x	x	30 th June 2022
Carry out a bus stop audit as in section 2.3.2.1	x		31 st December 2022
Rank all bus stop and shelters as in section 2.3.2.1	x		31 st December 2022
Deliver bus stop infrastructure improvements as in section 2.3.2.1	x		Up to the end of the 2024/25 financial year
Prepare and implement a cleaning and maintenance schedule as in section 2.3.2.1	x		30 th June 2022.
<i>Travel hubs</i>			
Upgrade travel information as in section 2.3.2.2	x		30 th June 2022
Agree communication mechanism between operators as in section 2.3.2.2 and 2.3.3.3	x	x	31 st March 2023

Responsibility	Rutland County Council	Operators within EP	Delivery due by
<i>Real time information</i>			
Review of real time information systems and assessment of viability as in section 2.3.2.3	x		31 st December 2023
<i>Measures</i>			
<i>Renumbering services</i>			
Renumber non commercial services as in section 2.3.2.4 and 2.3.3.4	x	x	31 st December 2022
Provide promotion and timetable updates as in section 2.3.2.4	x		31 st December 2022
<i>Demand responsive transport</i>			
Deliver public road shows as in section 2.3.2.5 and 2.3.3.5	x	x	Minimum of 1 per year over the life of the Scheme
Provide media releases as in section 2.3.2.5	x		Minimum of 1 per year over the life of the Scheme
<i>Modern and accessible buses</i>			
Carry out a stock take of vehicles in use as in section 2.3.2.6 and 2.3.3.6	x	x	First version no later than 30 th September 2022. Annually thereafter for the life of the Scheme.
Electric vehicle strategy as in section 2.3.2.6	x	x	31 st March 2025
<i>Behaviour change</i>			
Provide active travel promotion as in section 2.3.2.7	x		Ongoing through duration of EP Scheme from 31 st March 2022
Provide independent travel training as in section 2.3.2.7	x		Ongoing through duration of EP Scheme from 31 st March 2022
<i>Safety</i>			
Monitoring of Oakham bus station and Uppingham interchange as in section 2.3.2.9	x		Duration of scheme from 31 st March 2022.

Responsibility	Rutland County Council	Operators within EP	Delivery due by
			Minimum of twice a week at each location.
Identify safety standards as in section 2.3.2.18 and 2.3.3.7	x	x	31 st December 2022
<i>Simplifying services</i>			
Network design as in section 2.3.2.10 and 2.3.3.8	x	x	31 st March 2024
Agree timetable schedule as in section 2.3.2.11 and 2.3.3.8	x	x	31 st December 2022
<i>Fares and ticketing</i>			
Review of options for and viability of implementing an electronic ticket machine system as in section 2.3.2.12 and 2.3.3.9	x	x	31 st March 2023
Investigate viability of standardised age categories for child and youth fares on supported bus services - as in section 2.3.2.12 and 2.3.3.9	x	x	31 st March 2023
Implement youth identity card and online application service as in section 2.3.2.12	x		30 th September 2023
Assess viability and impact of bringing in multi operator/ mode ticketing, value for money fares, daily price caps, frequent traveller incentives and weekly or monthly ticket options on supported bus services - as in section 2.3.2.12 and 2.3.3.9	x	x	31 st December 2023
Produce a position statement on multi operator/ mode ticketing value for money fares, daily price caps, frequent traveller incentives and weekly or monthly ticket	x		31 st March 2024

Responsibility	Rutland County Council	Operators within EP	Delivery due by
options on supported bus services - as in section 2.3.2.12			
<i>Travel incentives and promotions</i>			
Produce an annual promotion and marketing calendar as in section 2.3.2.13	x		30 th April 2023– refreshed on an annual basis thereafter, for the duration of the EP scheme.
Identify opportunities to promote bus services to tourist destinations as in section 2.3.2.13	x		30 th April 2023
Produce promotional materials and timetable booklets as in section 2.3.2.13	x		Ongoing throughout life of EP Scheme, subject to available budget from 31 st March 2022
Promote Traveline as in section 3.2.12	x		Ongoing throughout life of EP Scheme from 31 st March 2022
<i>Frequency of services</i>			
Undertake passenger demand review as in section 2.3.2.14	x		30 th April 2023
Produce viability report on increasing service frequencies as in section 2.3.2.14 and 2.3.3.10	x	x	30 th April 2024
<i>Road closures</i>			
Implement a utility permit scheme as in section 2.3.2.15	x		31 st March 2025
Investigate viability of providing road closure permits to bus operators as in section 2.3.2.15	x		31 st December 2022
<i>Engagement</i>			
Customer satisfaction surveys as in section 2.3.2.16	x		Minimum of 2 per year during life of EP Scheme from 31 st March 2022

Responsibility	Rutland County Council	Operators within EP	Delivery due by
Hold Rutland Bus Users Panel and Rutland Bus Users Forum as in section 2.3.2.16	x		Twice per year during life of EP Scheme from 31 st March 2022
<i>Information provision</i>			
Develop tiered standards for roadside travel information as in section 2.3.2.17 and 2.3.3.11	x	x	30 th June 2022
Develop minimum standards for timetable information as in section 2.3.2.17 and 2.3.3.11	x	x	30 th June 2022
Permit unlimited free travel by RCC bus inspectors as in section 2.3.3.1		x	Ongoing through duration of EP Scheme from 31 st March 2022
Identify in conjunction with Bus Operators, data requirements as in section 2.3.2.19 and 2.3.3.12	x	x	31 st July 2022